

Northwest Atlantic Fisheries Organization



Report of the General Council

31<sup>st</sup> Annual Meeting, 21-25 September 2009  
Bergen, Norway

NAFO  
Dartmouth, N.S., Canada  
2009

Report of the General Council and its Subsidiary Body (STACFAD)  
31<sup>st</sup> Annual Meeting, September 21-25, 2009  
Bergen, Norway

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**PART I**  
**Report of the General Council**  
**31<sup>st</sup> Annual Meeting, 21-25 September 2009**  
**Bergen, Norway**

**I. Opening Procedure** (*Agenda items 1-6*)

**1. Opening by the Chair**

The NAFO President and GC Chair, Terje Lobach (Norway) introduced Liv Holmefjord, the Norwegian Director General of Fisheries, who made a presentation to all delegates (Annex 1) welcoming them to Bergen (Annex 2). The Chair also welcomed all delegates to his home town of Bergen and made an opening statement to the meeting (Annex 3), followed by statements by Norway, the European Union, Canada, the United States of America, Denmark (in respect of the Faroe Islands and Greenland), Cuba, Japan, the Russian Federation, and Ukraine. (Annexes 4-12)

Opening statements were also made by the Food and Agriculture Organization of the United Nations (FAO), the Pew Environment Group and the World Wildlife Fund (WWF). (Annexes 13-15)

**2. Appointment of Rapporteur**

Jorgen Hansen (Canada) was appointed as Rapporteur.

**3. Adoption of Agenda**

The Agenda was adopted with inclusion of new item 9bis-Performance Assessment (Annex 16) as proposed by the Representative from the United States of America and outlined in GC Working Paper 09/2.

**4. Admission of Observers**

The Executive Secretary had invited the following intergovernmental organizations to attend the meeting in an observer capacity: FAO, CCAMLR, CPPS, ICCAT, ICES, NAMMCO, NASCO, NEAFC, NPAFC, PICES, SEAFO. FAO was represented by Hiromoto Watanabe, and NEAFC by Denmark (in respect of the Faroe Islands and Greenland). Furthermore, the following NGOs which had been granted observer status during the year were also present: Pew Environment Group (Matthew Gianni, Kristin von Kistowski and Elsa Lee) and World Wildlife Fund (Robert Rangeley, Stacey McCarthy, Nina Jensen and Louize Hill). The Sierra Club of Canada had also been granted observer status but was unable to attend.

**5. Publicity**

The meeting agreed that no public statements would be made until after the conclusion of the meeting when a Press Release would be prepared by the Interim Executive Secretary in collaboration with the Chairs of the General Council, Fisheries Commission and Scientific Council.

**6. Guidance to STACFAD necessary for them to complete their work** (Monday)

In addition to its regular tasks, STACFAD was asked to review the contract for the new Executive Secretary as the last contract had been negotiated in 2006.

## **II. Supervision and Coordination of the Organizational, Administrative and other Internal Affairs** (*Agenda Items 7-11*)

### **7. Review of membership of the General Council and Fisheries Commission**

The membership has not changed since 2008 and all twelve Contracting Parties were present: Canada, Cuba, Denmark (in respect of the Faroe Islands and Greenland), the European Union, France (in respect of St Pierre and Miquelon), Iceland, Japan, Republic of Korea, Norway, the Russian Federation, Ukraine, and the United States of America.

### **8. Status of Ratification process resulting from the adoption of the amended Convention**

It was noted that Norway has ratified the amended Convention. The EU congratulated Norway on ratification and stated that they are waiting for a Council decision to ratify the Convention which is currently being translated into the various languages and they expect a smooth ratification process by next November. Canada stated that the amendments to the 1978 NAFO Convention were tabled in the House of Commons on June 12, 2009 and there is a requirement for 21 sitting days to allow Members of Parliament to debate the issue. This period is expected to expire by October 8, 2009. Denmark (in respect of the Faroe Islands and Greenland) stated that the procedure is that the amended Convention must be approved by the respective parliaments of both the Faroe Islands and Greenland, but does not need approval by the Danish Parliament. Procedures are under way in both countries and ratification is expected within a year.

### **9. Request by Scientific Council for modification of the boundaries of Divisions 3M and 3L**

The Chair recalled that this item was introduced last year and deferred to this meeting. The proposal noted that stocks in 3M extend to 3L and it had been recommended to change that portion of 3L to be part of 3M.

Canada raised concern about the boundary change citing possible confusion of catch records as various Contracting Parties have catches in both areas. Canada proposed to consider the boundary change on a stock by stock basis. No consensus was reached and the proposal on modification of the boundaries was not accepted.

### **(9bis) Performance Assessment of NAFO** (*GC Working Paper 09/2*)

The United States of America proposed to establish a Performance Assessment Working Group (PAWG) chaired by the President of General Council suggesting that the final terms of reference be adopted by mail vote and that the work of the Performance Review Panel would start immediately afterwards. Canada submitted an alternate (GC Working Paper 09/4) proposal recommending that the PAWG meet and be tasked to develop a thorough review of the terms of reference/assessments of other RFMOs, to develop a NAFO specific TORs as well as budgetary consideration for a Performance Review Panel and overall assessment process. The PAWG would submit their final report to the General Council for approval. The United States noted its understanding that this proposal allowed sufficient flexibility for the results of the PAWG to be presented for adoption to the General Council intersessionally, if Contracting Parties so decided, so that the performance review could begin as soon as possible.

The Working Paper as presented by Canada was accepted with amendments by the EU recommending that the PAWG meet early in 2010. It was clarified that the PAWG would meet back to back with a STACFAD meeting scheduled to meet in March-April. Denmark (in respect of the Faroe Islands and Greenland ) recommended that the Canadian Working Paper be amended by changing item 2 under Proposed Next Steps: "Once established the PAWG will develop the specific TOR and assessment criteria taking into account approaches to performance assessment undertaken by other RFMOs". This amendment was accepted by delegates. (Annex 17)

### **10. Administrative Report**

The Interim Executive Secretary presented an Administrative and Financial report (GC Doc. 09/1) noting that there is only one Contracting Party with any outstanding contributions.

## **11. Selection of the Executive Secretary**

Heads of Delegation met on Monday, September 21, 2009 and Dr. Vladimir Shibanov of the Russian Federation was offered the position of Executive Secretary. Delegations congratulated Dr. Shibanov on the appointment.

### **III. Coordination of External Affairs (Agenda items 12-13)**

## **12. Report of the Executive Secretary on External Meetings**

The Interim Executive Secretary reported that since the last Annual Meeting, the Executive Secretary was involved in the following external meetings: FAO Committee on Fisheries (COFI), the second meeting of the Regional Fishery Body Secretariats Network (RSN-2) and the Informal Consultations of States Parties to the United Nations Fish Stocks Agreement. Available reports on these meetings have been posted to the member pages of the NAFO website.

## **13. International Relations**

At the last Annual Meeting (September 2008), it was agreed to allow for appointment of NAFO members to serve as observers to (or at) other relevant organizations. The Chair reported that a representative from Norway attended the annual meeting of the North Atlantic Marine Mammal Commission (NAMMCO) on behalf of NAFO and a report of that meeting has been circulated by Norway. The Chair asked for a volunteer to attend the South East Atlantic Fisheries Organization (SEAFO) that will meet in 10 days and a representative from Norway volunteered. A representative from Denmark (in respect of the Faroe Islands and Greenland) volunteered to act as NAFO observer at the North East Atlantic Fisheries Commission (NEAFC) annual meeting in London in mid November and a representative from the United States of America volunteered to represent NAFO at the North Pacific Anadromous Fish Commission (NPAFC) in Niigata, Japan during the first week of November 2009.

### **IV. Finance (Agenda Items 14-15)**

## **14. Report of STACFAD at Annual Meeting**

The STACFAD Chair, Bob Steinbock (Canada), presented the STACFAD Report (Part II of this Report). He thanked other STACFAD and Secretariat members for all their work and also noted that all NAFO Contracting Parties except one had submitted their outstanding contributions. The Secretariat had been notified that this outstanding contribution was expected to be submitted shortly. After years of facing cash flow difficulties due to significant levels of outstanding contributions, it was noted that the current financial situation for NAFO has much improved and returned to normal levels.

STACFAD noted that the Senior Publications Manager, Barry Crawford, will be retiring in 2010 after serving NAFO for over 35 years. The Committee extended their sincere gratitude to Mr. Crawford for his devotion and commitment to NAFO over this period.

## **15. Adoption of the Budget and STACFAD recommendations for 2010**

STACFAD made the following recommendations to the General Council:

- (1) that the 2008 Auditors' Report be adopted;
- (2) that the amount maintained in the accumulated surplus account be set at \$325,000 of which \$200,000 would be sufficient to finance operations during the first three months of 2010, and of which \$125,000 would be available for use in emergency situations;
- (3) that NAFO adopt the Headquarters Agreement (see STACFAD Report, Annex 3) to be signed with the Government of Canada;
- (4) that an intersessional Working Group meeting of experts be held in 2010 to amend the current Rules of Procedure and to address other elements of an administrative nature related to the entry into force of the amended Convention;

- (5) that General Council adopt the revised rules of procedure related to observers as set out in Annex 4 of the STACFAD Report;
- (6) that the budget for 2010 of \$1,782,000 be adopted;
- (7) that General Council re-appoint the three nominees to the Staff Committee (Bill Brodie, Bob Steinbock, Deirdre Warner-Kramer);
- (8) that the Heads of Delegation consider the draft contract for the incoming Executive Secretary.
- (9) that Staff Rule 9.6 (dealing with separation from service) be modified (see STACFAD Report, item 15);
- (10) that the dates of the 2012 Annual Meeting (to be held in Halifax, N.S., Canada, unless an invitation to host is extended by a Contracting Party and accepted by the Organization) are as follows:

Scientific Council	12 – 21 September 2012
General Council	17 – 21 September 2012
Fisheries Commission	17 – 21 September 2012

General Council adopted all recommendations presented by STACFAD. Canada expressed appreciation to STACFAD for their work. As well, Canada complimented the NAFO Secretariat for their work throughout the year and also complimented all Contracting Parties for submitting the required funds for the financial stability of NAFO.

#### **V. Closing Procedure** (*Agenda Items 16-20*)

##### **16. Election of Chair**

Mr Terje Lobach (Norway) was re-elected for a term of two years.

##### **17. Time and Place of Next Annual Meeting**

The next annual meeting will be held 20-24 September 2010 in Halifax, Nova Scotia, Canada.

##### **18. Other Business**

The Representative of the EU on behalf of all the delegates thanked Stan Goodick for taking on the duties as the Interim Executive Secretary.

##### **19. Press Release**

It was agreed that the Interim Executive Secretary and the NAFO President finalize the Press Release from this meeting (Annex 18) and circulate it to the press. The Chairs of Fisheries Commission and Scientific Council were also invited to give their input for inclusion in the Press Release.

##### **20. Adjournment**

The meeting adjourned on Friday, 25 September 2009 at 1330 hours.

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## **Annex 2. Opening Address by the Norwegian Director General of Fisheries, Liv Holmefjord, to the 31<sup>st</sup> NAFO Annual Meeting**

Distinguished delegates, ladies and gentlemen,

It is a pleasure for me to welcome you all to this year's annual NAFO meeting here in Bergen, the gateway to the Norwegian fjords. Founded almost 1000 years ago, fish and fish trade have been crucial to the development of Bergen. It became a commercial and shipping town of European significance, and was during the middle ages the largest Nordic town. It also became the natural geographical and economic centre for the maritime empire known as the Might of Norway. Trading from the north with import of grain and export of fish laid the foundation for growth during centuries, dominated by the Hanseatic merchants, who established one of their four most important trading stations in Bergen; the German Office on the Wharf. If you walk along the wharf today, you'll see many of the buildings from that era.

Today Bergen is a modern city, with many additional pillars for development and growth. But fish is still important to Bergen. The Directorate of Fisheries, the Institute of Marine Research, and National Institute of Nutrition and Seafood Research are all located here, while at the University of Bergen it is possible to conduct studies in various aspects of marine research.

Norway is a strong supporter of bilateral, regional and global cooperation to address challenges in managing marine living resources. As the vast majority of the Norwegian fishing concerns fish stocks shared with other countries, international cooperation in the management of these fish stocks is crucial. A comprehensive network of bi- and multilateral agreements has been agreed with neighbouring countries to provide for the management of shared and straddling fish stocks. The most important ones are the agreements with Russia and the EU. Norway is also party to several regional fisheries management organisations, among them NAFO.

Although the number of Norwegian fishing vessels operating in the NAFO area has decreased significantly over the recent years, Norway considers active participation within the organisation of vital importance. Norway is committed in contributing to rebuilding NAFO stocks, and is also a strong supporter of harmonised actions between regional fisheries management organisations, in particular between NAFO and NEAFC; actions such as coordinated efforts to combat IUU fishing.

Last year, Norway adopted a new Marine Resources Act. It represents a significant modernization of the current legislation, and like the new NAFO Convention, it builds on modern principles concerning management of marine living resources. Thus implementation of principles like application of the precautionary approach, the ecosystem-based approach, optimum utilization and effective control of harvesting goes hand in hand at the national level and at the regional level in the Northwest Atlantic.

I see that you have a full agenda also at this years meeting, which will keep you busy during the week. But hopefully you will also have some spare time to visit some of the attractions Bergen has to offer. Thus I wish you every success with NAFO annual 2009, and welcome you to explore the city of Bergen.

Thank you.

### **Annex 3. Opening Statement by the Chair of General Council - Terje Lobach (Norway)**

Distinguished delegates, ladies and gentlemen,

It is an honour and a pleasure for me to serve as your Chair also at this year's annual meeting.

First of all, I would like to welcome you all to my hometown Bergen, and I wish to thank the Interim Executive Secretary, the secretariat and colleagues at the Directorate of Fisheries for their excellent work in coordinating and arranging this meeting.

Despite considerable efforts taken by NAFO in recent years, many stocks continue to be at very low levels. But there are also a few promising signs, and the improved status of some of the stocks is encouraging.

Through the NAFO Reform process a completely new convention has been adopted, taking into account modern principles concerning management of living marine resources. But ratification seems slow, and I would urge all Contracting Parties to speed up the internal processes. Significant progress has been, through the NAFO Reform process, also made in improved conservation measures and actions taken to ensure that these measures are implemented and complied with. NAFO has also recognized the need for a good and strong science base as fundamental for proper management of marine living resources.

Although it is recognized that NAFO has taken a series of important steps in recent years, I have observed that we, at this juncture is requested to discuss whether a full fledged Performance Review should be initiated. In this regard, I note that most of the other RFMOs have undertaken such reviews, and that SEAFO has agreed to do so before the 2010 annual meeting.

The importance of coordinated port State measures has been recognised by the international community, and Members of FAO agreed in the last week of August on the global, binding agreement. This is a milestone in the fight of IUU fishing, and I understand that NAFO has to consider the impact this Agreement may have on the system of port State measures, which was adopted at the last Annual Meeting.

Protection of ocean habitats and deep sea biodiversity has become an important item on the international agenda. I am pleased to note that NAFO last year adopted a comprehensive framework in response to the calls from the United Nations General Assembly to address bottom fishing and vulnerable marine ecosystems. These responses were last week assessed in New York, with some positive results. Although NAFO now has a set of regulations in place, there are still much to be done, both in the Scientific Council and the Fisheries Commission, to refine the details of this important framework.

Later today heads of delegations will meet to interview and decide on the new Executive Secretary of our organisation. There is a shortlist of four candidates, all of them with good qualifications to take up this very important position. I am really eager on the outcome of our deliberations tonight.

Close cooperation and collaboration are essential to achieving our common goals of stock recovery, conservation and sustainable use of marine living resources. I am confident that together we will manage to meet these challenges.

Thank you. I would now like to open for statements by Contracting Parties, followed by possible statements by others.

#### **Annex 4. Opening Statement by the Representative of Norway**

Distinguished delegates, dear colleagues

The Agenda of this years' annual NAFO meeting consists of several topics which need careful attention and deliberations. From the Norwegian side we are looking forward to contributing to find mutually acceptable solutions to the many challenges that we are facing.

Sustainable management of fish stocks depends to a large extent on international co-operation. RFMOs like NAFO are essential in this work. In fact regional implementation of the principles we have agreed to at global level is a vital tool in the development of sustainable fisheries. It is therefore of utmost importance that we succeed in our follow-up of the relevant international instruments.

We have already come long way in many areas. We have set up port state measures and I would in this connection express our satisfaction that a global instrument now has been established which needs to be taken into account. With regard to bottom fishing we have started a difficult process when it comes to vulnerable marine ecosystems. We are encouraged by the progress made last week by the ad hoc Working Group of Fishery Managers and scientists. We look forward to a constructive follow-up during this annual meeting.

I would also mention that we have made institutional progress. We have adapted a revised convention which gives us the necessary framework for implementing all relevant international instruments. It is our hope that this revised convention very soon will enter into force.

Finally I would take this opportunity, on behalf of Vidar Ulriksen, State Secretary of the Norwegian Ministry of Fisheries and Coastal Affairs, to invite you all to a reception tomorrow, Tuesday, 22 September at 19.30 hours. This event will take place in Håkon's Hall which is a five minute walk from this hotel. We hope to see you all there.

Thank you.

## **Annex 5. Opening Statement by the Representative of the European Union**

Thank you Chairman and good morning to all of you.

It is an honour for me to head the European Union delegation in this annual meeting. My delegation and myself are ready to work constructively with all Contracting Parties in order to achieve the best possible result while ensuring the protection of the fisheries stocks, the vulnerable marine ecosystems and the development of sustainable fishing activities.

It is also a pleasure for me to come back to Bergen and meet again my good Norwegian friends with whom we enhanced together some years ago our bilateral cooperation in fisheries.

I take also this opportunity to warmly thank the Norwegian authorities for hosting this annual meeting in this beautiful Hanseatic town of Bergen.

Chairman, this week is important for all of us and especially for our Organisation and its credibility. Therefore we need to tackle important challenges directly and I know by experience that some of them will require lengthy and difficult discussions. But as we all know this is part of any negotiation process: there are difficult and less difficult issues.

This year Chairman we are going also to proceed with the selection of our new Executive Secretary after the resignation of Dr. Johanne Fischer to whom we would like to convey our best wishes in her new function. The candidate to be selected should have inter alia a very good command of administrative matters and fisheries issues as the Executive Secretary is primarily the administrative keystone of our Organisation and our external representative.

During this week we should take decisions on key fisheries stocks. Without entering into details at this stage we need to recognise that in the report of the Scientific Council there are some positive developments or signals compared to the gloomy perspective of recent years. This improvement is the direct result of difficult and painful management decisions which have been adopted by our Organisation and also the result of a fully-fledged control system which some other RFMOs may envy.

The consideration of the Greenland halibut stock is probably one the most important matters facing NAFO this year. This discussion should lead us to take the most appropriate decision bearing in mind the significant actions and effort reductions taken under the rebuilding plan since 2004 and the recommendations of the Scientific Council. We recognise that other stocks such as Cod 3M and the redfish 3LNO have improved and could be considered as candidates for the reopening of these fisheries.

Another issue which is very important and critical this year, is the treatment of the VMEs because of the assessment exercise on the UNGA Resolution 61/105. A process which started in New York last week and which will go on until mid November. For the European Union this is a very important issue and a process in which we are ready to take our responsibilities and contribute at this meeting here to take new decisions which go beyond what has been regularly achieved since 2007 on VMEs in NAFO. The message we received from the Working Group of fisheries managers and scientists which met last week is very encouraging and their recommendations regarding the closure of area of significant aggregations of corals and sponges needs to be supported by the Fisheries Commission. I take the opportunity to welcome and underline the positive and constructive approach employed by this Working Group.

Before concluding Mr. Chairman I would like to urge all Contracting Parties to proceed with their own respective ratification procedures of the amended NAFO Convention in order to have the Lisbon Convention enter into force as early as possible.

Finally Chairman we look forward to work with all Parties around the table with a view to continue the useful and productive work we have carried out in the past and which has contributed to making NAFO a more effective and reliable organisation.

## **Annex 6. Opening Statement by the Representative of Canada**

Mr. Chairman, Distinguished Representatives, Ladies and Gentlemen:

I wish to thank Norway for hosting this annual meeting and for the excellent organization and arrangements.

It is a pleasure for Canada to participate in this 31<sup>st</sup> annual meeting of NAFO in the beautiful city of Bergen. This venue is both timely and appropriate given Norway's fisheries and environmental leadership in so many areas. Norway demonstrated this leadership recently - being the first NAFO member to ratify the amendments to the 1978 NAFO Convention.

NAFO has made significant progress over the last few years, moving from words to action in embracing change, transforming the Organization and responding to the conservation challenges before us. We have seen significant improvements in compliance in the NAFO Regulatory Area and in the coordinated responses by Contracting Parties to address infringements.

NAFO's progress can be attributed to the increasing collaboration and cooperation among Contracting Parties to improve NAFO. In recent years, NAFO has taken significant steps towards protecting Vulnerable Marine Ecosystems to respond to the requirements of the United Nations General Assembly Resolution 61/105.

This fall, the United Nations General Assembly will review the progress to date by States and Regional Fisheries Management Organizations on the decisions taken to protect VMEs since the Resolution was adopted in 2006. NAFO has demonstrated leadership in recent years with the adoption of measures to close seamounts, to close portions of Division 3O to directed fishing to establish a Coral Protection Zone and the adoption in 2008 of a comprehensive program of measures. NAFO has the opportunity to take further steps this week to protect significant coral and sponge concentrations. We have recommendations to consider in both of these areas from the Ad Hoc Working Group of Fishery Managers and Scientists.

Canada would like to commend the ongoing collaborative research initiatives by Contracting Parties to verify the locations of vulnerable marine ecosystems in the NAFO Regulatory Area. In particular, I would commend the work that is being undertaken by the Spanish research vessel *Miguel Oliver* which includes the participation of scientists from several countries. I also would note the work undertaken by the Canadian research vessel *Hudson*. *These initiatives* will help us to focus and strengthen our measures to protect these sensitive areas.

Canada is also encouraged by the continuing signs of recovery of some of the NAFO-managed stocks as reported by Scientific Council. We must be careful not to lose sight of our ultimate goal of conserving the NAFO managed stocks for future generations. We strongly believe that any consideration of reopening stocks that have been under moratoria should be undertaken only in the context of proper and effective controls to ensure stock conservation and continued stock rebuilding.

I would like to emphasize that in our deliberations this week we are mindful of the importance of continuing to be guided by the precautionary approach in the re-opening and management of fish stocks; the need to ensure responsible harvesting practices by all members' fleets; and the value to us all of accurate, reliable, credible and transparent reporting of catch, as it is the foundation for sound science, management and policy as well is increasingly a prerequisite for access to markets.

I am confident that NAFO will continue to demonstrate to the international community that it is an effective management body and a leader among RFMOs in undertaking its responsibilities to protect vulnerable marine ecosystems and to conserve and manage fisheries sustainably for generations to come.

Thank you.

## **Annex 7. Opening Statement by the Representative of the United States of America**

Mr. Chairman, distinguished delegates, observers, ladies and gentlemen:

The United States is pleased to join our colleagues here in beautiful Bergen, Norway for the 31st NAFO Annual Meeting. We thank the Government and People of Norway for their excellent meeting arrangements and warm hospitality. We look forward to an interesting and productive week.

The United States would like to take this opportunity to communicate our thoughts regarding the work before us. First, we would like to express strong support for continuing efforts by NAFO Contracting Parties to address the impacts of bottom fishing on vulnerable marine ecosystems (VMEs). We intend to improve and update the current NAFO procedures to ensure that these ecosystems survive, as they play an integral role the health of the fisheries on which we all rely. We were pleased to participate late last week in the meeting of the Ad Hoc Working Group of Fishery Managers and Scientists on VMEs and look forward to a constructive follow-up dialogue – and action – during the annual meeting. In support of this effort, we have distributed several U.S. proposals designed to improve the effectiveness of existing conservation and enforcement measures on VMEs. It is our hope that Contracting Parties will support these proposals in the Fisheries Commission.

Additionally, the United States will seek a new General Council agenda item to consider development of a process leading to a NAFO performance assessment. Such an assessment has been widely supported and implemented in the majority of the world's RFMOs and it is time that NAFO undertakes this important activity. The United States has circulated a proposal that is based on procedures already developed and implemented by a number of these RFMOs. It is our hope that Contracting Parties share our feeling that this should be a high priority for our organization.

Relative to conservation and management of NAFO fisheries and associated stocks, the United States looks forward to continuing discussions that will further ensure that conservation and management measures for NAFO-managed stocks, including Greenland halibut, are consistent with scientific advice. We also remain concerned about the status of elasmobranchs. We note that ICCAT, consistent with the request of this organization, adopted a measure for targeted porbeagle fisheries and will consider the need for additional action this year, based on the results of the 2009 ICCAT-ICES porbeagle stock assessment. NAFO should closely monitor this matter and, if appropriate, may wish to seek additional joint work with ICCAT.

We thank you for your attention and look forward to a successful meeting.



**Annex 8. Opening Statement by the Representative of Denmark  
(in respect of the Faroe Islands and Greenland)**

Mr. Chairman, Distinguished Delegates, Observers, Ladies and Gentlemen

Greenland and the Faroe Islands are most pleased to be participating in the 31<sup>st</sup> Annual Meeting of NAFO. Our delegation would first of all like to convey our sincere appreciation to Norway for their hospitality in hosting this meeting. We are happy to be here in beautiful Bergen with its lovely waterfront and with a view to the historical Haakon's Hall.

Our delegation notes with satisfaction positive trends in some stock assessments in the NAFO Convention Area. We believe that this is a clear signal that our management measures for the stocks in questions have by and large been balanced and precautionary enough to allow stock development, even though this development can at times seem to be a very slow process. We continue to encourage and support the difficult and important task of taking into consideration both the biological advice and the interests of the fishing industry so as to ensure optimum and responsible use of our valuable marine resources. Hopefully this can also include the careful reopening of some fisheries still currently under moratoria.

As we noted last year, the Faroe Islands and Greenland are pleased with the progress we have made to design and implement measures to prevent significant adverse impacts of bottom fisheries on vulnerable marine ecosystems. These measures are fully in line with the relevant provisions of UNGA 61/105. They have been reported to the UN, and are reflected in the UN Secretary General's report to this year's General Assembly on actions taken by States and RFMOs pursuant to paragraphs 83 to 90 of UNGA 61/105. We assume that the UN in its fisheries resolution this year, which is being drafted in New York at the moment, will take due note of the comprehensive steps taken over the last 2 years in our North Atlantic RFMOs, NAFO and NEAFC.

Our delegation is of the view that we should now focus our efforts on finalising the necessary fine-tuning of technical and procedural elements in the bottom fishing provisions. In general we must allow ourselves the chance to gain some practical experience from the implementation of the provisions, and not continue to amend the basic framework nor introduce any unnecessary further requirements on our fishing fleets.

Mr. Chairman, we would like to take this opportunity to thank the Secretariat for the preparation of this meeting and in particular to thank Stan Goodick for his efforts as Interim Executive Secretary since May.

Finally, Mr. Chairman Greenland and the Faroe Islands can once again assure you that we look forward to working constructively with all delegations during this year's meeting, so we can collectively contribute to a successful outcome of this 31<sup>st</sup> Annual Meeting of NAFO.

Thank you.

### **Annex 9. Opening Statement by the Representative of Cuba**

Good morning everybody.

The Cuban delegation wants to thank the Government of Norway and specifically the authorities of Bergen for hosting this 31<sup>st</sup> Annual Meeting of NAFO and for giving us the wonderful opportunity to visit this beautiful and historical city.

As every year we have ahead of us a very busy week with a lot of work and discussions on important issues, but we are sure that at the end we will be satisfied because the decisions we take will lead to the better work, the strengthening and the international recognition of the North Atlantic Fishery Organization.

Thank you.

### **Annex 10. Opening Statement by the Representative of Japan**

Mr. Chairman, distinguished delegates and observers,

It is a pleasure for us from Japan to be joining our colleagues once again in this beautiful and historic city of Bergen for the 31<sup>st</sup> NAFO annual meeting. We wish to thank the Government of Norway for hosting this important meeting.

Since the annual meeting last year, the organization has made a remarkable progress under the new principle of the Convention to achieve our common goal of stock recovery, conservation and sustainable use of marine living resources as well as protection of vulnerable marine ecosystems.

Although there still remain several outstanding issues, including ones of particular importance to our delegation, we hope the decisions taken this week will lead to a workable solution based on the best possible scientific advice.

We do hope NAFO, known as one of the world's leading RFMOs, will continue to play a significant role in securing sustainable and responsible fisheries management in Northwest Atlantic.

Finally, we look forward to working with all our colleagues here for successful result of this meeting.

Thank you, Mr. Chairman.

## **Annex 11. Opening Statement by the Representative of the Russian Federation**

Mr. Chairman, distinguished delegates, Ladies and Gentlemen,

First of all I would like to express my deep gratitude to our colleagues from the NAFO Secretariat and the Norwegian Ministry of Fisheries and Coastal Affairs for an excellent arrangement of the thirty-first Annual Meeting of Northwest Atlantic Fisheries Organization (NAFO) at such a wonderful and pleasant venue.

On behalf of the Federal Agency for Fisheries of the Russian Federation, I would like to greet all the participants and wish us every success in our work.

Northwest Atlantic Fisheries Organization is considered by the international fisheries community to be one of the most respected intergovernmental bodies in fisheries management and research activities.

Federal Agency for Fisheries of the Russian Federation and all Russian fishermen highly respect such a unique international forum as Northwest Atlantic Fisheries Organization. This year marks thirty years since the establishment of NAFO. And, if we take into account the fact that NAFO became a successor to the International Commission of the Northwest Atlantic Fisheries (ICNAF), founded back in 1949, this year is the sixtieth anniversary of the distinguished organization.

We recognize the importance of the work carried out by NAFO to ensure sustainable exploitation, efficient management and long-time conservation of living marine resources in the Northwest Atlantic. I am aware that the Parties will endeavour to achieve those objectives and implement the decisions taken by NAFO.

The Northwest Atlantic continues to be one of the most important fisheries areas for the Russian Federation and for all of us. We are deeply interested in sustainable fisheries in this area based on the rational and scientifically-based management. That is why we are greatly satisfied that a number of stocks are recovering due the proper management regime conducted by NAFO.

I hope that successful and fruitful work of this meeting will allow us to elaborate general approaches and principles to resolve outstanding issues in fisheries.

Thank you for your attention.

## **Annex 12. Opening Statement by the Representative of Ukraine**

Distinguished delegates!  
Ladies and Gentlemen!

On behalf of Ukrainian delegation, I am very glad to greet you at the 31<sup>st</sup> annual NAFO meeting. We are looking forward for fruitful cooperation within the meeting framework and would like to assure you of our readiness to support and promote all reasonable proposals of Contracting Parties and NAFO bodies. We are deeply convinced that we have all opportunities to take part in negotiations as a productive partner in view of achieving rational and sustainable exploitation of fishery resources in NAFO Regulatory Area.

Thank you.

**Annex 13. FAO Statement to the 31<sup>st</sup> Annual Meeting  
of the Northwest Atlantic Fisheries Organization (NAFO)**

Hiromoto Watanabe  
Fishery Liaison Officer  
FAO Fisheries and Aquaculture Department

Bergen, Norway  
21 September 2009

FAO is very grateful for the invitation extended by the Secretariat of the Northwest Atlantic Fisheries Organization (NAFO), to observe its Thirty-first Annual Meeting held in this beautiful city of Bergen. FAO also wishes to express its gratitude for the warm hospitality provided by the Norwegian authorities. FAO has been keeping a close and effective working relationship with NAFO and desires to continue such collaboration.

Regional Fishery Bodies (RFBs) including Regional Fisheries Management Organizations (RFMOs) play a unique role in facilitating international cooperation for the conservation and management of fish stocks. RFBs represent the only realistic means of governing fish stocks that occur either as straddling or shared stocks between zones of national jurisdiction or between these zones and the high seas, or exclusively on the high seas. Therefore, to strengthen RFBs in order to conserve and manage fish stocks more effectively remains the major challenge facing international fisheries governance.

The Twenty-seventh Session of the FAO Committee on Fisheries (COFI 27) held in March 2007 discussed RFBs related matter, as a stand-alone Agenda item for the first time in the history of COFI. Many Members requested that FAO continue supporting RFBs. In the Twenty-eighth Session of COFI (COFI 28) in March 2009, under several substantial agenda items, in particular such as Progress in the Implementation of the Code and International Plans of Action (Item 4), Management of deep-sea fisheries in the high seas (Item 7) and Combating IUU fishing (Item 8), the important role of RFBs were also repeatedly underscored. Immediately after the session of COFI, the Second Meeting of Regional Fishery Body Secretariats Network (RSN 2) was held in Rome and reconfirmed the significant role of and expectation for RFBs to play in global and regional fisheries governance.

There has been a couple of remarkable progress recently made in global fisheries governance. The International Guidelines for the Management of Deep-sea Fisheries in the High Seas were agreed upon on 29 August 2008. This new international instrument is the first of its kind in terms of integrating fisheries management and conservation requirements. RFBs are again highly expected as driving force to implement the Guidelines and NAFO is recognized as one of the leading RFBs in this context, which leads me to keenly observe discussion to be made under the relevant agenda item here.

Many distinguished delegates will be also aware that COFI, acknowledging the urgent need for a comprehensive suite of port State measures, agreed to proceed with the development of a legally-binding agreement on port State measures based on the 2001 FAO International Plan of Action to Prevent, Deter and Eliminate Illegal, Unreported and Unregulated (IUU) Fishing and the 2005 FAO Model Scheme on Port State Measures to Combat IUU Fishing. A Technical Consultation on Port State Measures continued its endeavour since June 2008 and the final resumed session was just held in late August and concluded the discussion on the draft text. Implementation of the instrument will depend highly on cooperation and collaboration with and among RFBs.

I would also like to report that the Development of a Comprehensive Global Record of Fishing Vessels is also ongoing and a Technical Consultation is expected to be organized in 2010. For this particular matter, cooperation and collaboration with RFBs is also essential. As part of the COFI approved programme of work and in preparation for the Technical Consultation, several Global Record pilot projects are in the planning stages, including one involving the tuna RFMOs and another involving NEAFC. The pilot project is on the agenda of the upcoming PECCOE meeting at NEAFC. The IMO, Lloyd's and Equasis are also expected to be partners in these pilots. A brief note on the nature and progress of this initiative is also available as a separate note for those interested.

I also wish to touch upon the issue on climate changes and fisheries. FAO organized an Expert Workshop on Climate Change Implications for Fisheries and Aquaculture from 7 to 9 April 2008 and presented a technical

background document for the High-Level Conference on World Food Security: the Challenges of Climate Change and Bioenergy held in Rome from 3 to 5 June 2008. During the last session of COFI many members agreed that improvement in the management of fisheries and aquaculture would increase their resilience and adaptability to climate change. While the matter is quite complex and broad in its scope, I recognize that NAFO has already taken this matter into account and have great interest in any further observation to be presented in this week. A policy flyer on this matter is also available separately for those interested.

In this highly internationalized fisheries arena, it is now almost impossible for FAO to work on global and regional or even national fisheries issues without cooperation and collaboration with RFBs. Therefore, I would like to reaffirm FAO's strong expectation and commitment to work with RFBs continuously and in a collaborative manner.

NAFO is one of the world's leading RFBs, having a long history and much experience in the sustainable management of fisheries in the Northwest Atlantic Ocean. In particular, its proactive and precautionary approach to protect vulnerable marine ecosystems is highly appreciated. FAO also highly recognizes the Organization as one of the RFBs that initiated the reforming process at the earliest stage in order to strengthen its function and performance. Therefore, it is highly expected that NAFO, under a new Executive Secretary expected to be selected within this week, will continue playing a significant role in regional action to secure sustainable and more responsible fisheries management.

In conclusion, I would like to convey to the meeting greetings from FAO's Assistant Director-General for Fisheries and Aquaculture, Mr Ichiro Nomura. He wishes the meeting every success in its deliberations.

### **Annex 14. Opening Statement to the 31<sup>st</sup> Session of NAFO by the Pew Environment Group**

We appreciate the opportunity to attend the Annual Meeting of NAFO and participate in the meeting as observers. We would like to begin with the issue of IUU fishing. Over the past year, the Pew Environment Group has undertaken research to assess the effectiveness of the implementation of port State measures in relation to vessels listed on IUU vessel lists maintained by eight RFMOs. A Pew research team has tracked the port visits globally of vessels on IUU vessel lists between January 2004 and March 2009 using information contained in publicly available databases. This information indicated altogether 413 port visits to ports in 72 countries by 55 vessels during the period of time the vessels were on the RFMO IUU vessel lists. Of these, 144 port visits were made by vessels from December 2006 while they were listed on NAFO's IUU vessel list. Almost one-third (45) of these visits were to ports of Contracting Parties; the remainder to ports of non-contracting parties. Pew considers that 33 of these port visits could constitute potential violations of NAFO CEMs. In addition, Pew has reviewed and updated the information on RFMO IUU vessel lists, which is included in the information we put on the observers' information table and attached as an annex to Pew's opening statement.

We would like to thank the Secretariat for giving us the opportunity to distribute information on Pew's Port State Performance research at this meeting. We have sent information on this research with NAFO specific research results and questions to the Chair and the Secretariat last week and we would appreciate that the research and the questions raised in the Pew information be considered by Contracting Parties and by the meeting of STACTIC this week under the agenda items 5b, 6 and 7 of the STACTIC meeting.

Currently Pew's research is open for public review and input at [www.portstateperformace.org](http://www.portstateperformace.org) until the end of 2009. Pew intends to finalize the research and publish a report on the results in early 2010. To be sure we incorporate the best available information for the final report, we would appreciate any information from the Secretariat of NAFO and/or Contracting Parties which contradicts, verifies or supplements the information we have obtained from the publicly available databases. We would also be interested to know whether and which of the port visits identified by the research as a potential violation of NAFO's CEMs would be considered by STACTIC to be a violation of NAFO's CEMs and what, if any, recommendations STACTIC would have to improve the effective implementation of NAFO's port State measures.

We look forward to discussing our research findings and to cooperating with NAFO on strengthening the implementation of port State measures to prevent, deter and eliminate IUU fishing. In this regard we would also note that the Port State Agreement to prevent, deter and eliminate IUU fishing will be adopted later this year by the UN FAO Conference and we would urge all NAFO Contracting Parties to ratify the Agreement as a matter of priority.

We would now like to speak to the issue of deep-sea fisheries and the protection of vulnerable marine ecosystems (VME) on behalf of the Deep Sea Conservation Coalition (DSCC) of which the Pew Environment Group is a member. NAFO must take measures to much more effectively implement UN General Assembly (UN GA) resolution 61/105 to protect VMEs. Last week the UN GA reviewed the implementation of the 2006 UN GA resolution and recognized that substantial improvement was needed in relation to conducting impact assessments, area closures to protect VMEs, and move-on rules and encounter protocols.

From the DSCC's point of view, impact assessments must be conducted by flag States, consistent with the FAO International Guidelines for the Management of Deep-Sea Fisheries in the High Seas and become standard operational procedure for the management of high seas bottom fisheries in the NAFO region. There are major weaknesses in the NAFO VME move-on rule, in particular the threshold levels are far too high. We recognize the progress that has been made by NAFO in closing several seamount areas and the 3'O' area closure to bottom fishing over the past several years. However, much more needs to be done to close areas to protect corals, sponges and other VME related areas in the Grand Banks and Flemish Cap areas, including the use of biogeographic information in making determinations of where VMES are likely to occur.

The United Nations General Assembly will again take up the issue of the implementation of resolution 61/105 in November. The outcome of this meeting will be subject to scrutiny by the UNGA. In addition, NGOs and many interested scientists will also be paying close attention to the decisions made by NAFO this week. Finally, we



would note that the UN GA resolution calls on States 'individually' and through RFMOs to take measures consistent with the resolution to protect vulnerable marine ecosystems. In our view, flag States are under an obligation to implement the resolution even where and RFMO does not adopt or implement measures fully consistent with the resolution. In this regard, we would strongly encourage NAFO Contracting Parties to take unilateral action to regulate their flagged vessels if NAFO fails to adopt measures to fully implement the UN GA resolution.

Thank you

Kristin von Kistowski, Advisor to the International Ocean Governance Program  
Elsa Lee, Associate, International Ocean Governance Program  
Matthew Gianni, Political and Policy Advisor, Deep Sea Conservation Coalition

**Annex 15. Opening Remarks from WWF at the 31<sup>st</sup> NAFO Annual Meeting  
by Robert Rangeley, Vice President, WWF-Canada, Atlantic Region**

- WWF would like to thank our Norwegian hosts and NAFO for welcoming us here in Bergen for the 31st Annual Meeting.
- WWF has attended a number of these meetings, including myself and Stacey McCarthy from Canada here this week. I'm also pleased to introduce my colleagues Nina Jensen from WWF-Norway and Louize Hill from WWF-Scotland.
- WWF participates as an observer because we continue to be concerned about the state of the Northwest Atlantic ecosystem and we are pleased to be able to contribute to NAFO's goals in efforts to restore and maintain ecosystem health, rebuilt stocks, and strengthen sustainable fisheries.
- WWF's believes it is important to state our conservation measures of success based on NAFO's goals and commitments at the outset of the meeting which are available on the back table.
- This year WWF will focus on minimizing cod bycatch on the southern Grand Banks and **protecting vulnerable marine ecosystems**, such as coldwater coral forests or sponge reefs, from the impacts of bottom fishing.

**With regards to cod:**

- NAFO took an important step two years ago by adopting a southern Grand Bank Cod Recovery Strategy that included a 3NO bycatch reduction target of 40% for 2008.
- Unfortunately, the bycatch target of 420 tonnes was grossly exceeded by over 500 tonnes.
- Clearly, certain contracting parties are not doing enough to reduced bycatch, which has been excessive since the moratorium in 1994 and has prevented recovery.
- Voluntary measures did not work in 2008 and Fisheries Commission indicated that additional measures may be necessary if the target was not met.
- WWF believes that only by adopting mandatory bycatch limits, and undertaking the necessary research on spatial and temporal patterns of fish distributions will NAFO ever succeed in rebuilding the 3NO cod stock.
- WWF has commissioned a study demonstrating the value of such research as applied on the Grand Banks within the Canadian EEZ. We have shared this with Scientific Council.
- We have also completed an analysis of the economic value of cod recovery.
- NAFO has committed to implementing ecosystem-based approaches and precautionary quotas and need look no further than its host country, Norway, for a demonstration of the benefits of these efforts for cod recovery.
- AND, it is possible to reduce cod bycatch on the Grand Banks to acceptable levels that may promote recovery as Canada has demonstrated in its yellowtail flounder fishery.

**With regards to Vulnerable Marine Ecosystem Protection:**

- WWF recognizes some of the important steps NAFO has taken in recent years toward implementing the 2006 United Nations General Assembly (UNGA) Resolution on Sustainable Fisheries (61/105).
- With strong policy in place and new data on VME areas mapped, WWF looks forward to the implementation of meaningful protection for VMEs. Success will be measured against the following suite of management measures:

- 1. The closure of all of NAFO's known candidate vulnerable marine ecosystems (VME) in locations where bottom fishing is likely to result in significant adverse impacts.**
- 2. Mandatory scientific observer coverage for exploratory fishing areas.**
- 3. Reducing the current encounter thresholds for corals and sponges in line with the latest Scientific Council findings.**
- 4. Maintaining VME encounter provisions for coral and sponges in line with new scientific advice.**

Finally,

WWF would like to invite all attendees to this NAFO Annual Meeting to visit us in the Forstuen Room (just next to the lobby) anytime this week to discuss these and other fishery conservation issues further.

Thank-you

## **Annex 16. Agenda**

### **I. Opening Procedure**

1. Opening by the Chair, Terje Lobach (Norway)
2. Appointment of Rapporteur
3. Adoption of Agenda
4. Admission of Observers
5. Publicity
6. Guidance to STACFAD necessary for them to complete their work (Monday)

### **II. Supervision and Coordination of the Organizational, Administrative and other Internal Affairs**

7. Review of Membership of the General Council and Fisheries Commission
8. Status of ratification process resulting from the adoption of the amended Convention
9. Request by the Scientific Council for modification of the boundaries of Divisions 3M and 3L
- 9bis. Performance Assessment
10. Administrative Report
11. Selection of the Executive Secretary

### **III. Coordination of External Affairs**

12. Report of Executive Secretary on external meetings
13. International Relations

### **IV. Finance**

14. Report of STACFAD at the Annual Meeting
15. Adoption of the Budget and STACFAD recommendations for 2010

### **V. Closing Procedure**

16. Election of Chair
17. Time and Place of Next Annual Meeting
18. Other Business
19. Press Release
20. Adjournment

## **Annex 17. Performance Review Considerations** (GC Working Paper 09/4, Revised - Adopted)

### **Background**

The US has proposed creating a Performance Assessment Working Group (PAWG) that would undertake a performance review to identify the strengths and weaknesses in NAFO, as urged by the United Nations General Assembly in its resolution 63/112 on Sustainable Fisheries for Regional Fishery Management Organizations (RFMOs).

The PAWG would be led by the Chair of the General Council, include the NAFO Executive Secretary, and membership open to all CPs. The role of PAWG would include the development of terms of reference (TORs) detailing the chairmanship and composition of a Panel (including a process for appointing internal and external members if supported by PAWG), assessment criteria and administrative procedures.

While the US is proposing that the final terms of reference be adopted by mail vote and that the work of the Performance Review Panel would start immediately afterwards, it is suggested that the PAWG would report to General Council at the 2010 Annual Meeting before any assessment activities occur.

The PAWG would have an expanded mandate to include a review of the terms of reference/assessments of other RFMOs, to develop a NAFO-specific TORs, as well as budgetary considerations for a Performance Review Panel and the overall assessment process.

A comprehensive package would be presented to the General Council for decision by Contracting Parties at the 2010 NAFO Annual Meeting. Subsequently, the General Council would approve the TORs and budget requirements to allow a Review Panel to commence the assessment process.

### **Explanatory Notes**

#### **1. Timing**

While performance reviews are generally looking at past practices, NAFO is in a unique situation of undertaking its review at the time of amending its Convention. It is possible that the 75% majority position to amend the Convention will not occur until late 2011, and therefore it will be important that the review not compromise the current ratification process.

#### **2. Criteria**

PAWG should develop the detailed criteria following a thorough review of performance assessments completed by other RFMOs.

The PAWG should consider the functions and mandate of NAFO when developing TORs and assessment criteria such as:

- a) the (unamended) NAFO Convention;
- b) the criteria of other RFMO Performance Reviews (NEAFC, ICCAT, CCAMLR), and other criteria from UNSFA and FAO;
- c) relevant criteria developed through the Kobe I and II processes; and,
- d) guidance provided by the "Recommended Best Practices for Regional Fisheries Management Organizations" (aka the "model RFMO" developed by Chatham House).

In developing criteria, ecosystem-based fisheries aspects should be included in the terms of reference, including implementation of 2006 UNGA Resolution in relation to VMEs.

#### **3. Composition of the Panel**

PAWG would recommend the composition of the Review Panel based on the best practices of other RFMOs. Among the considerations would be the use of external experts. For example, ICCAT used only external experts

while NEAFC used a mix of both internal and external experts. The recommendation from PAWG would be presented to the General Council for final approval.

#### **4. Administrative Procedures**

Paramount to any administrative procedures is the need for transparency. This would include making the results of any Performance Reviews public and easily available on the NAFO website.

A key issue would be public access to any report because Review Panels are independent, and the report is their product. In ICCAT the report was released simultaneously to the public and to ICCAT members, which posed challenges to the Parties in responding to media calls. In CCAMLR, the report was submitted to Parties first and in the draft South Pacific RFMO treaty, the review is made public only after it is submitted to the Commission. Another issue for PAWG to consider is the access by observers.

#### **5. Budget Considerations**

PAWG must consider budgetary requirements when developing the TORs, especially if membership in the Review Panel is from outside contracting parties. Also, the actual costs involved in completing an assessment would be part of the package presented to General Council.

#### **Proposed Next Steps**

1. Establish in early 2010 a Performance Assessment Working Group (PAWG) open to all CPs and chaired by the Chair of the NAFO General Council. The PAWG will also include the NAFO Executive Secretary.
2. Once established the PAWG will develop the specific TOR and the assessment criteria taking into account approaches to performance assessments undertaken by other RFMOs.
3. PAWG would determine the composition of the Review Panel and prepare appropriate budgets related to the operation of the Panel and the actual assessment.
4. Presentation of the TOR, budget, and Review Panel composition to the General Council for approval.

## **Annex 18. 2009 Annual Meeting Press Release**

### **NAFO Flemish Cap Cod is Back**

#### **FOR IMMEDIATE RELEASE**

**BERGEN, NORWAY** - The Northwest Atlantic Fisheries Organization (NAFO) held its 31<sup>st</sup> Annual Meeting from the 21<sup>st</sup> to the 25<sup>th</sup> of September, 2009. The Norwegian Directorate of Fisheries hosted the meeting in Bergen, Norway. The meeting focused on the establishment of stock management measures and continuing to protect vulnerable marine ecosystems (VMEs).

#### **NAFO stocks open after a decade**

Two stocks previously under moratoria for more than 10 years have been reopened for directed fishing. Atlantic cod on the Flemish Cap (Div. 3M) and Redfish in Div. 3LN will be harvested once again by the international fleets. Quotas for these stocks have been allocated using pre-moratoria values.

NAFO Members remain committed to reduce by-catch to contribute to the rebuilding of Div. 3NO cod and other stocks.

#### **NAFO closes additional areas**

To further protect sensitive marine areas in the international waters of the Northwest Atlantic several areas near the Flemish Cap and Nose of the Grand Banks have been closed. This action reconfirms NAFO's commitment to protect vulnerable marine habitats and species. Twelve significant coral and sponge locations and five seamount areas are now closed to bottom fishing. NAFO will notify United Nations General Assembly that advances made at this meeting implies that fishing in the NAFO Regulatory Area will not cause significant adverse impacts to VMEs.

#### **NAFO defines its fishing footprint**

In order to respond to UN calls, NAFO officially mapped areas in the NAFO Regulatory Area where bottom fishing has historically occurred. This "footprint" distinguishes between existing and new fishing areas. An encounter protocol will apply and Contracting Parties will complete assessments of their bottom fisheries for known or anticipated impacts on VMEs.

#### **NAFO bolsters its vessel monitoring**

NAFO continues to modernize the way it monitors the fisheries. Additional information to that being presently collected will be submitted automatically through the vessel monitoring system. These improvements will greatly improve traceability of the fishing vessels.

#### **NAFO agreed on a performance review process**

NAFO Contracting Parties have agreed to hold a working group meeting next year to develop terms of reference, assessment criteria and composition of a panel to review the Organization. The Working Group will report to the General Council.

#### **New NAFO Executive Secretary**

A new Executive Secretary has been appointed. Vladimir Shibanov from the Russian Federation will take up the post early in 2010 in Dartmouth, NS, Canada. Dr Shibanov has had many years of experience in NAFO through his involvement in Scientific Council and Fisheries Commission.

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**Additional highlights of the meeting can be found in the attached backgrounder.**

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## **Backgrounder**

The 31<sup>st</sup> NAFO Annual Meeting was hosted by the Norwegian Directorate of Fisheries and the Director General, Liv Holmefjord welcomed the 175 delegates to Bergen, Norway. The three bodies of NAFO, General Council (chaired by Terje Lobach, Norway), Scientific Council (chaired by Don Power, Canada) and Fisheries Commission (chaired by Vladimir Shibanov, Russian Federation) and their subsidiary bodies met for one week at the Radisson SAS Royal Hotel, Bryggen. The NAFO member countries came together to deliberate on management measures and scientific assessment regarding the international fisheries of the Northwest Atlantic. The meeting was also attended by observers from the Food and Agriculture Organization (FAO); the World Wildlife Fund (WWF) and the Pew Environment Group.

The Fisheries Commission agreed on management measures for the 21 fish stocks managed by NAFO. The advice on the status of fish stocks and the ecosystem given by the Scientific Council to the Organization and Coastal States was mainly elaborated at its main meeting in June. While many stocks remain at low levels there were signs of improvement in some stocks. Two stocks previously under moratoria have been reopened. Directed fishing has been re-established for the first time in over ten years for Atlantic cod in Division 3M and Redfish in Divisions 3LN. The Total Allowable Catch (TAC) for cod is set at 5,500 tons with a number of precautionary measures established to limit by-catches for this stock in other fisheries, and the TAC for redfish was set at 3,500 tons.

NAFO continues to take steps to protect vulnerable marine ecosystems by establishing coral and sponge protection zones in addition to closures already made in previous years. As well, protocols have been devised to minimize catches of these species. It is recognized that there are numerous international scientific research efforts underway to enhance the knowledge on benthic habitat, communities and species in the NAFO Regulatory Area, particularly the Spanish-led international survey in 2009-2010.

This year NAFO mapped areas in the international waters of the Northwest Atlantic where bottom fishing has occurred, in accordance with guidelines adopted by FAO. It is expected that the NAFO fishing “footprint” will be reviewed regularly.

The Port State Control adopted last year measures have improved the compliance by vessels fishing in the international waters. A total of 245 at-sea inspections conducted in 2008 resulted in only 5. infringements was minimal. Fishing vessels operating in the NAFO Regulatory Area continue to be monitored by VMS but will be subject to more frequent reporting procedures. These improvements, among other things, allow the inspection services to more accurately determine the locations of fishing vessels.

Fishing in the NRA will be subject to more frequent monitoring and reporting

The 32nd Annual Meeting of the Organization will be held in Canada The table of NAFO TACs and quotas agreed at this session is attached.

### **Meetings**

Prior to the Annual Meeting, the following NAFO meetings were held during 2009: (1) Working Group of Fishery Managers and Scientists on VMEs (19-20 March); (2) Standing Committee on International Control (5-7 May); (3) Scientific Council *ad hoc* Working Group on Assessment Methods for SA 2 + Div. 3KLMNO Greenland Halibut (1-3 June); (4) Scientific Council Regular Meeting (Dartmouth, Canada, 4-18 June); (5) *Ad Hoc* Working Group of Fisheries Managers and Scientists (17-18 September).

The meeting was attended by over 175 delegates from twelve Contracting Parties – Canada, Cuba, Denmark (in respect of Faroe Islands and Greenland), European Union, France (in respect of St. Pierre et Miquelon), Iceland, Japan, Republic of Korea, Norway, Russia, Ukraine and United States of America.

NAFO Interim Executive Secretary

25 September 2009, Bergen, Norway

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### Quota Table 2010

**QUOTA TABLE. Total allowable catches (TACs) and quotas (metric tons) for 2010 of particular stocks in Subareas 1-4 of the NAFO Convention Area. The values listed include quantities to be taken both inside and outside the 200-mile fishing zone, where applicable.**

Species	Cod				Redfish					American plaice		Yellowtail
	3L	3M	% of 3M Cod TAC	3NO	3LN	% of 3LN Redfish TAC	3M	3O	Sub-Area 2 and Div. 1F+3K	3LNO	3M	3LNO
Canada		44	0.80	0	1491	42.60	500	6000	385 <sup>2,4</sup>	0	0	16575 <sup>b</sup>
Cuba		204	3.70	-	343	9.80	1750		385 <sup>2,4</sup>	-	-	-
Denmark (Faroe Islands and Greenland)		1229	22.35	-	-		69 <sup>19</sup>		9627 <sup>2,3</sup>	-	-	-
European Union		3136 <sup>25</sup>	57.03	0 <sup>11</sup>	638 <sup>26</sup>	18.23	7813 <sup>12</sup>	7000	9627 <sup>2,3</sup> 2503 <sup>2,15</sup>	0	0 <sup>11</sup>	-
France (St. Pierre et Miquelon)		-		-	-		69 <sup>19</sup>		385 <sup>2,4</sup>	-	-	340 <sup>b</sup>
Iceland		-		-	-		-		9627 <sup>2,3</sup>	-	-	-
Japan		-		-	-		400	150	385 <sup>2,4</sup>	-	-	-
Korea		-		-	-		69 <sup>19</sup>	100	385 <sup>2,4</sup>	-	-	-
Norway		509	9.25	-	-		-		9627 <sup>2,3</sup>	-	-	-
Russia		356	6.47	0	1007	28.77	9137	6500	9627 <sup>2,3</sup>	-	0	-
Ukraine								150	385 <sup>2,4</sup>			
United States of America		-		-	-		69 <sup>19</sup>		385 <sup>2,4</sup>	-	-	-
Others		22	0.40	0	21	0.60	124	100	-	0	0	85 <sup>b</sup>
<b>TOTAL ALLOWABLE CATCH</b>	<sup>*9</sup>	5500 <sup>23</sup>	100.0	<sup>*9</sup>	3500 <sup>24</sup>	100.0	10000 <sup>8</sup>	20000	12516 <sup>10,17</sup>	<sup>*21,16</sup>	<sup>*9,16</sup>	17000 <sup>21,22</sup>

Species	Witch		White hake	Capelin	Skates	Greenland halibut	Squid (Illex) <sup>1</sup>	Shrimp	
	3L	3NO						3NO	3NO
Canada		0	1765	0	2000	1778	N.S. <sup>6</sup>	24990	
Cuba		-		0		-	510	334	
Denmark (Faroe Islands and Greenland)		-		-		206	-	334	
European Union		0 <sup>11</sup>	3529	0 <sup>11</sup>	7556	6951 <sup>18</sup>	N.S. <sup>6</sup> 611 <sup>13</sup>	1670 <sup>14</sup>	
France (St. Pierre et Miquelon)		-		-		194	453	334	
Iceland		-		-		-	-	334	
Japan		-		0		1215	510	334	
Korea		-		-		-	453	334	
Norway		-		0		-	-	334	
Russia		0	353	0	2000	1512	749	334	
Ukraine						-		334	
United States of America		-		-		-	453	334	
Others		0	353	-	444	0 <sup>7</sup>	794	0	
TOTAL ALLOWABLE CATCH	*9	*16,9	6000	*20,9	12000	11856	34000 <sup>16</sup>	30000	*9

\* Ban on fishing in force.

1. Any quota listed for squid may be increased by a transfer from any "coastal state" as defined in Article 1, paragraph 3 of the NAFO Convention, provided that the TAC for squid is not exceeded. Transfers made to Contracting Parties conducting fisheries for squid in the Regulatory Area shall be reported to the Executive Secretary, and the report shall be made as promptly as possible.
2. The Executive Secretary shall notify without delay all Contracting Parties the dates on which accumulated reported catch taken by vessels of Contracting Parties estimated equal to 50% and then 100% of that allocation.
3. Quota to be shared by vessels from Denmark (Greenland and Faroe Islands), European Union, Iceland, Norway and Russia. Catches in the NAFO Convention Area shall be deducted from the quotas allocated in the NEAFC Convention Area.
4. Quota to be shared by vessels from Canada, Cuba, France (St. Pierre et Miquelon), Japan, Korea, Ukraine and USA.
5. Contracting Parties shall inform the Executive Secretary before 01 December 2009 of the measures to be taken to ensure that total catches do not exceed the levels indicated.
6. The allocation to these Contracting Parties are as yet undetermined, although their sum shall not exceed the difference between the total of allocations to other Contracting Parties and the TAC (= 29.458 tons).

7. In 2005, the previous 935 t “Others” quota was assigned to three Contracting Parties. When the TAC exceeds 30,000 t the next 1,300 t beyond 30,000 will be allocated to an Others quota which can be accessed by those who do not hold Greenland halibut allocation. In deciding the relevant contributions of Contracting Parties to the 1,300 t Others quota, the Fisheries Commission will take into account the fact that some Contracting Parties received a benefit from the 935 t quota which was reassigned in 2005.
8. Not more than 5000 tons may be fished before 01 July 2010. The Executive Secretary shall notify without delay all Contracting Parties of the date on which, for this stock, accumulated reported catch taken by vessels of the Contracting Parties is estimated to equal 50% and then 100% of the TAC.
9. The provisions of Article 12, paragraph 1.b) of the Conservation and Enforcement Measures shall apply.
10. In the case of the NEAFC decision which modifies the level of TAC in 2010 as compared to 2009, these figures shall be accordingly adjusted by NAFO and formalized through a mail vote.
11. Including fishing entitlements of Estonia, Latvia, and Lithuania following their accession to the European Union and in accordance with sharing arrangements of the former USSR quota adopted by the Fisheries Commission at its Annual Meeting in 2003 (FC Working Paper 03/7).
12. Including allocations of 1571 tonnes each for Estonia, Latvia and Lithuania out of a sharing of 20,000 tonnes, following their accession to the European Union.
13. Allocations of 128 tonnes each for Estonia, Latvia and Lithuania as well as 227 tonnes for Poland out of a TAC of 34,000 tonnes, following their accession to the European Union.
14. Including allocations of 334 tonnes each for Estonia, Latvia, Lithuania and Poland out of a TAC of 30,000 tonnes, following their accession to the European Union
15. Allocation of 2,234 tonnes for Lithuania and 269 tonnes to Latvia following their accession to the European Union.
16. Applicable to 2010 and 2011.
17. The quota shares in footnotes 4 and 15 can only be fished in the NAFO Regulatory Area. If an increase in the overall TAC as defined in footnote 10 leads to an increase in these shares, the first 500 tonnes of that increase shall be added to the quota share referred to in footnote 4.
18. Including an allocation of 389 tonnes for Estonia, Latvia, and Lithuania following their accession to the European Union.
19. Notwithstanding the provisions of footnote 8 and without prejudice to future agreements on allocations, these quotas may be fished in their entirety by these Contracting Parties.
20. Applicable until at least 2012.
21. In lieu of Article 12.1 (a) and (b) of the CEM, the following by-catch provisions for American plaice only in the 3LNO yellowtail fishery shall apply: Contracting Parties fishing for yellowtail flounder allocated under the NAFO allocation table will be restricted to an overall Am. plaice by-catch harvest limit equal to 13% of their total yellowtail fishery as calculated in accordance with Article 12.1 (c). For 2010, the by-catch percentage will increase to 15% unless a Scientific Council projection indicates that this rate is likely to undermine stock recovery or cause an unreasonable delay in reaching  $B_{lim}$ , in which case the increase may be subject to a reassessment by the Fisheries Commission.
22. Following the NAFO annual meeting and prior to January 1 of the succeeding year, at the request of the USA, Canada will transfer 1000 tonnes of its 3LNO yellowtail quota to the USA.
23. The allocation key of this stock is based on the 1998 Quota Table. In 1999, a moratorium on Cod in Division 3M was declared.
24. The allocation key of this stock is based on the 1997 Quota Table. In 1998, a moratorium on Redfish in Division 3LN was declared.
25. Including fishing entitlements of 61 tons each for Estonia, Latvia, and Lithuania in accordance with sharing arrangements of the former USSR quota adopted by the Fisheries Commission at its Annual Meeting in 2003 (FC Working Paper 03/7) and allocation of 209 tons for Poland following their accession to the European Union.
26. Including fishing entitlements of 173 tonnes each for Estonia, Latvia, and Lithuania in accordance with sharing arrangements of the former USSR quota adopted by the Fisheries Commission at its Annual Meeting in 2003 (FC Working Paper 03/7) following their accession to the European Union.

## **PART II**

### **Report of the Standing Committee on Finance and Administration (STACFAD)**

#### **31<sup>st</sup> Annual Meeting, September 21-25, 2009 Bergen, Norway**

##### **1. Opening by the Chair**

The first session of STACFAD was opened by the Chair, Bob Steinbock (Canada) on 21 September 2009. The Chair welcomed delegates and members of the NAFO Secretariat to the meeting and thanked the Norwegian authorities for hosting this meeting in beautiful Bergen.

Present were delegates from Canada, European Union, Denmark (in respect of the Faroe Islands and Greenland), Norway, the Russian Federation, and the United States of America and two members of the Secretariat (Annex 1).

##### **2. Appointment of Rapporteur**

Stan Goodick (NAFO Secretariat) was appointed Rapporteur.

##### **3. Adoption of Agenda**

The provisional agenda, as circulated, was adopted (Annex 2).

##### **4. Auditors' Report for 2008**

At last year's Annual Meeting, the Organization revised Financial Regulation 7.1 to reflect its decision to restrict the length of time a firm carrying out the NAFO audit shall serve to a maximum of three years. In light of this decision, in October 2008 the Secretariat notified the current firm, Grant Thornton LLP, Chartered Accountants that they would not be reappointed for the upcoming year as they had exceeded the maximum term allowed.

The Secretariat began the process of contacting firms and requesting proposals to be considered to carry out the audit of NAFO's accounts for the 2008, 2009 and 2010 fiscal periods. The auditing firm of Deloitte and Touche LLP, Chartered Accountants was chosen and subsequently engaged to audit the financial statements of the Organization.

The Financial Statements of NAFO for December 31, 2008 were circulated to the Heads of Delegation of the General Council in May 2009 and to STACFAD delegates in advance of the Annual Meeting. The financial statements included the auditors' report, the statements of financial position, operations, accumulated surplus, cash flows and the notes to the financial statements.

The Interim Executive Secretary for NAFO presented the Auditors' Report and Financial Statements of the Northwest Atlantic Fisheries Organization for the year ended 31 December 2008. It was noted that the total expenditures incurred for the fiscal period ending 2008 amounted to \$1,500,329, which was \$28,671 below the approved budget of \$1,529,000. It was also noted that outstanding contributions from Contracting Parties on December 31, 2008 was \$231,756.

The balance in the accumulated surplus account at year end amounted to \$531,253. At last year's Annual Meeting, General Council approved maintaining the level in the accumulated surplus account for 2009 at 20% of the 2009 budget. As the 2009 budget was approved for \$1,618,000, this means that \$323,600 ( $\$1,618,000 \times 20\%$ ) would remain in the accumulated surplus account for 2009. The remaining \$207,653 ( $\$531,253 - \$323,600$ ) would be used to reduce annual contributions for 2009.

It was noted in the Auditors' Report that the Organization: (1) has not recorded the pension plan assets, liabilities and unfunded deficit, (2) has a policy not to capitalize its capital assets, and (3) has not recorded a liability for separation entitlements, as approved at the annual meeting in September 2007. The audit determined the financial affairs of the Organization had been conducted in accordance with the Financial Regulations and budgetary provisions of NAFO and presented a fair and accurate accounting of the financial affairs of the Organization.

**STACFAD recommends that the 2008 Auditors' Report be adopted.**

### **5. Administrative and Activity Report by Secretariat**

Under this item, the Secretariat highlighted NAFO administrative matters and activities including membership, officers, meetings, publications and submission of fishery statistics (GC Doc. 09/1-Revised). The Secretariat once again expressed the importance of receiving accurate and timely catch reports and urged Contracting Parties to ensure compliance with this NAFO requirement.

### **6. Financial Statements for 2009**

The NAFO Interim Executive Secretary presented the Financial Statements for the fiscal year ending 31 December 2009.

#### Budgetary Expenses

The approved operating budget for 2009 was set at \$1,618,000. It was noted in the financial statements that expenditures for the year are projected to be \$1,498,000, below the approved budget by \$120,000 or 7.4%.

Salaries and benefits for the Secretariat staff members are projected to be \$152,000 below its approved budget. The main factor for being under budget was the early resignation of the Executive Secretary, Dr. Johanne Fischer. The Executive Secretary's position remained vacant for the balance of the year while the recruitment process was undertaken.

There are two expense categories which are expected to exceed their approved budget for the year. Professional Services are projected to be \$62,000, which is \$32,000 over the approved budget. The main factor for this was the ongoing legal expenses associated with a claim made against the Organization regarding wrongful dismissal. Recruitment and relocation expenses are also projected to be \$11,000 over budget for the year. There was no provision in the 2009 budget for recruitment and relocation expenses as the departure of the NAFO Executive Secretary was unexpected. In addition, the guidelines for the recruitment process of a new Executive Secretary provided for payment of expenses (travel, per diem, accommodation) for short-listed candidates to travel to be interviewed at the Annual Meeting in Bergen, Norway, unless the candidate was already part of a Contracting Party delegation. Expenses were paid for two of the four candidates.

All remaining 2009 operating expenses are anticipated to be on or near budget for the year.

#### Balance Sheet

After years of reporting the Organization was facing cash flow difficulties due to significant levels of outstanding contributions on the part of some Contracting Parties, the Secretariat was pleased to report that only one Contracting Party has outstanding contributions. Cuba currently owes \$66,928 for the years 2008 and 2009, although they have communicated that payment would be forthcoming shortly.

The balance sheet shows the estimated cash position at December 31, 2009 to be \$652,599, which is sufficient to finance appropriations in early 2010 pending the receipt of annual payments by Contracting Parties in the spring of 2010.

## 7. Review of Accumulated Surplus and 8. Contingency Funds

According to the financial regulations of the Organization, STACFAD and General Council shall review the amount available in the accumulated surplus account during each annual meeting. The accumulated surplus account shall be set at a level sufficient to temporarily finance appropriations pending receipt of annual payments by Contracting Parties and for use in an emergency.

For the years 2007-2009, the accumulated surplus account had been set at its maximum level, 20% of the annual budget for the current financial year, due to significant levels of outstanding contributions. NAFO's cash flow situation has returned to its normal level and is no longer considered to be in an emergency funding situation.

At the September 2008 Annual Meeting, STACFAD had recommended that NAFO should establish a contingency fund in 2009 for the purpose of covering emergency and unforeseen situations, other than non payment of annual contributions, provided that all current major outstanding contributions were paid by that time (STACFAD Report, September 2008, Item 8). It was agreed that the details of the operation of the contingency fund would be decided at the 2009 Annual Meeting.

At the current meeting, STACFAD decided that an alternative to setting up a separate contingency fund, while still achieving the same results, would be to simply amend the current financial regulations 4.4 and 4.5 regarding the accumulated surplus account as follows:

4.4 The Chair of the General Council, ~~after consultations with~~ in consultation with the Chair of STACFAD and representatives of all of the members of the General Council, may authorize expenditures from ~~an~~ the accumulated surplus account for unforeseen and extraordinary expenses to the good conduct of the business of the Organization. ~~Such funds shall not be in excess of 20% of the annual budget for the current financial year.~~

4.5 The Standing Committee on Finance and Administration and the General Council shall review the amount available in the accumulated surplus account during each annual meeting. Insofar as possible, the General Council shall anticipate unforeseen expenditures during the succeeding three years and shall attempt to maintain the accumulated surplus account at a level sufficient to finance ~~appropriations in accordance with Rule 4.3 and~~ operations during the first three months of the year plus an amount up to a maximum of 10% of the annual budget for the current financial year for use in an emergency in accordance with Rule 4.4.

The Secretariat noted the accumulated surplus account at December 31, 2009 is estimated to be \$641,600.

In light of the above proposed amendment to Rule 4 of the financial regulations, **STACFAD recommends that the amount maintained in the accumulated surplus account be set at \$325,000 of which \$200,000 would be sufficient to finance operations during the first three months of 2010, and of which \$125,000 would be available for use in emergency situations.**

## 9. NAFO Headquarters Agreement

In view of the process towards entry into force of the amendments to the NAFO Convention and as agreed at last year's annual meeting, Canada had provided a draft Headquarters Agreement to the Secretariat (Annex 3) which was circulated to Contracting Parties on May 12, 2009.

STACFAD discussed the draft agreement and concluded that it was ready for adoption.

**STACFAD recommends that NAFO adopts this Headquarters Agreement to be signed with the Government of Canada.**

### 10. Future changes to the Rules of Procedure as a result of amendments to the NAFO Convention

In view of the process towards entry into force of the amendments to the NAFO Convention and the resulting merger of General Council and Fisheries Commission, it will be necessary for the Organization to amend the current Rules of Procedure.

STACFAD considered the draft but was unable to conclude its work at this meeting.

**STACFAD recommends that an intersessional Working Group meeting of experts be held in 2010 to amend the current Rules of Procedure and to address other elements of an administrative nature related to the entry into force of the amended Convention.**

### 11. Amendments to GC and FC Rules of Procedure related to Observers

At the 2008 NAFO Annual Meeting, STACFAD recommended to General Council to revise the General Council and Fisheries Commission Rules of Procedure to provide permanent accreditation to approved observers, subject to various conditions, and to harmonize the rules for observers among the constituent bodies. General Council deferred decisions on this matter to the 2009 Annual Meeting.

A common set of rules for the admission and accreditation of observers to General Council, Fisheries Commission and Scientific Council was developed by the Secretariat and presented to STACFAD (STACFAD W.P. 09/2). It is suggested that these rules would be supervised by General Council, as the body dealing with external relations within NAFO, and that modification and amendments, if and when necessary, be undertaken after consultation with NAFO's other constituent bodies.

The Scientific Council reviewed and accepted this draft at its June 2009 meeting.

**STACFAD recommends that General Council adopt the revised rules of procedure related to observers as set out in Annex 4.**

### 12. Budget Estimate for 2010

The Secretariat presented the 2010 budget estimate (GC Working Paper 09/1, Revised) to the Committee highlighting the following items:

<i>Approved Budget 2009</i>	<i>Preliminary Budget Forecast 2010</i>	<i>Budget Estimate 2010</i>
\$1,618,000	\$1,737,000	\$1,782,000

The 2010 budget estimate of \$1,782,000 represents an increase of \$45,000 (2.6%) from the 2010 preliminary budget forecast and an increase of \$164,000 (10.1%) from the 2009 approved budget.

Although the variances will be discussed in detail below, three major reasons have attributed to the increase in the 2010 budget estimate.

1. At last year's annual meeting, it was announced that the latest valuation of the pension plan for the employees of the Organization had a substantial deficit of \$975,000. To fulfill Canadian regulations, NAFO is required to make annual supplementary payments of \$100,800 per year, for the next 15 years, or until the plan is fully funded. As a result of this extraordinary item, the Secretariat was requested to propose reductions to categories other than salaries and benefits which were implemented by reducing services and operations in a number of areas, including additional help, computer services, equipment, other meetings and travel as well as professional services. These adjustments resulted in savings of

\$59,000. It was noted that these cuts were for a short-term nature for 2009 only and would be included in the 2010 budget proposal.

2. The unexpected resignation of the Executive Secretary during 2009 means the Organization will incur recruitment and installation costs of \$51,000 for a new Executive Secretary to commence in 2010.
3. The intersessional scientific budget has increased by \$16,000 due to the inclusion of a new general provision for an ad hoc fund for unforeseen expenses incurred by SC for the provision of providing responses to requests for advice from FC.

<i>Personal Services:</i>	Budget 2009	\$1,251,000	Budget 2010	\$1,290,000
			Increase (3.1%)	\$39,000

The salaries and remuneration for the members of the Secretariat follow the salary levels and categories of the public sector of the host country (Canada). Salaries increases for 2010 have been set at 1.5%. Personnel changes for 2010 include the start date for the new Executive Secretary and the anticipated retirement of the Senior Publications Manager.

Superannuation and Annuities include the annual supplementary payment of \$100,800 towards the pension fund deficit. The next valuation of the pension plan is scheduled for January 1, 2011. Concerns were expressed over how the Organization would be able to afford another unfunded liability, if the next valuation were to be in an elevated position.

<i>Additional Help:</i>	Budget 2009	\$15,000	Budget 2010	\$20,000
			Increase (33.3%)	\$5,000

The additional help budget is for the digitization and translation of NAFO fisheries information and digitization of archive documents. The \$5,000 increase is a return of the budget to its 2008 level.

<i>NAFO Meetings:</i>	Budget 2009	\$114,000	Budget 2010	\$146,000
			Increase (28.1%)	\$32,000

The NAFO meetings budget includes travel expenses by the Secretariat to attend meetings, logistical expenses to host a meeting in the headquarters area, invited expert travel costs, etc. Increases to the budget include costs associated with hosting the 2010 Annual Meeting reception (not required in 2009 as reception costs were covered by the host country) and the inter-sessional other meetings budget being returned to its 2008 level.

The inter-sessional scientific budget of \$30,000 includes a provision for a workshop on new assessment methods as well as the establishment of an ad hoc fund for unforeseen expenses incurred by SC for the provision of answering requests for advice from FC.

<i>Professional Services:</i>	Budget 2009	\$30,000	Budget 2010	\$51,000
			Increase (70%)	\$21,000

The professional services budget includes expenses for audit, consulting, insurance, legal fees, professional development, training and public relations. The increase is a return of the budget to its 2008 level as well as a provision for legal costs associated with the ongoing wrongful dismissal suit.

<i>Recruitment and Relocation:</i>	Budget 2009	\$0	Budget 2010	\$51,000
			Increase (100%)	\$51,000

The recruitment and relocation budget covers the relocation and installation expenses of the incoming Executive Secretary due to the unexpected resignation of the Executive Secretary during 2009. These expenses were originally forecasted to occur in 2011.

**STACFAD recommends that the budget for 2010 of \$1,782,000 (Annex 5) be adopted.**



**A preliminary calculation of billing for the 2010 financial year is provided in Annex 6.** The preliminary calculation of billing is based on the budget estimate of \$1,782,000 and shall be reduced by any amount determined by the General Council to be in excess of the needs of the accumulated surplus account.

The accumulated surplus account at December 31, 2009 is estimated to be \$641,600 and the recommended minimum balance in the accumulated surplus account for operations and emergency use for the 2010 fiscal year is \$325,000. This allows for \$316,600 (\$641,600-\$325,000) to be applied towards the 2010 billing.

Funds required to meet the 2010 administrative budget and appropriated from Contracting Parties is estimated to be \$1,465,400 (\$1,782,000-\$316,600).

### **13. Budget Forecast for 2011 and 2012**

STACFAD reviewed the preliminary budget forecast for 2011 (\$1,735,000) and 2012 (\$1,733,000) (Annex 7) and approved the forecast in principle. It was noted that the budget for 2011 will be reviewed in detail at the next Annual Meeting.

### **14. Adoption of 2010 Staff Committee Appointees**

The Secretariat nominated the following people to serve as members of the Staff Committee for September 2009-September 2010: Bill Brodie, Deirdre Warner-Kramer and Bob Steinbock.

**STACFAD recommends that General Council appoint the three nominees.**

### **15. Recruitment of the new Executive Secretary**

Subsequent to the last Annual Meeting, the Organization was informed by the Executive Secretary, Dr. Johanne Fischer that she had accepted a new job and was resigning from her position at NAFO. General Council decided to follow the recruitment procedures and timeline similar to what was undertaken in 2002, when the former Executive Secretary was hired. The Senior Finance and Staff Administrator, Stan Goodick was appointed Interim Executive Secretary until the new Executive Secretary takes office.

At the request of the General Council, STACFAD prepared a draft proposed contract between the newly elected Executive Secretary and the Organization. The conditions of the contract were based on those set out in the previous Executive Secretary's contract.

**STACFAD recommends that the Heads of Delegation consider the draft contract.**

During the review of the relocation costs for internationally recruited members of the Secretariat as stated in the contract, STACFAD noted that the current staff rule 9.6 was considered too restrictive as it only provided for payment if relocating to his/her home country.

Given the desire for flexibility in line with the UN rules, **STACFAD recommends Staff Rule 9.6 be modified as follows (changes in *italics*):**

#### Rule 9.6

On separation from service, an internationally recruited member of the Secretariat relocating to his/her home country, *or to another country outside Canada*, shall be entitled to the following:

- a) payment of travel expenses from the place of residence for arrival at the new residence, for the member and family;
- b) payment of removal costs including the shipment of personal effects and household goods from the place of residence to the location of the new place of residence if not paid by the new employer. Staff members without dependants 4 890 kg and/or a 20 foot standard international shipping container

(33m<sup>3</sup>) and staff members with dependants 8 150 kg and/or a 40 foot standard international shipping container (67 m<sup>3</sup>);

- c) payment of reimbursement of sundry other expenses related to relocation, including insurance of goods in transit and excess baggage charges subject to the relevant rules and criteria applicable on appointment of the same member of the Secretariat.
- d) A repatriation grant. The amount of the grant depends on the length of continuous service with the Secretariat away from the home country in accordance with the table below. The grant is not paid to members of the Secretariat who are dismissed for cause.

Years of continuous service away from home country	Months of salary constituting the repatriation grant
1-2	1
3-4	2
5-6	3
7 and more	4

- e) *payments under a, b, and c should be limited to costs that are comparable to relocating to the home country.* Such payments shall be subject to prior approval by the Executive Secretary.
- f) *with respect to the costs of the Executive Secretary, such payments shall be subject to prior approval by the President in consultation with the Chair of STACFAD.*

#### 16. Time and Place of 2010 – 2012 Annual Meetings

As previously agreed, the dates of the 2010 and 2011 Annual Meetings (to be held in Halifax, N.S., Canada, unless an invitation to host is extended by a Contracting Party and accepted by the Organization), are as follows:

2010:

- Scientific Council - 20 – 24 September
- General Council - 20 – 24 September
- Fisheries Commission - 20 – 24 September

2011:

- Scientific Council - 19 – 23 September
- General Council - 19 – 23 September
- Fisheries Commission - 19 – 23 September

**STACFAD recommends that the dates of the 2012 Annual Meeting (to be held in Halifax, N.S., Canada, unless an invitation to host is extended by a Contracting Party and accepted by the Organization) are as follows:**

- Scientific Council - 12 – 21 September**
- General Council - 17 – 21 September**
- Fisheries Commission - 17 – 21 September**

For budgetary planning purposes, STACFAD urges that any invitations by a Contracting Party to host an Annual Meeting be issued as early as possible.

#### 17. Other issues including any questions referred from the General Council during the current Annual Meeting

STACFAD noted that the Senior Publications Manager, Barry Crawford, will be retiring in 2010 after serving NAFO for over 35 years. The Committee extended their sincere gratitude to Barry for his devotion and commitment to NAFO over this period and wishes him a long and happy retirement.

No other issues were referred to STACFAD from the General Council.

#### 18. Adjournment

The final session of the STACFAD meeting adjourned on 23 September 2009.

**Annex 1. List of Participants**

<b>Name</b>	<b>Contracting Party</b>
Bob Steinbock Rhonda Hash Douglas Forsyth	Canada
Julius Peedah Elin Mortensen	Denmark (in respect of Faroe Islands and Greenland)
Alan Gray	European Union
Hilde Ognedale	Norway
Olga Sedykh	Russian Federation
Deirdre Warner-Kramer	United States of America
Stan Goodick Bev McLoon	NAFO Secretariat

**Annex 2. Agenda**

1. Opening by the Chair, Bob Steinbock (Canada)
2. Appointment of Rapporteur
3. Adoption of Agenda
4. Auditors' Report for 2008
5. Administrative and Activity Report by Secretariat
6. Financial Statements for 2009
7. Review of Accumulated Surplus
8. Contingency Funds
9. NAFO Headquarters Agreement
10. Future changes to the Rules of Procedure as a result of amendments to the NAFO Convention
11. Amendments to GC and FC Rules of Procedure related to observers
12. Budget Estimate for 2010
13. Budget Forecast for 2011 and 2012
14. Adoption of 2010 Staff Committee Appointees
15. Recruitment of the new Executive Secretary
16. Time and Place of 2010 - 2012 Annual Meetings
17. Other issues including any questions referred from the General Council during the current Annual Meeting
18. Adjournment

### **Annex 3. Draft Headquarters Agreement**

#### **Headquarters Agreement between the Government of Canada and the Northwest Atlantic Fisheries Organization**

The Government of Canada and the Northwest Atlantic Fisheries Organization, wishing to conclude an agreement respecting the headquarters of the Organization in Canada, have agreed as follows:

#### Article 1

##### Definitions

For the purposes of the present Agreement:

- (a) "Convention" means the Convention on Future Multilateral Cooperation in the Northwest Atlantic Fisheries, signed on 24 October 1978 in Ottawa, Canada.
- (b) "NAFO" means the Northwest Atlantic Fisheries Organization, established under Article II of the Convention.
- (c) "Representative of members of NAFO" means a representative of a Contracting Party to the Convention and shall be deemed to include all delegates, deputy delegates, advisers, technical experts and secretaries of delegations.
- (d) "Officials of NAFO" means the President, the Executive Secretary and internationally recruited staff of NAFO.

#### Article 2

NAFO shall have in Canada the legal capacities of a body corporate, including the capacity to contract, to acquire and dispose of property, and to institute legal proceedings.

#### Article 3

NAFO, its property and its assets, wherever located and by whomsoever held, shall enjoy immunity from every form of judicial process except in so far as in any particular case the Executive Secretary of NAFO has expressly waived its immunity. Such waiver shall be understood not to extend to any measure of execution, save with the express consent of the Executive Secretary. NAFO shall establish guidelines as to the circumstances in which the Executive Secretary may waive any immunity of NAFO, and as to the method in which any such waiver shall be made.

#### Article 4

The premises of NAFO shall be inviolable. The property and assets of NAFO, wherever located and by whomsoever held, shall be immune from search, requisition, confiscation, expropriation and any other form of interference, whether by executive, administrative, judicial or legislative action, except with the consent of and under the conditions agreed to by the Executive Secretary of NAFO. This Article shall not prevent the reasonable application of fire protection regulations.

#### Article 5

The archives of NAFO, and in general all documents belonging to it or held by it, shall be inviolable wherever located.

#### Article 6

NAFO, its assets, income and other property shall be:

- (a) exempt from all direct taxes except for charges for public utility services;

(b) exempt from customs duties and taxes in respect of articles imported or exported by NAFO in the furtherance of its function; articles imported under such exemption shall not be sold or disposed of in Canada except under conditions agreed to by the Government of Canada.

(c) exempt from customs duties and prohibitions and restrictions on imports and exports in respect of its publications.

#### Article 7

NAFO shall enjoy in Canada, for its official communications, treatment not less favourable than that accorded by the Government of Canada to any other Government including its diplomatic mission in the matter of priorities, rates and taxes on mails, cables, telegrams, radiograms, telephotos, telephone and other communications; and press rates for information to the press and radio. No censorship shall be applied to the official correspondence and other official communications of NAFO.

#### Article 8

NAFO shall have the right to use codes and to despatch and receive its correspondence by courier or in bags, which shall have the same immunities and privileges as diplomatic couriers and bags.

#### Article 9

Representatives of members of NAFO shall, to such extent as may be required for the performance of their functions, enjoy the following privileges and immunities:

(a) immunity from personal arrest or detention and from seizure of their personal baggage, and, in respect of words spoken or written and all acts done by them in their capacity as representatives, immunity from legal process of every kind;

(b) inviolability for all papers and documents;

(c) the right to use codes and to receive papers or correspondence by courier or in sealed bags;

(d) exemption in respect of themselves and their spouses from immigration restrictions, alien registration or national service obligations in the state they are visiting or through which they are passing in the exercise of their functions;

(e) the same facilities in respect of currency or exchange restrictions as are accorded to representatives of foreign governments on temporary official missions;

(f) the same immunities and facilities in respect of their personal baggage as are accorded to diplomatic envoys; and also,

(g) such other privileges, immunities and facilities not inconsistent with the foregoing as diplomatic envoys enjoy, except that they shall have no right to claim exemption from customs duties on goods imported (otherwise than as part of their personal baggage) or from excise duties or sales taxes.

#### Article 10

In order to secure, for the representatives of members of NAFO complete freedom of speech and independence in the discharge of their duties, the immunity from legal process in respect of words spoken or written and all acts done by them in discharging their duties shall continue to be accorded, notwithstanding that the persons concerned are no longer the representatives of members of NAFO.

#### Article 11

Privileges and immunities are accorded to the representatives of members of NAFO, not for the personal benefit of the individuals themselves, but in order to safeguard the independent exercise of their functions in connection with NAFO. Consequently a member not only has the right but is under a duty to waive the immunity of its representative in any case where in the opinion of the member the immunity would impede the course of justice, and it can be waived without prejudice to the purpose for which the immunity is accorded.

## Article 12

Officials of NAFO shall:

- (a) be immune from legal process in respect of words spoken or written and all acts performed by them in their official capacity;
- (b) be exempt from taxation on the salaries and emoluments paid to them by NAFO;
- (c) be immune from national service obligations;
- (d) be immune, together with their spouses and relatives dependent on them, from immigration restrictions and alien registration;
- (e) be accorded the same privileges in respect of exchange facilities as are accorded to the officials of comparable ranks forming part of diplomatic missions to the Government concerned;
- (f) be given, together with their spouses and relatives dependent on them, the same repatriation facilities in time of international crisis as diplomatic envoys;
- (g) have the right to import free of duty their furniture and effects at the time of first taking up their post in the country in question.

## Article 13

Privileges and immunities are granted to officials in the interests of NAFO and not for the personal benefit of the individuals themselves. The Executive Secretary shall have the right and the duty to waive the immunity of any official in any case where, in his opinion, the immunity would impede the course of justice and can be waived without prejudice to the interests of NAFO. In the case of the Executive Secretary, the General Council shall have the right to waive immunity.

## Article 14

NAFO shall co-operate at all times with the appropriate authorities in Canada to facilitate the proper administration of justice, secure the observance of police regulations and prevent the occurrence of any abuse in connection with the privileges, immunities and facilities mentioned in this Agreement.

## Article 15

Nothing in this Agreement exempts a Canadian citizen, residing or ordinarily resident in Canada, from liability for any taxes or duties imposed by any law in Canada.

## Article 16

Any dispute between NAFO and the Government of Canada concerning the interpretation or application of this Agreement or any supplementary agreement, which is not settled by negotiation or other agreed mode of settlement, shall be referred to a tribunal of three arbitrators for final decision. One arbitrator shall be designated by the President of NAFO, and another by the Minister of Foreign Affairs of Canada. The two arbitrators shall appoint a third arbitrator.

## Article 17

1. This Agreement shall enter into force in accordance with an Exchange of Notes between the Executive Secretary of NAFO and the Government of Canada.
2. This Agreement may be revised at the request of either Party, through consultations on the modifications in question.
3. This Agreement may be renounced by either Party, upon provision of two years notice.

Done at \_\_\_\_\_[location]\_\_\_\_\_, on \_\_\_[date]\_\_\_\_\_, in the English and French languages, each version being equally authentic.

\_\_\_\_\_  
[representative of Canada]

\_\_\_\_\_  
[representative of NAFO]



**Annex 4. Proposed changes to the  
Rules of Procedure for Observers at NAFO Meetings**  
(STACFAD WP 09/2, Revision 1)

The Secretariat presented STACFAD WP 08/4 Rev to STACFAD in September 2008 with suggestions to revise the General Council and Fisheries Commission rules of procedure to give accreditation to observers, subject to various conditions, and to harmonize the rules for observers among the constituent bodies. STACFAD supported the amendments with some minor changes (STACFAD Report, September 2008, Item 12 and Annex 5). General Council reviewed the STACFAD recommendation and deferred decisions on this matter to the 2009 Annual Meeting (GC Doc. 08/4, paragraph 17).

It is here suggested that a common set of rules for the admission and accreditation of observers apply equally to General Council, Fisheries Commission and Scientific Council. It is suggested that these rules would be under the management of GC, as the body dealing with external relations within NAFO, and that modification and amendments, if and when necessary, be undertaken after consultation with NAFO's other constituent bodies.

The "common" observer rule would be placed at the back of the "NAFO Rules of Procedure and Financial Regulations" booklet, and on the appropriate NAFO webpage, and apply equally to GC, FC and SC. GC Rule 9, FC Rule 10 and SC Rule 1.3 would be deleted.

The Secretariat presented this proposed draft "harmonized" rules to Scientific Council at its June 2009 meeting (SCS Doc. 09/22). This was accepted by Scientific Council who asked the Secretariat to forward the proposal to General Council at the 2009 Annual Meeting (SC June Meeting Report, 2009, p. 61, XI.4.a).

**Application for Observer Status to NAFO Meetings**  
**(General Council, Fisheries Commission and Scientific Council)**

1. The Executive Secretary shall invite, as observers:
  - a) intergovernmental organizations that have regular contacts with NAFO as regards fisheries matters or whose work is of interest to NAFO or *vice-versa*; and
  - b) non-Contracting Parties identified as harvesting fishery resources in the Regulatory Area.
  
2. Any NGO that supports the general objectives of NAFO and with a demonstrated interest in the species under the purview of NAFO, and desires accreditation as observers to NAFO meetings, shall notify the Secretariat at least 100 days in advance of the first meeting it wishes to attend. This application must include:
  - a) name, address, telephone, fax number of the organization;
  - b) address of all its national/regional offices;
  - c) aims and purposes of the organization and a statement that the NGO fully supports the objectives of NAFO, i.e., optimum utilization, rational management and conservation of the fishery resources of the NAFO Convention Area;
  - d) information on the organization's total number of members, its decision-making process and its funding;
  - e) a brief history of the organization and a description of its activities;
  - f) representative papers or other similar resources produced by or for the organization on the conservation, management, or science of fishery resources to which the Convention applies; and
  - g) a history of NAFO observer status granted/revoked;
  
3. Observer status shall apply to all non-restricted sessions, whether at the Annual Meeting or at intersessional meetings.
  
4. NGO applications shall be reviewed by the Executive Secretary who shall notify the Contracting Parties of the names and qualifications of NGOs having fulfilled the requirements stipulated in Rule 2. If one or more of the Contracting Parties object giving in writing its reasons within 30 days, the matter will be put to a vote by written procedure. Applications will then be considered as accepted in accordance with the procedures laid down in Article V para 2 of the Convention. The Executive Secretary shall also circulate any reasons given in a preliminary objection as well as any comments that Contracting Parties may include with their vote on this matter.
  
5. Any NGO with observer accreditation:
  - a) is required to register its representatives at the NAFO Secretariat at least *fourteen* days in advance of the meeting;
  - b) may be required to limit the number of their observers at any meeting due to conference room capacity. The Executive Secretary will transmit any such determination in the conditions of participation;
  - c) may be required to pay a fee, which will cover the additional expenses generated by their participation, as determined annually by the Executive Secretary;
  - d) that has not communicated with the Secretariat or attended at least one meeting in the previous three years shall cease to be an accredited NGO but may reapply in writing to the Executive Secretary; and
  - e) will have their accreditation reviewed by the Executive Secretary every five years taking into account any new information or development regarding the NGO since the last accreditation and circulate a summary of the review to Contracting Parties. If one or more of the Contracting Parties object to a renewal of the accreditation of the NGO with NAFO giving in writing its reasons within 30 days, the matter will be

put to a vote by written procedure. Renewal of the accreditation will then be considered as accepted in accordance with the procedures laid down in Article V para 2 of the Convention. The Executive Secretary shall also circulate any reasons given in a preliminary objection as well as any comments that Contracting Parties may include with their vote on this matter.

6. Observers admitted to a meeting:
  - a) shall be sent or otherwise receive the same documentation generally available to Contracting Parties and their delegations, except those documents deemed confidential by a Contracting Party or the Executive Secretary.
  - b) may attend meetings, as set forth above, but may not vote;
  - c) may make oral statements during the meeting upon the invitation of the Chair;
  - d) may only distribute documents at meetings via the general information table;
  - e) may engage in other activities as appropriate and as approved by the Chair;
  - f) may not use film, video, and audio recording devices, etc. to record meeting proceedings; and
  - g) may not issue press releases or other information to the media on agenda items under discussion during NAFO meetings.
7. Observers admitted to a meeting shall comply with the above and all rules and procedures applicable to other participants in the meeting. Failure to conform to these rules or any other rules that NAFO may adopt for the conduct of observers may result in removal from the meeting by the presiding officer and revocation of their observer accreditation status.
8. These rules shall be subject to review and revision, as appropriate. If any Contracting Party so requests, the adequacy of these rules shall be reviewed and assessed and, if necessary, amendments shall be adopted by General Council in the light of the need of NAFO to function effectively when conducting its business.

**Annex 5. Budget Estimate for 2010  
(Canadian Dollars)**

	Approved Budget 2009	Projected Expenditures 2009	Preliminary	
			Budget Forecast 2010	Budget Estimate 2010
1. Personal Services				
a) Salaries	\$884,000	\$748,000	\$921,000	\$902,000
b) Superannuation and Annuities	179,000	182,000	181,000	191,000
c) Medical and Insurance Plans	81,000	75,000	94,000	96,000
d) Employee Benefits	107,000	94,000	94,000	101,000
Subtotal Personal Services	1,251,000	1,099,000	1,290,000	1,290,000
2. Additional Help	15,000	15,000	20,000	20,000
3. Communications	26,000	26,000	27,000	26,000
4. Computer Services	25,000	25,000	29,000	28,000
5. Equipment	31,000	31,000	36,000	35,000
6. Fishery Monitoring	45,000	45,000	48,000	48,000
7. Hospitality Allowance	3,000	3,000	3,000	3,000
8. Materials and Supplies	33,000	33,000	33,000	33,000
9. NAFO Meetings				
a) Sessional	80,000	78,000	92,000	91,000
b) Inter-sessional Scientific	14,000	14,000	14,000	30,000
c) Inter-sessional Other	20,000	16,000	25,000	25,000
Subtotal NAFO Meetings	114,000	108,000	131,000	146,000
10. Other Meetings and Travel	30,000	25,000	42,000	35,000
11. Professional Services	30,000	62,000	40,000	51,000
12. Publications	15,000	15,000	16,000	16,000
13. Recruitment and Relocation	0	11,000	22,000	51,000
	\$1,618,000	\$1,498,000	\$1,737,000	\$1,782,000

Notes on Budget Estimate 2010  
(Canadian Dollars)

Item 1(a)	<b>Salaries</b> Salaries budget estimate for 2010	\$902,000
Item 1(b)	<b>Superannuation and Annuities</b> Employer's pension plan which includes employer's contributions, administration costs, and actuarial fees. The latest actuarial valuation of the pension plan showed the plan to be in a deficit requiring an unfunded liability payment.	\$191,000
Item 1(c)	<b>Group Medical and Insurance Plans</b> Employer's portion of Canada Pension Plan, Employment Insurance, Group Life Insurance, Long Term Disability Insurance and Medical Coverage.	\$96,000
Item 1(d)	<b>Employee Benefits</b> Employee benefits as per the NAFO Staff Rules including overtime, repatriation grant, termination benefits, vacation pay, and travel to home country for internationally recruited members of the Secretariat. Termination Benefits Liability	\$101,000 \$66,000 35,000
Item 2	<b>Additional Support</b> Digitization and translation of NAFO Fisheries Information (e.g. Observer Reports), interns and other assistance as required.	\$20,000
Item 3	<b>Communications</b> Phone, fax and internet services Postage Courier/Mail service	\$26,000 \$13,000 9,000 4,000
Item 4	<b>Computer Services</b> Computer hardware, software, supplies and support.	\$28,000
Item 5	<b>Equipment</b> Leases (print department printer, photocopier and postage meter) Purchases Maintenance	\$35,000 \$23,000 8,000 4,000
Item 6	<b>Fishery Monitoring</b> Vessel Monitoring System (VMS) annual license and maintenance fee Lloyd's Register of vessels	\$48,000 \$45,000 3,000
Item 9(a)	<b>NAFO Sessional Meetings</b> June (SC), September (FC, GC and SC), Halifax/Dartmouth, Nova Scotia, Canada and November (SC), Copenhagen, Denmark.	\$91,000
Item 9(b)	<b>NAFO Inter-sessional Scientific Meetings</b> Invited expert travel costs for a NAFO SC Assessment Workshop (date/venue to be determined), and a general provision for unforeseen expenses necessarily incurred by SC required for the provision of answering requests for advice from FC.	\$30,000
Item 9(c)	<b>NAFO Inter-sessional Other</b> General provision.	\$25,000

Item 10	<b>Other Meetings and Travel</b>	\$35,000
	International Meetings regularly attended by the NAFO Secretariat:	
	1. Aquatic Sciences and Fisheries Abstracts (ASFA)	
	2. Co-ordinating Working Party on Fishery Statistics (CWP),	
	3. Fisheries Resources Monitoring Systems (FIRMS)	
	4. International Fisheries Commissions Pension Society (IFCPS)	
	5. NEAFC Advisory Group for Data Communication (AGDC)	
	6. Regional Fishery Body Secretariats Network (RSN)	
	7. Secretariats of the North Atlantic Regional Fisheries Management Organizations (NARFMO)	
	8. Sirius IT Annual vTrack User Group Meeting	
	9. United Nations Fish Stock Agreement (UNFSA)	
	Other Meetings	
Item 11	<b>Professional Services</b>	\$51,000
	Professional Services (audit, consulting, legal fees, and insurance)	\$35,000
	Professional Development and Training	11,000
	Public Relations	5,000
Item 12	<b>Publications</b>	\$16,000
	Production costs of NAFO publications which may include the following: Conservation and Enforcement Measures, Convention, Inspection Forms, Journal of Northwest Atlantic Fishery Science, Meeting Proceedings, Rules of Procedure, Scientific Council Reports, etc.	
Item 13	<b>Recruitment and Relocation</b>	\$51,000
	Costs associated with the relocation of the incoming Executive Secretary	



**Annex 7. Preliminary Budget Forecast for 2011 and 2012**  
**(Canadian Dollars)**

	Preliminary Budget Forecast 2011	Preliminary Budget Forecast 2012
1. Personal Services		
a) Salaries	\$923,000	\$951,000
b) Superannuation and Annuities	192,000	194,000
c) Medical and Insurance Plans	95,000	99,000
d) Employee Benefits	96,000	64,000
Subtotal Personal Services	1,306,000	1,308,000
2. Additional Help	20,000	20,000
3. Communications	27,000	27,000
4. Computer Services	29,000	30,000
5. Equipment	36,000	36,000
6. Fishery Monitoring	48,000	33,000
7. Hospitality Allowance	3,000	3,000
8. Materials and Supplies	33,000	34,000
9. NAFO Meetings		
a) Sessional	86,000	94,000
b) Inter-sessional Scientific	30,000	30,000
c) Inter-sessional Other	25,000	25,000
Subtotal NAFO Meetings	141,000	149,000
10. Other Meetings and Travel	35,000	35,000
11. Professional Services	41,000	41,000
12. Publications	16,000	17,000
13. Recruitment and Relocation	0	0
	\$1,735,000	\$1,733,000