

Northwest Atlantic



Fisheries Organization

Serial No. N1847

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12TH ANNUAL MEETING - SEPTEMBER 1990

Administrative Report and Financial Statements

for the fiscal year ending 31 December 1990

(as of 31 July 1990)

by

NAFO Executive Secretary

1. Membership

The Contracting Parties of NAFO are:

General Council

Bulgaria
Canada
Cuba
Denmark (in respect of Faroe
Islands and Greenland)
European Economic Community (EEC)
German Democratic Republic (GDR)
Iceland
Japan
Norway
Poland
Romania
Union of Soviet Socialist
Republics (USSR)

Scientific Council

Bulgaria
Canada
Cuba
Denmark (in respect of Faroe
Islands and Greenland)
European Economic Community (EEC)
German Democratic Republic (GDR)
Iceland
Japan
Norway
Poland
Romania
Union of Soviet Socialist
Republics (USSR)

Fisheries Commission

Bulgaria
Canada
Cuba
Denmark (in respect of Faroe
Islands and Greenland)
European Economic Community
(EEC)
German Democratic Republic (GDR)
Japan
Norway
Poland
Union of Soviet Socialist
Republics (USSR)

2. NAFO Officers

2.1 Elected

President of NAFO and Chairman of the General Council (elected Sept. 1989; term expires Sept. 1991)	- K. Hoydal (Denmark on behalf of Faroes and Greenland)
Vice-Chairman of the General Council (elected Sept. 1989; term expires Sept. 1991)	- E. Oltuski (Cuba)
Chairman of the Standing Committee on Finance and Administration (STACFAD)	- Vacant (M. J. Ibbotson-EEC to Apr 90)
Chairman of the Scientific Council (elected Sept. 1989; term expires Sept. 1991)	- B. W. Jones (EEC)
Vice Chairman of the Scientific Council (elected Sept. 1989; term expires Sept. 1991)	- V. P. Serebrykov (USSR)
Chairman of the Standing Committee on Fisheries Science (STACFIS) (elected Sept. 1988; term expires Sept. 1990)	- H. Lassen (Denmark)
Chairman of the Standing Committee on Research Coordination (STACREC) (elected Sept. 1989; term expires Sept. 1991)	- W. Brodie (Canada)
Chairman of the Standing Committee on Publications (STACPUB) (elected Sept. 1989; term expires Sept. 1991)	- V. P. Serebrykov (USSR)
Chairman of the Fisheries Commission (elected Sept. 1989; term expires Sept. 1991)	- J. Zygmanski (Poland)
Vice-Chairman of the Fisheries Commission (elected Sept. 1989; term expires Sept. 1991)	- G. Etchegary (Canada)
Chairman of the Standing Committee on International Control (STACTIC) (elected Sept. 1989; term expires Sept. 1991)	- O. Muniz (Cuba)

2.2/ Secretariat

Executive Secretary
 Assistant Executive Secretary
 Administrative Assistant
 Senior Clerk-Secretary
 Senior Statistical Clerk
 Clerk-Duplicator Operator
 Clerk-Duplicator Operator
 Finance and Publications Clerk-Steno
 Documents and Mailing Clerk
 Clerk-Typist
 Statistical Clerk (Fishery Statistics)
 Statistical Clerk (Surveys and Sampling)

-- J. C. Esteves Cardoso (Capt.)
 -- Tissa Amaratunga
 -- William H. Champion
 -- Beverly J. Cruikshank
 -- Gordon M. Moulton
 -- Ronald A. Myers
 -- Barry T. Crawford
 -- Forbes D. Keating
 -- Ferns E. Perry
 -- Dorothy C. Auby
 -- Barbara L. Marshall
 -- Cynthia L. Kerr

3. Other Meetings and Staff Activities:

The Assistant Executive Secretary attended the NAFO Silver Hake Workshop held in Copenhagen, Denmark, from 8-12 January 1990.

The Assistant Executive Secretary attended the Fourteenth Session of the Coordinating Working Party (CWP) held in Paris, France, from 5 to 9 February 1990.

The NAFO Working Group on Non-Contracting Party Fishing Activity met at NAFO headquarters in Dartmouth during 27-29 March 1990 with Mr. O. Muniz (Cuba) as Chairman.

The Chairman of STACFAD, Mr. Martyn J. Ibbotson, visited the NAFO Secretariat on 30 March 1990 and discussed Staff Rules with the Executive Secretary.

The International Fisheries Commission Pension Society held its Annual Meeting in La Jolla, California from 7 to 9 May 1990. Directors of the Society and Commission representatives met to discuss the pension plan for employees in North America. The NAFO Secretariat was represented by the Executive Secretary and Messrs. Champion and Keating.

The Scientific Council and its Standing Committees met at NAFO headquarters in Dartmouth during 6 to 20 June 1990. In addition to matters of general scientific interest, the Council considered the requirements of the Fisheries Commission and the requests of Coastal States (Canada and Denmark on behalf of Greenland) for scientific advice on management in 1991 of certain fish and invertebrate stocks in Subareas 03 to 41.

5. Publications

The publications listed below are typed or phototypeset and printed in the NAFO Secretariat. It is estimated that 950,000 pages of printed material will be distributed in publications and an additional 1.2 million pages of printed material distributed in documents/circular letters before the end of 1990.

- a) NAFO Journal of Northwest Atlantic Fishery Science: Volume 9(2) containing 6 papers (72 pages) was distributed in May 1990.
- b) NAFO Scientific Council Studies Number 14 containing 6 papers (78 pages) was distributed in May 1990.
- c) NAFO Scientific Council Reports 1989 (180 pages) was distributed in January 1990.
- d) NAFO Statistical Bulletin Volume 36 (305 pages) was distributed in April 1990.
- e) NAFO Statistical Bulletin Volume 37 (296 pages) was distributed in April 1990.
- f) NAFO Index of Meeting Documents for the years 1985-89 (approximately 150 pages) will be distributed in November 1990.

6. Research and Statistical Activities:a) Fishery Statistics:

The statistical database at the Secretariat which was transferred and reformatted into IBM (compatible) PC systems from the IBM main frame computers during the latter part of 1988 and early 1989 has served the Scientific Council requirements well. The Scientific Council at its June 1990 Meeting welcomed the report that the update of catch and effort data was completed to as far back as the data were meaningful (1962) and that these data are accessible in the form of PC diskettes for each year.

1) STATLANT 21B Reports for 1986:

After the very late receipt of STATLANT 21B data from Canada-N (6 Sept 1989), and data for Faroe Islands were adapted from 21A reports, NAFO Statistical Bulletin Vol. 36 was published in October 1989 (within 1 month after all data were received at the Secretariat). Due to these late submissions of data, this publication was delayed by about 2 years.

11) STATLANT 21B Reports for 1987:

After the late receipt of data from some countries (February/March 1990), NAFO Statistical Bulletin Vol. 37 was published in April 1990 just 1 month after all data became available. This issue was also significantly delayed by the late submissions.

iii) STATLANT 21B Reports for 1988

Deadline for submission of STATLANT 21B reports for 1988 was 30 June 1989. As of June 1990, data were still outstanding from 8 countries. The delay in the acquisition of final data will again have impact on the timely publication of *NAFO Statistical Bulletin* Vol. 38.

iv) STATLANT 21B Reports for 1989

The deadline for the submission of provisional statistics in the STATLANT 21A reports for 1989 was 15 April 1990. This is in order to provide sufficient time for the Secretariat to tabulate the data for the June Meeting of the Scientific Council. Timely submission of these provisional data are necessary for stock assessments carried out by the Scientific Council at the June Meeting. As of June 1990, data were outstanding from 17 countries (N.B. status report of last year at this time had 11 outstanding and some data were not available until November 1989, well after even the September 1989 Annual Meeting), however, necessary data were submitted during the June 1990 Meeting except for data from France and Norway, and the Secretariat tabulated the available data during the meeting.

v) Monthly Reporting of Provisional Catch Statistics

The Secretariat continued to prepare and distribute the monthly reporting of the provisional catches for selected stocks, by the NAFO Circular Letter series. There were, however, occasions when some Contracting Parties tended to neglect submissions. The most recent report issued in NAFO Circular Letter 90/73 shows that there were no reports for 1990 for Bulgaria and Greenland.

vi) Biological Sampling Data

NAFO SCS Doc. 90/09 containing a provisional list of data for 1988, was presented at the June 1990 Scientific Council Meeting. The Secretariat continues to maintain and update annually the database of commercial sampling data.

vii) List of Fishing Vessels

Data for 1989 are being collected since the last publication for 1986 was issued in July 1988. The compilation of 1989 data is underway for the next triennial publication.

b) Research and Editorial

i) Journal Vol. 9

Technical editing and preparation, in collaboration with Associate Editors, were completed and Volume 9(1) containing 7 refereed papers and 3 notices was published as planned with the publication date of September 1989.

Technical editing and preparation, in collaboration with Associate Editors, were completed and Volume 9(2) containing 6 refereed papers, 3 notices and 2 obituaries was published as planned with the publication date of December 1989.

ii) Journal Vol. 10

A single issue is in preparation for publication by the end of 1990 of the invitational paper titled "The Delimitation of Fishing Areas in the Northwest Atlantic" received from Ralph Halliday and Al Pinhorn.

Another issue of Volume 10 is in preparation for publication by early 1991 with respect to papers presented at the Special Session on "Changes in Biomass, Production and Species Composition of the Fish Populations in the Northwest Atlantic Over the Last 30 Years and Their Possible Causes" held in Brussels, September 6-8, 1989.

In addition, 4 papers have been processed for publication in the next regular issue of the Journal.

Volume 10 of the Journal, as agreed by the Scientific Council in September 1989, will contain the new cover design after a decade of Journal publications with the old cover.

iii) Studies No. 13, 14 and 15

Studies Number 13 containing 5 papers and 3 notices was edited and published as planned with the publication date of November 1989.

Studies Number 14 containing 6 papers, 3 notices and 2 obituaries was published as proposed with the publication data of May 1990.

Four papers are in their late stages of editing for publication in Studies Number 15.

iv) Other Scientific Reviews

Initial review and processing were completed of 25 other manuscripts which are being considered for publication in future issues of the Journal and Studies.

v) Scientific Council Reports

Editing and preparation of the reports of the June and September 1989 meetings of the Scientific Council were completed and published in *NAFO Scientific Council Reports*, 1989 in December 1989.

vi) Index and List of Titles

The subject and author indexes and lists of titles of 98 research documents and 22 summary documents which were presented at the Scientific Council meetings during 1989, were compiled and presented to the Scientific Council in June 1990 in SCS Doc. 90/06 (24 pages).

The indexes issued over the last 5 years are being compiled for the publication of the *Index of Meeting Documents, 1985-89*, to be circulated by the end of 1990.

c) Documentations and Biostatistical Compilations

The following additional materials were compiled and presented to Scientific Council Meetings in September 1989 and June 1990:

- Historical catches of selected stocks, 1978-88 (SCS Doc. 90/01).
- Inventory of biological sampling data for 1988 (SCS Doc. 90/09).
- Tagging activities reported for 1989 (SCS Doc. 90/11).
- Notes on statistical activities and publications since June 1989 (SCS Doc. 90/10).
- Provision of up-to-date computerized catch and effort data to fisheries institutes and scientists as required for assessment purpose.
- NAFO Index of Meeting Documents for 1989 (SCS Doc. 90/06).
- Provisional nominal catches in the Northwest Atlantic, 1989 (SCS Doc. 90/21 + addendum).

STATEMENT I

Budget Appropriations. Obligations Incurred and Unliquidated Balances of Appropriations
For the Year Ending 31 December 1990
(Estimated from 31 July 1990)

	Appropriated by Organization at Annual Meeting 1989	Obligations Incurred and Liquidated to 31 July 1990	Expenses Estimated for Remainder of Fiscal Year	Total Obligations for Fiscal Year	Unliquidated Balance of Appropriations (Estimated)
Personal Services:					
A. Salaries	532,000	301,142	247,055	548,197	(16,197)
B. Superannuation and Annuities	70,000	45,228	17,855	63,083	6,917
C. Additional Help	1,000	-	-	-	1,000
D. Group Medical and Insurance Plans	22,000	12,602	7,795	20,397	1,603
E. Termination Benefits	18,000	-	17,831	17,831	169
F. Accrued Vacation Pay	5,000	-	2,745	2,745	2,255
Travel	9,000	8,605	200	8,805	195
Transportation of Things	1,000	220	400	620	380
Communications	47,000	32,700	14,071	46,771	229
Publications	15,000	9,494	5,300	14,724	276
Other Contractual Services	37,500	31,236	3,862	35,098	2,402
Materials and Supplies	28,000	16,353	11,580	27,933	67
Equipment	5,000	-	157	157	4,843
Annual and Mid-Term Meetings	30,000	11,911	17,435	29,346	654
Computer Services	20,000	12,787	743	13,530	6,470
Total Ordinary Budget	840,500	482,208	347,029	829,237	11,263
Exceptional Expenditures:					
A. Salary overlap for Exec. Sec.	6,000	-	6,000	6,000	-
B. Removal & Travel Expenses	<u>25,000</u>	<u>-</u>	<u>25,000</u>	<u>25,000</u>	<u>-</u>
GRAND TOTAL	871,500	482,208	378,029	860,237	11,263
LESS: 1.5% Budgetary Restraint	13,000	-	-	-	13,000
Adjusted Budget Total	<u>858,500</u>	<u>482,208</u>	<u>378,029</u>	<u>860,237</u>	<u>(1,737)</u>

STATEMENT II

Statement of Assessed Contributions and Expenditures
for the Year Ending 31 December 1990
(Estimated from 31 July 1990)

Contracting Parties Assessed:

Bulgaria	17,875.65	
Canada	378,061.41	
Cuba	25,893.95	
Denmark (in respect of Faroe Islands and Greenland)	50,469.40	
European Economic Community	65,346.23	
German Democratic Republic	25,700.90	
Iceland	17,875.65	
Japan	20,857.31	
Norway	18,000.06	
Poland	20,025.02	
Romania	17,875.65	
Union of Soviet Socialist Republics	<u>57,044.77</u>	715,026
Add: Transfer from Accumulated Surplus Account		<u>143,474</u>
Adjusted Budget Total		<u>858,500</u>
Total Obligations to be Incurred - Statement I		<u>860,237</u>
Amount to be transferred to Accumulated Surplus Account		<u>(1,737)</u>

STATEMENT III

Balance Sheet for the Year Ending 31 December 1990
 (Estimated from 31 July 1990)

ASSETSCurrent

Cash	300,913
Certificates of Deposit	20,000
Contributions receivable from Contracting Parties (Note 1)	81,053
Accounts Receivable - Publications	944
Accrued Interest Receivable	1,462

404,372

LIABILITIESCurrent

Accounts Payable and Accrued Liabilities	5,509
Contribution Overpayments by Contracting Parties	<u>0</u>

5,509

Long-term

Provision for Employee Termination Benefits	137,692
Provision for Accrued Employee Vacation Pay	<u>18,596</u>

156,288

EQUITY

Accumulated Surplus

242,575

404,372

Note 1: This amount represents amounts due from Cuba (25,276); Iceland (17,876); Poland (20,025); Romania (17,876).

STATEMENT IV

Statement of Accumulated Surplus
for the Year Ending 31 December 1990
(Estimated from 31 July 1990)

Accumulated Surplus - Beginning of 1990		218,473
Add: Province of Nova Scotia - ex gratia grant for 1988	28,881	
Sales of Publications	6,798	
Interest	43,315	
Staff Assessments	<u>90,319</u>	<u>169,313</u>
		387,786
Less: Amount appropriated 1 January 1990		143,474
Excess of expenditures over receipts		<u>1,737</u>
		<u>242,575</u>
Appropriated to maintain minimum balance	75,000	
Unappropriated balance available	<u>167,575</u>	
Total Accumulated Surplus		<u>242,575</u>

STATEMENT V

Preliminary calculation of billing for Contracting Parties
against the proposed estimate of \$878,000.00 for the 1991
financial year (based on 12 Contracting Parties to NAFO).

Budget estimate..... \$878,000.00
Deduct: Amount from Accumulated Surplus Account..... 167,575.00
Funds required to meet 1990 Budget..... \$710,425.00

60% of funds required = \$426,255.00
10% of funds required = 71,042.50
30% of funds required = 213,127.50

Contracting Parties	Nominal Catches for 1988	% of Total Catch in Convention Area	% of 60% \$ Canadian Funds	Coastal States 10%	10% in \$ Canadian Funds	30% Divided Equally Amongst Contracting Parties	Total Amount Due from Each Contracting Party (\$ Canadian Funds)
Bulgaria	-	-	-	-	-	17,760.63	17,760.63
Canada ¹	1,110,397	72.11	307,372.48	1,110,397	64,080.34	17,760.63	389,213.45
Cuba	16,858	1.09	4,646.18	-	-	17,760.63	22,406.81
Denmark (Faroes & Gr.) ²	120,602	7.83	33,375.77	120,602	6,962.16	17,760.63	58,098.56
EEC ¹	112,492	7.31	31,159.24	-	-	17,760.63	48,919.87
GBR	27,275	1.77	7,544.71	-	-	17,760.63	25,305.34
Iceland	-	-	-	-	-	17,760.63	17,760.63
Japan ¹	8,740	0.57	2,429.65	-	-	17,760.63	20,190.28
Norway	1,538	0.10	426.26	-	-	17,760.63	18,186.89
Poland	11,686	0.76	3,239.54	-	-	17,760.63	21,000.17
Romania	-	-	-	-	-	17,760.63	17,760.63
USSR	130,276	8.46	36,061.17	-	-	17,760.63	53,821.80
	1,539,864	100.00	426,255.00	1,230,999	71,042.50	213,127.56	710,425.06

¹Provisional Statistics used when calculating 1988 nominal catches.

²Faroes = 7,699; Greenland = 112,903.