

**40th ANNUAL MEETING – SEPTEMBER 2018****Office Relocation Update
(Prepared by the NAFO Secretariat)**

As reported at last year's Annual Meeting, the NAFO Secretariat has been informed by the Government of Canada that it will be terminating all its leases at 2 Morris Drive and consequently the Secretariat will have to relocate. While the process to find appropriate space to meet the needs and interests of the Organization continues, the current lease of the NAFO Secretariat headquarters has been renewed for another year and is now scheduled to expire on April 30, 2019.

The NAFO Secretariat met regularly with representatives from Fisheries and Oceans Canada (DFO) and Public Services and Procurement Canada (PSPC) to review available leased space currently held by PSPC in the Halifax area. Although one office space was identified in downtown Halifax as being a potential candidate, it was later determined that it did not meet all the space requirements and therefore was released back into PSPC inventory. PSPC subsequently determined that it does not have suitable space in its current inventory and therefore a public lease tender process would be initiated.

Geographical boundaries within Downtown Dartmouth and Downtown Halifax were established to ensure the Secretariat's new office location would be close to services offered in the downtown core. The lease tender process was initiated on July 27, 2018 with the posting of an Expression of Interest for prospective parties to put forward their interest in submitting a tender proposal (see attached). As there are several steps to be conducted in the tender process, it's anticipated that the final award of the lease won't be issued until late 2018 or early 2019. After the lease has been awarded, the Secretariat will continue to work with Canada on a suitable office design and layout.

Public Advertisement for an Expression of Interest (EOI) (81001095)

Website service advisory: 2018-08-13

Tender Notice

Status

Publishing status Active
Days to closing 2 weeks 5 hours hence

Dates

Publication date 2018/07/27
Amendment date 2018/07/30
Date closing 2018/08/28 14:00 Eastern Daylight Time (EDT)

Details

Reference number PW-18-00834634
Solicitation number 81001095
Region of opportunity Nova Scotia
Region of delivery Nova Scotia
Notice type Request for Qualification (RQ)
GSIN [X111B: Leasing of Office Space](#)
Trade agreement None
Tendering procedure Open
Procurement entity Public Works and Government Services Canada
End user entity Public Works and Government Services Canada

Contact Information

Contact name Rahey, Sidney
Contact email sidney.rahey@tpsgc-pwgsc.gc.ca
Contact phone 902-441-4782
Contact fax 902-496-5223
Contact address 1713 Bedford Row
Halifax NS
B3J 3C9
CA

Find Out Who Is Interested In This Tender

Are you looking for partnering opportunities or thinking about bidding? Find out who is interested in the tender and add your name to the List of Interested Suppliers.

Important: The LIS for a specific tender notice does not replace or affect the tendering procedures in place for the procurement. Businesses are still required to respond to bid solicitations and to compete based on established bid criteria. For more information please read the [List of Interested Suppliers Terms of Use](#).

Access the List of Interested Suppliers for this tender

[Public Advertisement for an Expression of Interest \(EOI\) \(81001095\) - List of Interested Suppliers](#)

Activity

The following statistics are only for the English page and are provided in close to real time. To calculate the total activity for a tender notice, you will need to add the English and French statistics.

Page views (English page) 132
Unique page views (English page) 98

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Description

Public Advertisement for an Expression of Interest (EOI)

INVITATION TO SUBMIT AN EXPRESSION OF INTEREST (EOI) AS TO THE AVAILABILITY OF SPACE FOR LEASE IN HALIFAX REGIONAL MUNICIPALITY FILE NUMBER 81001095

Public Works and Government Services Canada (PWGSC) is asking interested parties to provide information for a potential lease of space that meets the following criteria:

Section A: Lease Components

- a lease term of approximately Five (5) years, commencing on or about July 1, 2019, plus one (1) option to extend the lease for One (1) additional period of Five (5) years;
- approximately 434.99 usable square metres (um²) of contiguous office space;
- the proposed space must be available approximately eighteen (18) weeks prior to the above-noted lease commencement date so all space may be prepared for occupancy;
- the proposed space may be located in either existing buildings or buildings to be constructed and should satisfy or be capable of satisfying the following criteria:
 1. the proposed space should be contiguous on one floor and within an office or commercial building; industrial type buildings and those with industrial space will not be considered. The proposed premises must be located near a controlled access intersection to facilitate crossing;
 2. the building containing the proposed space must be accessible by public transit. The transit stop must be located no more than 500 metres walking distance from the building entrance closest to the proposed office space. Walking distance shall be calculated using sidewalks and crosswalks. The public transit must be regularly scheduled on weekdays;
 3. the building containing proposed space must have commercial or municipal parking located no more than 500 metres walking distance to the building entrance closest to the potential office space. Walking distance shall be calculated using sidewalks and crosswalks;
 4. the physical characteristics of the land and the building and the area and environment surrounding it, including neighboring land uses, should be compatible with PWGSC's and/or the intended user's intended use of the accommodation;
 5. PWGSC may not consider spaces or buildings that do not provide an acceptable configuration, are located in proximity to sites with incompatible usages, do not meet PWGSC's and/or the intended user's safety or security requirements, or are not currently properly zoned;
- 6. a bicycle rack must be provided on the premises;
- 7. cleaning is to be performed during normal business hours;
- 8. the Server room must be equipped with sufficient HVAC to provide continuous cooling for 24 hours per day, 7 days per week.
 - the proposed space must be located in either Halifax or Dartmouth and within the following boundaries (the geographical boundaries include sites on either side of the roads):

Halifax

Commencing at Terminal Road and Lower Water Street

Lower Water Street to Upper Water Street

Upper Water Street to Purdy's lane

Following Purdy's Lane to Upper Water Street

North on Upper Water Street to Barrington Street

Barrington Street to Cogswell Street

Cogswell Street to Brunswick Street

Brunswick Street to Sackville Street

Sackville Street to Queen Street

Queen Street to South Street

South Street to Hollis Street

Hollis Street to Terminal Road

Terminal Road to Marginal Road

Marginal Road to Cunard Centre

Dartmouth

Commencing at the corner of Park Avenue and Alderney Drive

Travelling South East on Alderney Drive to and including Kings Wharf Place

- on or before the lease commencement date, the proposed space will have to comply with all requirements contained in PWGSC's *Standards for Leased Accommodation*, a copy of which may be obtained from the contact listed in Section F;

Note: PWGSC may wish to visit or inspect the proposed space upon reasonable notice and a threat and risk assessment may be undertaken in order to assess potential threats to the security of the proposed space and to the public.

Section B: Responses

Interested parties are requested to submit their response to this EOI in writing to the following address:

Public Works and Government Services Canada

P.O. Box 2247

Halifax NS

B3J 3C9

or by facsimile to 902-496-5016

or by email to the contact listed below in Section F.

Please indicate File No. 81001095 on all correspondence.

Section C: Responses Requested by

As this may be the only invitation to submit an Expression of Interest for this potential lease project, owners or their agents should provide their response by (August 28, 2018). Any response received after this date may not be considered.

Section D: Information Provided by Interested Parties or Agents of Interested Parties

Information provided by interested parties or agents of interested parties should include the file number, the location and municipal address of the building, current zoning, specific location of space within the building, measured area of space, architectural drawings identifying the proposed space with washrooms, exits and other design elements, private/public parking facilities, and details addressing the criteria listed above in Section A. Agents submitting a response to this EOI must provide PWGSC with a letter authorizing them to do so.

Section E: Security Requirement

If this EOI results in a future tender process, the building owners of the proposed spaces will have to hold a valid security clearance at the **Reliability** level, approved and granted by the Canadian Industrial Security Directorate (CISD) of PWGSC prior to award. All parties interested in this potential lease project are advised to obtain this security clearance level in advance. Information regarding security clearance can be obtained on the website of the CISD/ PWGSC at <http://ssi-iss.tpsgc-pwgsc.gc.ca>. Please contact the person listed in Section F to initiate the security clearance process.

Section F: Additional Information

For more information, please contact Sid Rahey by phone at 902-441-4782 or by email to: sidney.rahey@pwgsc-tpsgc.gc.ca.

Section G: List of Available Space

This EOI is issued in order to invite interested parties to demonstrate their interest in providing the requirements described herein. This information may be included in a list of available space and used for potential future solicitations.

Section H: Not a Solicitation Process

Note that this is not a tender process, nor a request for proposal, but only an inquiry as to the availability of space to lease. PWGSC will not necessarily invite offers, or lease any space, and may not post any future ads related to this request. The information provided through this EOI may be included in a source list of available space and PWGSC may issue an invitation to tender for other leasing requirements based on this information, or based on any other information which may come to its attention prior to an issuance of an invitation to tender; or it may invite offers by way of public tender. PWGSC reserves the right to proceed with an Invitation to Offer to Lease by inviting only parties deemed to most effectively meet specific operational, security and public safety requirements.

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Date modified: 2018-07-30

