



Northwest Atlantic Fisheries Organization

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NAFO Electronic Observer Reports

Instructions for the Completion of the Electronic Observer Reports

1. General Remarks

The completion of the Observer Report is in accordance with Article 30.A of the 2016 NAFO Conservation and Enforcement Measures.

2. Instructions for Completion of Observer Catch Form.

2.1. The Catch Form comprises seven sheets. As much as possible, all cells should be populated.

2.2. Fishing Trip Information: All date entries should be in the yyyyymmdd format.

2.3. Fishing Trip Information - Vessel type: Click the cell and select from the list.

2.4. Fishing Trip Information – Directed Species: Multiple entries should be separated by a comma. Enter the FAO 3-letter code. Consult column AD for the list.

2.5. Fishing Trip Information – Other Area/s visited: All areas outside the NAFO Regulatory Area should be provided.

2.6. Fishing Trip Information - Comments: Information which the observer deems relevant and not covered by the fields should be entered here.

2.7. Trawl Gear Information – Gear #: Gear # indicates the different gears used during the trip. This is cross referenced in the Catch by Haul sheet to indicate which gear was used in fishing. Insert more rows if necessary. Comments field is provided.

2.8. Trawl Gear Information – Gear type: Enter gear type code. See column AA for the list. This form is designed for trawl gears. Modify the form for other kinds of gears used, if necessary.

2.9. Catch by Haul: Catch composition and equivalent live weight of the catches by species are recorded for every haul. Add more rows if necessary.

2.10. Catch by Haul – NAFO Division: Consult column AA for the list of accepted entries.

2.11. Catch by Haul – Latitudes/Longitudes: Enter in decimal format.

2.12. Catch by Haul – Time: Enter UTC time in hhmm format.

2.13. Catch by Haul – Species: Enter the FAO 3-alpha species code. Consult column AB for the list of species and codes.

2.14. Catch by Haul – Product Form and Conversion Factor: Observer catch estimates are recorded as live weight equivalents. If product forms (e.g. fillet, gutted, etc) are used to estimate the catch, the conversion factor should be indicated.

2.15. Catch by Haul – Retained and Discarded: Estimates of live weight equivalents of retained and discarded catches for every haul should be recorded.

2.16. Compliance Information: Comments fields are provided to record relevant observations concerning compliance.

2.17. Effort Summary Table: This sheet provides summary of the fishing effort during a fishing trip by NAFO Division, Gears, and Directed Species.

2.18. Trip Catch Summary: This sheet provides summary of the catch and discards by Division and Species.

2.19. Length Frequencies Summary: This sheet provides summary of number of Length Frequency samples by species collected during the fishing trip. The length frequency data are recorded and saved in a separate spreadsheet.