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Administrative Report for the Year ending 30 June 1956
(covering the period up to 31 May)

1. Officers during the Year.

Chairman of Commission	-	Captain Tavares de Almeida, Portugal
Vice-Chairman of Commission	-	Mr. Klaus Sunnanaa, Norway
Chairman Panel 1	-	Mr. B. Dinesen, Denmark
" Panel 2	-	Mr. H.F. Barbier, France
" Panel 3	-	Mr. C. Lopez Chicheri, Spain
" Panel 4	-	Mr. J.H. MacKichan, Canada
" Panel 5	-	Mr. F.W. Sargent, U.S.A.

The above officers were elected at the Annual Meeting in Ottawa in June 1955, and are serving for a period of two years.

Chairman of Standing Committee on Finance & Administration	-	Mr. J.H. MacKichan, Canada
Chairman of Standing Committee on Research and Statistics	-	Dr. L.A. Walford, U.S.A.

The above mentioned two chairmen function on a one year's term.

2. Panel Memberships are as follows:

Country	Panel No.					Total
	1	2	3	4	5	
Canada		+	+	+	+	4
Denmark	+					1
France	+	+	+	+		4
Iceland						0
Italy	+	+	+	+		4
Norway	+					1
Portugal	+	+	+	+		4
Spain	+	+	+	+		4
United Kingdom	+		+			2
United States			+	+	+	3
						—
TOTAL	7	5	7	6	2	27

3. Newsletters.

Four newsletters were distributed from headquarters in order to circulate information relevant to Commission's activities and interests.

The newsletters were issued on 1 Sep. 1955, 1 Dec. 1955, 10 Feb. 1956, and 15 May 1956.

4. Commission's Publications.

The Annual Proceedings, vol. 5 for the year 1954-55 was issued in November, 1955.

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The Statistical Bulletin No. 4 for the year 1954 was issued in May 1956.

Concerning the Poster on Tagging, of which an English edition was issued in 1955, three other editions have been issued, two in French (for France and the French-speaking part of Canada), and one in Spanish. This in accordance with requests from the countries concerned.

5. Co-operation with other International Organizations.

The co-operation by means of exchange of meeting observers and exchange of reports and publications has been maintained through the year with-

The Food and Agriculture Organization of the United Nations (FAO).

Le Conseil International pour l'Exploration de la Mer (ICES).

The Permanent Commission of the International Fisheries Convention of 1946.

The International North Pacific Fisheries Commission.

The International Pacific Halibut Commission.

The International Pacific Salmon Fisheries Commission.

Commission Internationale pour l'Exploration de la Mer Mediterranée (CIESMM).

ICNAF was represented at the Annual Meeting of ICES in Copenhagen in October 1955 by Dr. Å. Vedel Tåning, Denmark and Mr. R.S. Keir, Commission's Biologist-Statistician. Dr. Paul M. Hansen, Denmark, represented the Commission as observer to the Meeting of the Permanent Commission of the International Fisheries Convention of 1946 in London, Sep. 1955. Reports by the observers of these two meetings have been circulated within the Commission (Serial No. 343 and 344). Dr. Å. Vedel Tåning acted as ICNAF observer to the Meeting of the Permanent Commission (1946) in London in May 1956 and has been appointed to represent ICNAF in meetings of the ICES Subcommittee on the International Geophysical Year 1957-58.

Observers from most of the above-mentioned International Organizations have taken part in the 1955 Annual Meeting of ICNAF, and are expected to take part in the Annual Meeting this year.

A number of members of the Standing Committee on Research and Statistics took part in a FAO meeting on the terminology used in the science of fisheries, in Biarritz in February 1956.

6. Co-operation with non-member countries.

Observers from the Federal Republic of West Germany attended the 1955 Annual Meeting and will be attending also this year's Annual Meeting. Observers from Germany further took part in the Biarritz Meeting of the Committee on Research and Statistics in March 1956. A considerable co-operation is being maintained covering the collection of statistics as well as the planning and reporting of Research work with the German Fisheries Institutes.

Observers from the Netherlands attended the Biarritz Meeting of the Committee on Research and Statistics, March 1956.

Observers from the Union of Soviet Socialist Republics are expected to attend the 1956 Annual Meeting.

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The exchange of publications with fisheries institutions in a number of non-member countries has been maintained and developed.

7. Meetings within the Commission during the year.

A meeting of the Standing Committee on Research and Statistics was convened in Biarritz, France, 1-10 March 1956 with the main purpose of considering methods in use in the study of fisheries problems: sampling of stocks, measuring of nets, reading of fish ages, etc. Other important problems considered were the catches of the salt cod fleets, and special problems connected with the biology of cod, halibut and redfish.

Observers from the Federal Republic of West Germany and from the Netherlands took part in the meeting as did observers from FAO, ICES and CIESMM.

8. Research Programs.

According to Commission's decision research programs for 1955 were forwarded to the Secretariat during December 1955 - April 1956 (from a number of the member-countries). Together with a survey by subareas prepared in the Secretariat they were circulated within the Commission during the same months.

9. Research Summaries.

Research summaries for the year 1955 were forwarded from the participating countries to the Secretariat during March and April. They were circulated as documents for the 1956 Annual Meeting together with a summary of researches by subareas prepared in the Secretariat.

10. Collecting of Statistics.

The Commission's collecting of statistics and the compilation of the data in the Secretariat has been continued according to Commission's requirements. The reporting of statistical data by the member countries has grown more and more complete during the years and in all essentials the requirements are being met. The use of punched cards are being considered as an aid in the compiling and analysing of the Commission's statistics. The biologist-statistician has discussed this with members of the staff of FAO and has studied the systems used in several member countries. In the 1954 statistics for the first time all species have been considered, now the statistics thus give the total landings by the fishing industries exploiting the Convention Area.

11. Sixth Annual Meeting.

The Sixth Annual Meeting of the Commission is being held at Commission's Headquarters in Halifax, N.S. Canada in the days 11 to 16 June 1956. It is preceded by a meeting of the Standing Committee on Research and Statistics during the 8th and 9th June.

12. Other Matters.

In June-August the Executive Secretary made a travel with the Portuguese Hospital Ship "Gil Eannes" over the Grand Banks of Newfoundland and through the fishing area of Subarea 1. In Greenland waters he moved aboard the Danish Research vessels "Adolf Jensen" and "Dana" where he had the opportunity of following the Danish Research work in the region between Disco and Kap Farvel.

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In September-October the Biologist-Statistician visited European member countries of ICNAF. In Rome he had discussions with the staff of FAO, and in Copenhagen he further acted as observer for ICNAF for the Annual Meeting of ICES.

A list of annotated papers relevant to Commission's work was circulated on 1 December 1955.

An addition to the Guide to ICNAF papers covering the period October 1954 to September 1955 was circulated in October 1955.

A prescribed form for reporting data on mesh sizes of otter trawls was circulated within the Commission on 10 February 1956.

13. Provisional Financial Statements for the Fiscal Year ending 30 June 1955.

The following statements were prepared as per 31 May. Expenses for the rest of the financial year are estimated.

STATEMENT 1

Budget appropriations, obligations incurred, and unobligated balances of appropriations for the fiscal year 1955/56.

Purpose of appropriation	Appropriated by Commission at Annual Meeting 1955	Obligations incurred and liquidated up to 31 May 1956	Expenses estimated for rest of fiscal year	Total obligations fiscal year	Unobligated balances of appropriations (estimated)
Personal services	21,000.00	19,131.63	1,818.33	20,949.96	50.04
Travel, including subsistence	3,700.00	2,842.98	N11	2,842.98	857.02
Transportation of things	200.00	38.70	10.00	48.70	151.30
Communication services	1,000.00	718.56	175.00	893.56	106.44
Rent and Utility services	300.00	N11	N11	N11	300.00
Other contractual services including printing	5,700.00	2,494.00	2,520.00	5,014.00	686.00
Supplies & material	1,100.00	1,023.11	275.00	1,298.11	-198.11
Equipment	500.00	229.25	N11	229.25	270.75
Annual meeting	600.00	66.59	150.00	216.59	383.41
Total	34,100.00	26,544.82	4,948.33	31,493.15	2,606.85

Statement 1 shows a deficit of \$198.11 under "Supplies & Material". As the exact amount under this appropriation cannot be estimated now, the Commission's approval of a transfer of \$200.00 from "Rent and Utility Services" to this account is requested.

STATEMENT 2

Statement of income and expenditures for the year ending 30 June 1956
(up to 31 May 1956)

Unobligated balances from the year ending 30 June 1955		\$ 1,607.76
Member's contributions assessed:		
Canada	\$4,412.56	
Denmark	1,498.14	
France	4,560.08	
Iceland	526.66	
Italy	4,560.09	
Norway	1,498.14	
Portugal	4,449.45	
Spain	4,448.38	
United Kingdom	2,469.61	
United States	<u>3,441.08</u>	
	\$31,864.19	
Deficit on exchange rate:		
Spain	1.07	
France	.01	
From Italian contribution to Working Capital Fund	<u>626.97</u>	
		<u>32,492.24</u>
	Total	\$34,100.00
Deduct obligations incurred and liquidated up to 31 May 1956 and obligations estimated for rest of fiscal year (Statement 1)		<u>31,493.15</u>
To be carried to surplus account (estimate)		<u>\$ 2,606.85</u>

STATEMENT 3

Statement of assets and liabilities as at 31 May 1956

<u>Assets</u>		<u>Liabilities</u>	
<u>GENERAL FUND</u>			
Cash at bank	\$ 3,825.68	Credits due to member Governments from Italy's contribution 1952/53	3,704.86
Contributions receivable		Italy:	
1953/54	4,546.12	Estimated expenses for rest of 1955/56 as per Statement 1	4,948.33
1954/55	3,588.18		
1955/56	<u>4,560.09</u>		
Italy		Iceland overpayment	0.96
Total	12,694.39	Surplus as per Statement 2	2,606.85
Denmark deficit on exchange rate	<u>0.93</u>	To Working Capital Fund	<u>5,260.00</u>
	<u>12,695.32</u>		
	\$16,521.00		\$16,521.00
<u>WORKING CAPITAL FUND</u>			
Cash at bank	\$ 6.60	Principal of Fund	\$ 5,266.60
To be transferred from General Fund	<u>5,260.00</u>		
Total	\$ 5,266.60		\$ 5,266.60

INVENTORY OF FIXED ASSETS

as at 30 June 1952

	<u>Purchase Value</u>
1 only Addressograph-Multigraph - Model 80 Multigraph Machine	\$1,049.36
1 only Remington electric adding machine	341.64
1 only Remington typewriter and line-a-time	228.02
1 only Remington two-drawer safe file	222.82
1 only steel two-drawer filing cabinet	83.82
1 only Triner postal scale	<u>40.04</u>
TOTAL:	<u>\$1,965.70</u>

as at 30 June 1953

1 only Friden Calculating Machine	821.60
1 only Leroy Lettering Set	64.16
1 only Remington line-a-time	41.60
1 only card index cabinet	16.64
1 only Remington typewriter	220.48
1 only Remington typewriter and line-a-time	222.81
1 only Addressograph Machine	<u>204.00</u>
TOTAL:	<u>\$1,591.29</u>

as at 30 June 1954

2 only floor rugs	246.00
1 only Addressograph filing cabinet	48.10
4 only sets of drapes (with installation)	190.55
1 only copying table	30.00
1 only typist stand	32.00
4 only telephone tables	140.00
2 only desk ashtrays	18.95
4 only desk lamps	<u>33.00</u>
TOTAL:	<u>\$ 738.60</u>

as at 30 June 1955

1 only Remington typewriter	244.50
1 only Stationery cabinet	<u>73.00</u>
TOTAL:	<u>\$ 317.50</u>

as at 31 May 1956

1 only Remington Rand typewriter	175.00
1 only card index cabinet	9.50
1 only one-drawer filing cabinet	36.00
1 only drafting board	<u>8.75</u>
TOTAL:	<u>\$ 229.25</u>



Erik M. Poulsen,
Executive Secretary.

June 1, 1956.
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