

Northwest Atlantic



Fisheries Organization

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14TH ANNUAL MEETING - SEPTEMBER 1992

Administrative Report and Financial Statements  
for the fiscal year ending 31 December 1992

(as of 31 July 1992)

by

NAFO Executive Secretary

1. Membership

The Contracting Parties of NAFO are:

General Council

Bulgaria  
Canada  
Cuba  
Denmark (in respect of the Faroe  
Islands and Greenland)  
European Economic Community (EEC)  
Iceland  
Japan  
Norway  
Poland  
Romania  
Russia

Scientific Council

Bulgaria  
Canada  
Cuba  
Denmark (in respect of the Faroe  
Islands and Greenland)  
European Economic Community (EEC)  
Iceland  
Japan  
Norway  
Poland  
Romania  
Russia

Fisheries Commission

Bulgaria  
Canada  
Cuba  
Denmark (in respect of the Faroe  
Islands and Greenland)  
European Economic Community (EEC)  
Japan  
Norway  
Poland  
Russia

2. NAFO Officers

2.1 Elected

President of NAFO and Chairman of the General Council (elected Sept. 1991; term expires Sept. 1993)	- K. Yonezawa (Japan)
Vice-Chairman of the General Council (elected Sept. 1991; term expires Sept. 1993)	- P. Gullestad (Norway)
Chairman of the Standing Committee on Fishing Activities of non-Contracting Parties in the Regulatory Area (STACFAC) (elected Jan. 1991; term expires Sept. 1992)	- C. C. Southgate (EEC)
Vice-Chairman of the Standing Committee on Fishing Activities of non-Contracting Parties in the Regulatory Area (STACFAC) (elected Jan. 1991; term expires Sept. 1992)	- B. Garcia Moreno (Cuba)
Chairman of the Standing Committee on Finance and Administration (STACFAD) (elected Sept. 1991; term expires Sept. 1993)	- D. Gill (Canada)
Vice-Chairman of the Standing Committee on Finance and Administration (STACFAD) (elected Sept. 1991; term expires Sept. 1993)	- H. Koster (EEC)
Chairman of the Scientific Council (elected Sept. 1991; term expires Sept. 1993)	- V. P. Serebryakov (Russia)
Vice Chairman of the Scientific Council (elected Sept. 1991; term expires Sept. 1993)	- H. Lassen (EEC)
Chairman of the Standing Committee on Fisheries Science (STACFIS) (elected Sept. 1990; term expires Sept. 1992)	- D. B. Atkinson (Canada)
Chairman of the Standing Committee on Research Coordination (STACREC) (elected Sept. 1991; term expires Sept. 1993)	- A. deMelo (EEC)
Chairman of the Standing Committee on Publications (STACPUB) (elected Sept. 1991; term expires Sept. 1993)	- H. Lassen (EEC)
Chairman of the Fisheries Commission (elected Sept. 1991; term expires Sept. 1993)	- E. Wiseman (Canada)
Vice-Chairman of the Fisheries Commission (elected Sept. 1991; term expires Sept. 1993)	- P. Hillenkamp (EEC)
Chairman of the Standing Committee on International Control (STACTIC) (elected Sept. 1991; term expires Sept. 1993)	- E. Lemche (Denmark in respect of the Faroe Islands and Greenland)

2.2 Secretariat

Executive Secretary	- Leonard I. Chepel
Assistant Executive Secretary	- Tissa Amaratunga
Administrative Assistant	- William H. Champion
Senior Clerk-Secretary	- Beverly J. Cruikshank
Senior Statistical Clerk	- Gordon M. Moulton
Clerk-Duplicator Operator	- Ronald A. Myers
Clerk-Duplicator Operator	- Barry T. Crawford
Finance and Publications Clerk-Steno	- Forbes D. Keating
Documents and Mailing Clerk	- Ferne E. Perry
Clerk-Typist	- Dorothy C. Auby
Statistical Clerk (Fishery Statistics)	- Barbara L. Marshall
Statistical Clerk (Surveys and Sampling)	- Cynthia L. Kerr

3. Other Meetings and Staff Activities

The Standing Committee on International Control (STACTIC) met in Copenhagen, Denmark from 18 to 20 February 1992. The NAFO Secretariat was represented by Dr L. I. Chepel and Ms B. J. Cruikshank.

The Scientific Council met in St. John's, Newfoundland from 3 to 6 March 1992. The NAFO Secretariat was represented by Mr T. Amaratunga and Mrs D. A. Auby.

The Standing Committee on Fishing Activities of Non-Contracting Parties in the Regulatory Area (STACFAC) met at NAFO headquarters from 7 to 9 April 1992.

The STACTIC Working Group (NAFO Hall System) met at NAFO headquarters from 28 to 29 April 1992.  
A Special Fisheries Commission Meeting was held in the Holiday Inn, Dartmouth, Nova Scotia from 11 to 14 May 1992.

The International Fisheries Commission Pension Society held in its Annual Meeting in Seattle, Washington during 11-12 May 1992. The NAFO Secretariat was represented by Mr F. Keating.

A Special Meeting of the Scientific Council was held in NAFO headquarters during 1-2 June 1992.

The Scientific Council and its Standing Committees met at NAFO headquarters from 3 to 17 June 1992.

The Executive Secretary, Dr L. I. Chepel travelled to Ottawa and discussed visa arrangements with British, Danish and Russian Embassies during 22-23 June 1992.

The Fifteenth Session of the Coordinating Working Party on Atlantic Fishery Statistics (CWP) met at NAFO headquarters from 8 to 14 July 1992.

A Special Meeting of the Standing Committee on International Control (STACTIC) met in Copenhagen, Denmark from 21 to 24 July 1992. The NAFO Secretariat was represented by Dr L. I. Chepel and Ms B. J. Cruikshank.

4. Publications

The publications listed below are prepared and printed in the NAFO Secretariat. It is estimated that 1.0 million pages of printed material will be distributed in publications and an additional 1.2 million pages of printed material distributed in documents/circular letters before the end of 1992.

- a) NAFO Annual Report for the year 1991 (161 pages) was distributed in April 1992.
- b) NAFO Meeting Proceedings for the year 1991 (241 pages) was distributed in July 1992.
- c) NAFO Handbook (106 pages) was distributed in January 1992.
- d) NAFO Scientific Council Reports for the year 1991 (164 pages) was distributed in January 1992.
- e) NAFO Journal of Northwest Atlantic Fishery Science - Volume 12 containing 7 papers (84 pages) was distributed in March 1992.
- f) NAFO Journal of Northwest Atlantic Fishery Science - Volume 13 is being prepared for printing.
- g) NAFO Journal of Northwest Atlantic Fishery Science - Volume 14 is being prepared for printing.
- h) NAFO Scientific Council Studies Number 17 is being prepared for printing.
- i) NAFO Scientific Council Studies - Number 18 is being prepared for printing.
- j) NAFO Statistical Bulletin - Volume 39 is being prepared for printing.
- k) NAFO List of Fishing Vessels for 1989 (44 pages) was distributed in February 1992.
- l) NAFO Provisional Index and List of Titles of Research and Summary Documents for 1991 (22 pages) was distributed in April 1992.
- m) NAFO Executive Summary (69 pages) was distributed in September 1992.

5. Research and Statistical Activitiesa) Fishery Statistics

The statistical database at the Secretariat which is in an IBM compatible PC system, was updated back to 1960. Many Contracting Party requests for data were conveniently fulfilled and supplied in the form of diskettes.

i) STATLANT 21B Reports for 1989

Deadline for submission of STATLANT 21B reports for 1989 was 30 June 1990. As of June 1992, data were still outstanding from France (M) and Norway. The delay in the acquisition of final data have again had a significant impact on the timely publication of *NAFO Statistical Bulletin* Vol. 39.

ii) STATLANT 21B Reports for 1990

Deadline for submission of STATLANT 21B reports for 1990 was June 1991. As of June 1992, data from 5 countries were still outstanding and the publication of *NAFO Statistical Bulletin* Vol. 40 has been seriously delayed.

iii) STATLANT 21A Reports for 1991

The deadline for the submission of provisional statistics in the STATLANT 21A reports for 1991 was 15 April 1992. This is in order to provide sufficient time for the Secretariat to tabulate the data for the June Meeting of the Scientific Council. Timely submission of these provisional data are necessary for stock assessments carried out by the Scientific Council at the June Meeting. As of June 1992, data were outstanding from 9 countries, and necessary data were not submitted for the June 1992 Meeting.

iv) Monthly Reporting of Provisional Catch Statistics

The Secretariat continued to prepare and distribute the monthly reporting of the provisional catches for selected stocks, by the NAFO Circular Letter series. There were, however, occasions when some Contracting Parties tended to neglect submissions. The most recent report was issued in NAFO Circular Letter 92/58.

v) Historical catches for 1980-90

The Secretariat continued the practice of preparing a Summary Document (SCS Doc. 92/5, Serial No. N2047). The document contains an 11-year time series from 1980 to 1990 with mainly updates for 1979-88 and provisional data for 1989 and 1990. More than 70 stocks are currently included in this list (others may be added upon request).

vi) Biological Sampling Data

The Secretariat continued the practice of preparing a Summary Document on Biological Sampling Data: SCS Doc. 92/6, Serial No. N2048 containing data for 1990. The Inventory of Sampling Data for 1985-89 is due to be published this year. All outstanding data were submitted to the Secretariat in April 1992.

vii) List of Fishing Vessels, 1989

Data were finally received from all countries or components and the List of Fishing Vessels was published in January 1992.

b) Research and Editorial

i) Journal, Vol. 12, containing 7 papers, 1 obituary and 3 notices (83 pages) was published as planned with the publication date of January 1992.

ii) Journal, Vol. 13, has to-date 6 papers which have been processed for galley preparation. It is hoped that publication would be possible by late-1992 when 1 more paper become available from the Associate Editors.

iii) Journal, Vol. 14, containing 13 papers presented at the Special Session on "Changes in Biomass, Production and Species Composition of the Fish Populations in the Northwest Atlantic over the Last 30 Years and Their Possible Causes" held in Brussels, September 6-8, 1989 is in the final stages of preparation. Publication of this issue is expected to be completed in late-1992.

iv) Studies, No. 16, containing 17 papers and 5 abstracts of papers presented at the Special Session titled "Management under uncertainties related to biology and assessment, with case studies on some North Atlantic fisheries" held 5-7 September 1990 and 2 notices (189 pages) was published November 1991.

v) Studies, No. 17, has to-date 5 papers in various stages of preparation. Publication of this issue is expected to be completed in late-1992.

vi) Studies, No. 18, containing 17 of the 24 papers presented at the Cod Symposium titled "Changes in Abundance and Biology of Cod and Their Possible Causes" held 4-6 September 1991 is in the final stages of preparation. Publication of this issue is expected to be completed in late-1992.

vii) Scientific Council Reports

Editing and preparation of the reports of the June and September 1991 meetings of the Scientific Council were completed and published (163 pages) in *NAFO Scientific Council Reports*, 1991 in December 1991.

Editing and preparation of the *Executive Summary* of the June 1992 meeting of the Scientific Council was completed and published in preparation for the September 1992 meeting.

viii) Workbook for September 1992 Special Session

Editing and preparation of the workbook titled "Introduction to Sequential Population Analysis" was completed and printed for the 9-11 September 1992 Special Session.

ix) Index and List of Titles

The subject and author indexes and lists of titles of 125 research documents and 21 summary documents which were presented at the Scientific Council meetings during 1991, were compiled and presented to the Scientific Council in June 1992 in SCS Doc. 92/04.

c) Documentations and Biostatistical Compilations

The following additional materials were compiled and presented to Scientific Council Meetings in 1992:

- Tagging activities reported for 1991 (SCS Doc. 92/8).
- Notes on statistical activities and publications since June 1991 (SCS Doc. 92/7).
- Compilation of research vessel surveys on a stock-by-stock basis (SCS Doc. 92/22).
- Report of Scientific Council, March 1992 Meeting (SCS Doc. 92/1).
- Report of Scientific Council, June 1992 Meeting (SCS Doc. 92/22).
- Report of Special Meeting of Scientific Council, June 1992 (SCS Doc. 92/20).
- Report of Joint ICES/NAFO Working Group on Harp and Hooded Seals, Copenhagen, October 1991 (SCS Doc. 92/10).

## STATEMENT I

Budget Appropriations. Obligations Incurred and Unliquidated Balances of Appropriations  
For the Year Ending 31 December 1992  
(Estimated from 31 July 1992)

	Appropriated by Organization at Annual Meeting 1991	Obligations Incurred and Liquidated to 31 July 1992	Expenses Estimated for Remainder of Fiscal Year	Total Obligations for Fiscal Year	Unliquidated Balance of Appropriations (Estimated)
<b>Personal Services:</b>					
A. Salaries	562,000	331,367	238,651	570,018	(8,018)
B. Superannuation and Annuities	71,000	41,147	29,390	70,537	463
C. Additional Help	1,000	-	-	-	1,000
D. Group Medical and Insurance Plan	30,000	17,295	11,808	29,103	897
E. Termination Benefits	15,000	-	16,318	16,318	(1,318)
F. Accrued Vacation Pay	6,000	-	1,000	1,000	5,000
Travel	17,000	11,316	2,500	13,816	3,184
Transportation	1,000	384	445	829	171
Communications	51,000	28,587	21,889	50,476	524
Publications	22,000	8,999	12,950	21,949	51
Other Contractual Services	47,000	38,958	2,384	41,342	5,658
Materials and Supplies	30,000	20,275	9,700	29,975	25
Equipment	5,000	1,056	3,932	4,988	12
Annual and Mid-Term Meetings	30,000	28,148	26,652	54,800	(24,800)
Computer Services	<u>15,000</u>	<u>6,509</u>	<u>5,836</u>	<u>12,345</u>	<u>2,655</u>
Total Ordinary Budget	<u>903,000</u>	<u>534,041</u>	<u>383,455</u>	<u>917,496</u>	<u>(14,496)</u>

## STATEMENT II

Statement of Assessed Contributions and Expenditures  
for the Year Ending 31 December 1992  
(Estimated from 31 July 1992)

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## Contracting Parties Assessed:

Bulgaria	20,140.77	
Canada	382,328.26	
Cuba	27,053.08	
Denmark (in respect of Faroe Islands and Greenland)	76,266.39	
European Economic Community	63,697.21	
Iceland	20,140.77	
Japan	22,710.73	
Norway	21,514.37	
Poland	22,755.04	
Romania	20,140.77	
Russia	<u>61,747.58</u>	738,495
Add: Transfer from Accumulated Surplus Account		<u>164,505</u>
Budget Total		<u>903,000</u>
Total Obligations to be Incurred - Statement I		<u>917,496</u>
Amount to be transferred to Accumulated Surplus Account		<u>(14,496)</u>

## STATEMENT III

Balance Sheet for the Year Ending 31 December 1992  
 (Estimated from 31 July 1992)

ASSETSCurrent

Cash	131,087
Certificates of Deposit	20,000
Contributions receivable from Contracting Parties (Note 1)	228,104
Accounts Receivable - Publications	1,836
Accrued Interest Receivable	217

LIABILITIESCurrent

Accounts Payable and Accrued Liabilities	4,485
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Long-term

Provision for Employee Termination Benefits	166,297
Provision for Accrued Employee Vacation Pay	<u>15,004</u>

181,301

EQUITY

Accumulated Surplus

195,458381,244381,244

Note 1: This amount represents amounts due from Bulgaria (\$20,140.77); Cuba (\$27,053.08); Denmark (in respect of Faroe Islands & Greenland) (\$76,266.39); Poland (\$22,755.04); Romania (\$20,140.77); Russia (\$61,747.58).

## STATEMENT IV

Statement of Accumulated Surplus  
for the Year Ending 31 December 1992  
(Estimated from 31 July 1992)

Accumulated Surplus - Beginning of 1992		239,504
Add: Province of Nova Scotia - ex gratia grant for 1990	42,942	
Sales of Publications	4,436	
Interest	12,299	
Staff Assessments	<u>95,419</u>	<u>155,096</u>
		394,600
Less: Amount appropriated 1 January 1991	164,505	
Contribution deemed uncollectible 1992 (from Romania)	20,141	
Excess expenditures over receipts	<u>14,496</u>	<u>199,142</u>
		<u>195,458</u>
Appropriated to maintain minimum balance	75,000	
Unappropriated balance available	<u>120,458</u>	
Total Accumulated Surplus		<u>195,458*</u>

\* See Statement 3 - Contributions receivable from Contracting Parties.



## STATEMENT V

Preliminary calculation of billing for Contracting Parties  
against the proposed estimate of \$962,000.00 for the 1993  
financial year (based on 14 Contracting Parties to NAFO).

Budget Estimate.....	\$962,000.00
Deduct: Amount from Accumulated Surplus Account.....	<u>120,458.00</u>
Funds required to meet 1992 Budget.....	<u>\$841,542.00</u>

60% of funds required = \$504,925.20  
10% of funds required = 84,154.20  
30% of funds required = 252,462.60

Contracting Parties	Nominal Catches for 1990	% of Total Catch in the Convention Area	% of Funds Required			Amount Billed
			10%	30%	60%	
Bulgaria	1,928	0.12	-	18,033.05	605.91	\$ 18,638.96
Canada	1,023,001	66.23	74,106.19	18,033.05	334,411.95	426,551.19
Cuba	27,576	1.79	-	18,033.05	9,038.16	27,071.21
Denmark (Faroes and Greenland) <sup>1</sup>	138,683	8.98	10,048.01	18,033.05	45,342.28	73,423.34
Estonia	-	-	-	18,033.05	-	18,033.05
European Economic Community <sup>2</sup>	98,455	6.37	-	18,033.05	32,163.74	50,196.79
Iceland	-	-	-	18,033.05	-	18,033.05
Japan	11,862	0.77	-	18,033.05	3,887.93	21,920.98
Latvia	-	-	-	18,033.05	-	18,033.05
Lithuania	-	-	-	18,033.05	-	18,033.05
Norway <sup>2</sup>	12,609	0.82	-	18,033.05	4,140.39	22,173.44
Poland	509	0.03	-	18,033.05	151.48	18,184.53
Romania	-	-	-	18,033.05	-	18,033.05
Russia	229,955	14.89	-	18,033.05	75,183.36	93,216.41
	1,544,578	100.00	84,154.20	252,462.60	504,925.20	<u>\$841,542.00</u>
Funds required to meet 1 January - 31 December 1993 Administrative Budget						<u>\$841,542.00</u>

<sup>1</sup> Faroes = 7,784; Greenland = 130,899

<sup>2</sup> Provisional Statistics used when calculating 1990 nominal catches.