

Northwest Atlantic Fisheries Organization



**Report of the NAFO Ad Hoc Virtual NAFO Website Re-Design Working Group:
Data Classification (WG-Data) Meeting**

02 March 2020
via WebEx

NAFO
Dartmouth, Nova Scotia, Canada
2020

Report of the NAFO Ad Hoc Virtual NAFO Website Re-Design Working Group: Data Classification (WG-Data) Meeting

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1.	Opening by the Chair, NAFO Secretariat	3
2.	Appointment of Rapporteur	3
3.	Adoption of the Agenda	3
4.	Update of Completed Work since Last Meeting in December 2017	3
5.	Documentation Practices and procedures from other RFMOs	3
6.	Posting of Working Papers to the NAFO public website	4
7.	Any Other Business	4
8.	Next Steps	4
9.	Date and Time of Next Meeting	5
10.	Adjournment.....	5
	Annex 1. List of Participants	6
	Annex 2. Agenda.....	7

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1. Opening by the Chair, NAFO Secretariat

The meeting was opened at 10:00 hours (Atlantic Standard Time) on 02 March 2020. The NAFO Secretariat welcomed the Chair of STACFAD as well as representatives from Denmark (in respect of the Faroe Islands and Greenland), European Union (EU), Norway and the United States of America (Annex 1).

2. Appointment of Rapporteur

The NAFO Secretariat (Lisa LeFort, Senior Executive Assistant) was appointed as Rapporteur.

3. Adoption of the Agenda

The agenda was adopted as previously circulated, with the exception of the reversal of agenda item 5 and 6.

4. Update of Completed Work since Last Meeting in December 2017

The NAFO Secretariat presented COM WP 20-01 detailing a brief summary of work completed since the last meeting of the Working Group in December 2017.

Furthermore, the NAFO Secretariat presented COM WP 20-02 detailing the work completed specifically in response to Recommendation 25 of the 2018 NAFO Performance Review Panel.

The NAFO Secretariat had identified five main themes to categorize the Library section on the NAFO public website, specifically:

- General Information
- NAFO Commission
- NAFO Scientific Council
- Joint NAFO Commission-Scientific Council
- ICNAF and historical documentation.

While the Working Group agreed that the use of thematic categories increased user accessibility of information, it was noted that the five main themes should be reflected on both the “side bar” and “drop down menu” of the Library section on the NAFO public website.

5. Documentation Practices and procedures from other RFMOs

The NAFO Secretariat presented COM WP 20-03, a discussion paper outlining the current documentation practices and procedures of other RFMOs.

It was felt that further review was required of other RFMOs and similar international organizations. Some members felt that, in their experience, the Working Paper could be improved upon based on their experiences attending other RFMO meetings.

Report of WG-Data,
02 March 2020

The Working Group **agreed** that:

- **The members of the Working Group review COM WP 20-03 to ensure the documentation practices and procedures detailed for other RFMOs is accurate and complete.**
- **Any suggested amendments to COM WP 20-03 are to be forwarded to the NAFO Secretariat by 31 March 2020 so the Working Paper may be revised for discussion at the next meeting of the Working Group.**

6. Posting of Working Papers to the NAFO public website

The NAFO Secretariat presented COM WP 20-04, a discussion paper of key issues and operational concerns regarding posting of Working Papers to the NAFO public website, if NAFO decides to make working papers publicly available.

The Working Group discussed in detail the technological, logistical and policy implications that need to be considered by NAFO regarding the posting of more meeting documentation (such as Working Papers) to the NAFO public website.

It was felt that further consideration of these implications was required.

The Working Group **agreed** that:

- **The members of the Working Group reflect on COM WP 20-04 to ensure the key issues and operational concerns are reflected regarding posting of Working Papers to the NAFO public website, if NAFO decides to make working papers publicly available.**
- **The NAFO Secretariat revise COM WP 20-04 to reflect the discussion of the 02 March meeting of the Working Group. This revised Working Paper will be forwarded to members of the Working Group by 30 April for discussion at the next meeting of the Working Group.**

7. Any Other Business

No other business was discussed under this agenda item.

8. Next Steps

The group discussed the work to be completed for the 2020 Annual Meeting of NAFO.

At the 2019 Annual Meeting of NAFO, it was noted that two specific recommendations from the 2018 NAFO Performance Review Panel relate to the work of the *Ad Hoc Virtual NAFO Website Re-Design Working Group*:

- Recommendation 25, Chapter V.3.1 *“Recommends NAFO reorganizes its website library based on the topics covered. [pg. 36]”*
- Recommendation 26, Chapter V.3.2 *“Recommends NAFO makes all working documents publicly available, unless otherwise requested by a Contracting Party or subject to confidentiality rules. [pg. 36]”*

For that reason, at the 2019 Annual Meeting of NAFO, the Commission **agreed** that:

- **In relation to the *Ad Hoc Virtual NAFO Website Re-Design Working Group*:**
- **The Working Group convene in 2020 to address Recommendation 26 of the 2018 NAFO Performance Review Panel and present its recommendations to the Commission at the 2020 Annual Meeting.**

- **Prior to the first meeting of the Ad Hoc Virtual Working Group, the NAFO Secretariat to prepare a discussion document including key issues and operational concerns regarding posting of Working Papers to the NAFO public website, as well as practices and procedures from other RFMOs.**
- **To ensure the efficient work of the Virtual Working Group, each Contracting Party identify at least one representative to participate in this work.**

The Secretariat, in conjunction with the *Ad Hoc Virtual NAFO Website Re-Design Working Group*, will work over the next year to explore options for making NAFO Working papers more accessible to the public.

9. Date and Time of Next Meeting

The next meeting of the Working Group is proposed to be held April/May via WebEx.

The focus of this meeting will be to review the revisions of COM WP 20-03 and COM WP 20-04, including any incorporated amendments from Working Group members.

10. Adjournment

The meeting adjourned at 11:30 hours (Atlantic Standard Time) on 02 March 2020.

Annex 1. List of Participants

CHAIR OF STACFAD	Warner-Kramer, Deirdre
DENMARK (IN RESPECT OF THE FAROE ISLANDS AND GREENLAND)	Bork Hansen, Signe
EUROPEAN UNION (EU)	Marot, Laura
NORWAY	Vikanes, Ingrid
UNITED STATES OF AMERICA	Jaburek, Shannah Mencher, Elizabethann Pohl, Katie
NAFO SECRETARIAT	Kingston, Fred Goodick, Stan Aker, Jana LeFort, Lisa Pacey, Alexis

Annex 2. Agenda

1. Opening by the Chair, NAFO Secretariat
2. Appointment of Rapporteur
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