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ANNUAL MEETING - JUNE 1959

Administrative Report for the Year ending 30 June 1959  
(up to 31 May 1959)

1. Officers during the Year

Chairman of Commission	- Mr. Klaus Sunnanå, Norway
Vice-Chairman of Commission	- Mr. A.J. Suomela, U.S.A.
Chairman Panel 1	- Capt. T. de Almeida, Portugal
" Panel 2	- Mr. A. Carusi, Italy.
" Panel 3	- Dr. J. Ancellin, France
" Panel 4	- Mr. F.W. Sargent, U.S.A.
" Panel 5	- Mr. G.R. Clark, Canada

The above officers were elected at the 1957 Annual Meeting, and are serving for a period of two years.

Chairman of Standing Committee on Finance and Administration -  
Mr. A.J. Suomela, U.S.A.  
Chairman of Standing Committee on Research and Statistics -  
Dr. M. Ruivo, Portugal

These two chairmen hold office for a period of one year.

2. Panel Memberships 1958-59

Country	Panel No.					Total
	1	2	3	4	5	
Canada		+	+	+	+	4
Denmark	+					1
France	+	+	+	+		4
Germany	+					1
Iceland	+					1
Italy	+	+	+	+		4
Norway	+					1
Portugal	+	+	+	+		4
Spain	+	+	+	+		4
U.S.S.R.	+	+	+			3
United Kingdom	+		+			2
United States			+	+	+	3
TOTAL	10	6	8	6	2	32

3. Newsletters

Newsletters were distributed from headquarters in order to circulate information relevant to the Commission's activities and interests on 14 August, 15 December 1958, and 31 March 1959.

4. Commission's Publications

The Annual Proceedings, Vol. 8, for the year 1957-58, was issued in October 1958. This volume is somewhat larger than the preceding ones, owing to the inclusion of a series of selected papers from the 1958 Annual Meeting.

The Statistical Bulletin, Vol. 7, for the year 1957, is under preparation; owing to the increased bulk of statistical data to be included, it is doubtful whether it will be circulated before the end of June this year.

The Sampling Yearbook, Vol. 2, for the year 1957, is under preparation; it is expected to be ready for circulation at the Annual Meeting in June. In spite of some contraction of certain tables it will be a little larger than Vol. 1, owing to the increase in number of samples and the inclusion of two short papers on sampling. It is being printed in the Secretariat.

Following a recommendation of the 1958 Annual Meeting a special issue of papers, relating to the work of the Standing Committee on Research and Statistics at that meeting, was prepared in the Secretariat and distributed within the Commission. The paper includes the Report of the Standing Committee on Research and Statistics with thirteen appendices, further a number of documents from the 1958 Annual Meeting relevant to that report, and finally "An Outline of Present Research and Long Range Needs in the Convention Area" prepared by that Committee at the 1956 Annual Meeting; this "outline" is now to be revised in connection with a further elaboration of the Commission's standing general research program.

The Commission has been informed by FAO that the preparation of the report on the Joint Workshop by FAO, ICES and ICNAF on Population Dynamics and Selectivity of Fishing Gear held in Lisbon, Portugal, in 1957 is well under way. The editing and printing of the report is being done by the FAO.

#### 5. Co-operation with other International Organizations

This co-operation by means of exchange of observers, reports, and publications has been continued along the same lines and with the same organizations as in recent years. A co-operation of a more special kind has been commenced with FAO with the purpose of ensuring a review as complete as possible of papers relevant to the fisheries and the researches in the NW Atlantic.

#### 6. Co-operation with Non-member Countries

Poland is considering an extension of her fisheries to include parts of the NW Atlantic, and has expressed the wish to enter into co-operation with ICNAF. Observers from Poland are expected to attend the 1959 Annual Meeting following an invitation by ICNAF.

Belgium and Cuba are known to have been fishing in the Convention Area in 1958, and the Secretariat has contacted the two countries in order to collect statistical data on their fisheries in the Convention Area.

The exchange of publications with fishery research institutions in a number of non-member countries was maintained and extended.

#### 7. Research Programs

Research programs for 1958 were forwarded from member countries to the Secretariat in the period December 1957 to April 1958. They were distributed, together with a summary prepared in the Secretariat during the same months.

Particulars about the hydrographic research plans were forwarded by member countries through the Secretariat to the special committee appointed by ICES in connection with the planning of the work of the International Geophysical Year.

A revision of the Commission's standing general research program is about being prepared by the Committee on Research and Statistics.

At the 1958 Annual Meeting a paper by Mr. J. Corlett, Lowestoft, England, was considered by the Research Committee in connection with the elaboration of a general Plankton Research Program for the ICNAF Area. The problem will be further considered at the 1959 Annual Meeting also in the light of a survey by Dr. L.A. Walford of present information on plankton in the Convention Area. A complete program of environmental studies is expected to result from the consideration and to be included in the Commission's standing research program.

#### 8. Summaries of Research

Summaries of the researches by the various member countries in 1958 are being received in the Secretariat for distribution as documents for the 1959 Annual Meeting.

#### 9. Sampling

Data from samples of fish taken both by commercial vessels and research vessels in 1957 have been forwarded by member countries to the Secretariat. After being edited and converted to the Commission's standard form they will be published in the Sampling Yearbook, Vol. 2, together with some samples from previous years, not hitherto reported to the Commission.

#### 10. Collection of Statistics

The Commission's collecting of statistics and the compilation of the data in the Secretariat have been continued according to the Commission's requirements. In all cases the high standard of collecting statistics by member countries has been maintained and in several cases additional detail has been added to the statistical submissions.

The collection of data on the species, quantities and sizes of fish discarded at sea has lagged behind, but there are signs from the statistical reports of a few member countries that more attention is being paid to this fundamental question.

#### 11. Cod Otolith Exchange Program

Following a recommendation of the Committee on Research and Statistics a series of samples of cod otoliths was obtained from member scientists during the year. The otoliths were then sent out to a number of scientists who aged them and reported their age estimates to the Commission. These results and an analysis of them will be reported to the Annual Meeting. Altogether 17 samples were used - 6 from Subarea 1, 6 from Subarea 3, 4 from Subarea 4, and 1 from Subarea 5. Preliminary analysis shows that the variation in age reading from Subarea 1 otoliths is very low, that the variation is rather greater with Subarea 3 and 4 otoliths, and that in all areas the variation increases with the size (and age) of the cod.

#### 12. Fisheries Regulations

The collection of detailed information, from the member countries concerned, on the implementation of the trawl regulations is being continued. This is also the case with information on the measures taken by the countries concerned in order to make known to the fishermen the requirements of the mesh regulations, and with information on systems of inspections and on the results of inspections carried out. The material collected will be considered by the Commission at the 1959 Annual Meeting.

#### 13. Ninth Annual Meeting

The Ninth Annual Meeting is being convened in Montreal, Canada, in the week beginning 1 June 1959. In the week preceding (26-30 May) the Standing Committee on Research and Statistics and

the Groups of Advisers to Panels will meet.

#### 14. Future Meetings

Preparations for the meeting on Redfish to be held jointly by ICES and ICNAF in Charlottenlund, Denmark, in October 1959 are well under way conducted by the designated Chairman and Vice-Chairman of the Meeting: Dr. Lundbeck, Germany and Mr. Trout, England.

Together with FAO and ICES the Commission is cosponsoring the meeting on North Atlantic Fishery Statistics to be held in Edinburgh, Scotland. The Commission's Biologist/Statistician who will participate in the meeting is preparing a document on the ICNAF statistics and the methods by which they are collected and processed.

#### 15. Other Matters

In December 1958 meetings of the Groups of Advisers to Panels 4 and 5 were held in Boston; scientists working in Subarea 3 participated in the meetings. The Executive Secretary and the Biologist/Statistician attended the meetings. Work carried out through the year was reviewed and plans for future researches were elaborated. The results of these meetings are presented in Meeting Document No. 3 (Serial No. 600).

Following invitation the Executive Secretary and the Biologist/Statistician attended meetings in Ottawa in January, 1959 sponsored by the Fisheries Research Board of Canada.

At the Statutory Meeting of ICES, October 1958, Dir. G. Rollefson, Norway, and the Executive Secretary, acted as observers for ICNAF. A report of the meeting by the Executive Secretary was prepared as Document No. 2 for the 1959 Annual Meeting. After the meeting the Executive Secretary considered and discussed with the General Secretary of ICES various matters relevant to the co-operation between the two organizations, especially concerning the collection and publication of statistical data, and the joint ICNAF/ICES redfish symposium.

On his travel to and from Copenhagen the Executive Secretary visited the following member countries: U.S.A., Norway, Germany, France, Italy, Spain and Portugal. In the various countries he met representatives from Governments and scientific research institutions. In Rome he also had discussion at the headquarters of FAO concerning the co-operation between FAO and ICNAF.

In the autumn of 1958 the Biologist/Statistician visited the St. Andrews and Woods Hole laboratories for consideration of various ICNAF matters with the scientists concerned. The considerations centered on the collection of statistics, the sampling and the exchange of cod otoliths.

A list of annotated papers relevant to the Commission's work was circulated on 9 February, 1959 (Serial No. 596).

The annual addition to the Guide to ICNAF Papers covering the period 1957-58 was circulated on 1 December, 1958 (Serial No. 583).

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Statement 1

Budget appropriations, obligations incurred and unobligated  
balances of appropriations

Purpose of appropriation	Appropriated by Commission at Annual Meeting 1958	Obligations incurred and liquidated up to 31 May 1959	Expenses estimated for rest of fiscal year	Total obligations for fiscal year	Unobligated balances of appropriations (estimated)
Personal Services					
Salaries	26,300	24,108.15	2,191.85	26,300.00	-
Superannuation	2,100	1,933.22	126.41	2,059.63	40.37
Travel, including subsistence	5,400	3,728.97	1,400.00	5,128.97	271.03
Transportation of things	300	249.19	200.81	450.00	- 150.00
Communication services	1,000	820.36	79.64	900.00	100.00
Rent and utility services	1,800	1,650.00	150.00	1,800.00	-
Other contractual services including printing	7,100	3,659.34	3,440.66	7,100.00	-
Supplies and materials	1,800	1,589.42	210.58	1,800.00	-
Equipment	3,000	2,971.80	-	2,971.80	28.20
Annual Meeting	1,200	-	1,600.00	1,600.00	- 400.00
<b>TOTAL</b>	<b>50,000</b>	<b>40,710.45</b>	<b>9,399.95</b>	<b>50,110.40</b>	<b>- 110.40</b>

Statement 1 shows estimated over-expenditures of \$150.00 under "Transportation of Things" and \$400.00 under "Annual Meeting". It is proposed that \$150.00 be transferred from the "Travel" account to cover the over-expenditure under "Transportation of Things". It is proposed that the balances of appropriations under all other items be transferred to the "Annual Meeting" account to cover partially this over-expenditure. It is proposed that the remainder of \$110.40 be added to next year's budget appropriations.

Statement 2

Statement of income and expenditure for the year ending 30 June 1959 (up to 31 May 1959)

Unobligated balances from the year ending 30 June 1958

Members' contributions assessed -

Canada	5,789.69	
Denmark	1,823.82	
France	5,789.69	
Germany	1,909.08	
Iceland	1,823.82	
Italy	5,789.69	
Norway	1,823.82	
Portugal	5,789.69	
Spain	5,789.69	
U.S.S.R.	4,584.79	
U.K.	3,145.77	
U.S.A.	<u>4,467.71</u>	48,527.26

Add German contributions 1956/57  
and 1957/58

2,030.15

Add Miscellaneous Income

260.00

Add Bank Interest

42.98

50,860.39

Deduct deficit from 1957/58

860.39

50,000.00

TOTAL

50,000.00

Deduct obligations incurred and liquidated up to 31 May 1959  
and obligations estimated for rest of fiscal year (Statement 1)

50,110.40

To be carried to surplus account (estimate)

- 110.40

Statement 3

Statement of assets and liabilities as at 31 May 1959

<u>Assets</u>		<u>Liabilities</u>	
<u>GENERAL FUND</u>			
Cash at bank	2,793.54	Credits due to member governments from USSR's contribution 1957/58 (1/2 year)	2,218.22
Contributions receivable:		Estimated expenses for rest of 1958/59 as per Statement 1	9,399.95
1954/59 Italy	5,789.69	Due to Working Capital Fund	10,000.00
1957/58 Italy	5,739.70		
1956/57 Italy	<u>5,221.72</u>		
Over expenditure on printing 1957/58	803.12		
Add over expenditure 1958/59	110.40		21,618.17
Add accountable advance	<u>1,160.00</u>		
	21,618.17		
<u>WORKING CAPITAL FUND</u>			
Cash at bank	95.38	Principal of Fund	10,000.00
Contributions receivable:		Credits due to member govern- ments from USSR ratification	438.88
Italy	346.57	Due to General Fund from Bank Interest	3.07
Due from General Fund	<u>10,000.00</u>		<u>10,441.95</u>
	10,441.95		

INVENTORY OF FIXED ASSETS

as at 30 June 1952

	<u>Purchase Value</u>
1 only Addressograph-Multigraph - Model 80 Duplicator*	\$1,049.36
1 only Remington electric adding machine	341.64
1 only Remington typewriter and line-a- time	228.02
1 only Remington two-drawer safe file	222.82
1 only Triner postal scale	40.04
1 only Steel two-drawer filing cabinet	83.82
<b>TOTAL</b>	<b>\$1,965.70</b>

as at 30 June 1953

1 only Friden Calculating Machine	\$ 821.60
1 only card index cabinet	16.64
1 only Leroy Lettering Set	64.16
1 only Remington line-a-time	41.60
1 only Remington typewriter	220.48
1 only Remington typewriter and line-a- time	222.81
1 only Addressograph Machine	204.00
<b>TOTAL</b>	<b>\$1,591.29</b>

as at 30 June 1954

2 only floor rugs	\$ 246.00
1 only Addressograph filing cabinet	48.10
4 only sets of drapes (with installation)	190.55
1 only copying table	30.00
1 only typist stand	32.00
4 only telephone tables	140.00
2 only desk ashtrays	18.95
4 only desk lamps	33.00
<b>TOTAL</b>	<b>\$ 738.60</b>

as at 30 June 1955

1 only Remington typewriter	\$ 244.50
1 only stationery cabinet	73.00
<b>TOTAL</b>	<b>\$ 317.50</b>

as at 30 June 1956

1 only Remington typewriter	\$ 175.00
1 only card index cabinet	9.50
1 only one-drawer filing cabinet	36.00
1 only drafting board	8.75
3 only filing cabinets	171.00
2 only typewriter stands	67.00
<b>TOTAL</b>	<b>\$ 467.25</b>

\* -This machine replaced by new Model 1250 in 1959.

INVENTORY OF FIXED ASSETS

Purchase Value

as at 30 June 1957

1 only paper-cutter	\$ 18.00
1 only I.B.M. storage cabinet	204.79
1 only 30 lb. scale	6.00
2 only map cabinets	30.00
1 only brief case	9.00
TOTAL	<u>\$ 267.79</u>

as at 30 June 1958

Unitrays	\$ 126.75
1 only paper trimmer	13.50
Indexing front plates	8.00
1 only Multilith Master cabinet	56.75
1 only I.B.M. electric typewriter	901.90
1 only Sonograph dictaphone	396.60
TOTAL	<u>\$1,503.50</u>

as at 31 May 1959

1 only Multigraph Machine Model 1250	<u>\$3,271.80</u>
TOTAL	<u>\$3,271.80</u>