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ANNUAL MEETING - JUNE 1961

Administrative Report for the Year Ending 30 June 1961
(up to 8 May, 1961)

1. Officers during the Year

Chairman of Commission	- Mr. A. J. Suomela, U.S.A.
Vice-Chairman of Commission	- Mr. G. R. Clark, Canada
Chairman Panel 1	- Dr. Jón Jónsson, Iceland
" Panel 2	- Dr. Ju. Ju. Marty, USSR
" Panel 3	- Capt. T. deAlmeida, Portugal.
" Panel 4	- Capt. L. J. Audigou, France
" Panel 5	- Mr. T. A. Fulham, USA

The above officers were elected at the 1959 Annual Meeting, and are serving for a period of two years.

Chairman of Standing Committee on Finance and Administration - Mr. J. H. MacKichan,
Canada.

Chairman of Standing Committee on Research and Statistics - Dr. M. Ruivo, Portugal.

These two chairmen hold office for a period of one year.

In March 1961 the Commission's Chairman, Mr. A. J. Suomela, took over the position as Fishery Attaché to the United States Embassy in Tokyo. Upon his request, the Vice-Chairman, Mr. G. R. Clark, Canada, is exercising the powers and duties prescribed for the Chairman in conformity with the Rules (No. 9) of the Commission.

2. Panel Memberships 1960-61

Country	Panel No.					Total
	1	2	3	4	5	
Canada		+	+	+	+	4
Denmark	+					1
France	+	+	+	+		4
Germany	+	+				2
Iceland	+					1
Italy			+	+		2
Norway	+					1
Portugal	+	+	+	+		4
Spain	+	+	+	+		4
USSR	+	+	+			3
United Kingdom	+	+	+			3
United States			+	+	+	3
	9	7	8	6	2	<u>32</u>

3. Changes in the Staff of the Secretariat

On 1 September 1960, Ronald S. Keir, the Commission's Biologist-Statistician left the Commission to take over a position with the Canadian Defence Research Board, Ottawa. Mr. Keir had worked for ICNAF since 1954. His excellent work during these years has been highly appreciated.

On 1 December, 1960, Frank R. Thomas, B. Comm., Canada, took over the position as Biologist-Statistician.

4. Newsletters

Newsletters were distributed from headquarters in order to circulate information relevant to the Commission's activities and interests on 8 July, 10 October, 1960, 18 January and 28 April, 1961.

5. Commission's Publications

The Annual Proceedings Vol.10 for the year 1959-60, was issued in February 1961.

The Statistical Bulletin, Vol.8, for the year 1958, was distributed in December 1960.

The Sampling Yearbook, Vol.4, for the year 1959, is in print; it is expected to be circulated in June 1961.

The triennial "List of Fishing Vessels", dealing with vessels fishing in the Convention Area in 1959, was circulated in January, 1961. The List is considerably larger than those previously issued (1953 and 1956), due to more member countries, larger fleets, and to a larger amount of detailed information on the vessels.

The 1960 issue of the "Red Book" was distributed in January, 1961. It concerns the 1960 Annual Meeting and includes the proceedings of the various meetings of the Standing Committee on Research and Statistics and its various working groups, together with a selected number of papers prepared for the 1960 Annual Meeting.

The first part of the Report of the FAO/ICES/ICNAF Joint Scientific Meeting on Fishing Effort, the Effect of Fishing on Resources and the Selectivity of Fishing Gear was published by the Food and Agriculture Organization of the United Nations (also as ICNAF Special Publication No.2) in January, 1961.

The Report of the ICES/ICNAF Redfish Symposium held at Charlottenlund, Denmark, October, 1959, has been printed in Copenhagen as a joint ICES/ICNAF paper (ICNAF Special Publication No.3). It is expected to be ready for circulation early in the summer of 1961.

6. Co-operation with other international organizations

This co-operation has been continued along the same lines as in previous years and with the same organizations. It mainly includes exchanges of observers at meetings, and of reports, programmes and publications, also the arrangement of joint meetings.

The FAO/ICES/ICNAF Continuing Working Party on Fishery Statistics in the North Atlantic Area met during the ICNAF Annual Meeting in Bergen in June 1960. A further meeting is scheduled to be convened during the ICNAF Annual Meeting in Washington, June 1961.

7. Co-operation with non-member countries

The co-operation with Poland, whose fisheries in the Convention Area have increased considerably during recent years, has been continued. Poland provides the Commission with statistical data on their fisheries in the Convention Area, with detailed information on its fishing vessels, and participates in the Annual Meeting by observers.

Belgium has, in the last couple of years, carried out some exploratory fishing in the Convention Area, and has provided the Commission with statistical data on the landings from this fishery, and with information on the trawlers participating in the fishery.

The fishery by trawlers from Rostock (Soviet Zone in Germany) in the Convention Area is under strong development. Data on the landings and information on fishing vessels and gears are submitted to ICNAF.

From a number of other countries, not (yet) fishing in the Convention Area, there has been a steadily increasing demand for ICNAF publications and other information on the Commission; among these countries are Chile, Greece, Japan and Brazil.

8. Research Programs

Research programs for 1961 were forwarded from member countries to the Secretariat in the period December 1960 to April 1961. They were distributed during the same months by the Secretariat.

9. Summaries of Research

Summaries of the researches by the various member countries in 1960 are being received in the Secretariat for distribution as documents for the 1961 Annual Meeting.

10. Sampling

Data from samples of fish taken both by commercial vessels and research vessels in 1959 have been forwarded by member countries to the Secretariat. After being edited and converted to the Commission's standard form they are to be published in the Sampling Yearbook, Vol.4, now in print.

11. Collection of Statistics

The Commission's collecting of statistics and the compilation of the data have been continued according to the Commission's requirements and - so far as possible - in accordance with decisions of the Edinburgh Statistical FAO/ICES/ICNAF meeting in 1959. In all cases the high standard of collecting statistics by member countries has been maintained and in several cases additional detail has been added to the statistical submissions. Statistical data on fisheries by non-member countries in the Convention Area are also collected.

12. Otolith Exchange Program (Halibut)

In accordance with Commission's decision at the 1959 Annual Meeting, an exchange between interested member countries of otoliths of halibut was initiated in 1959/60 and has been continued through 1960/61.

13. Fisheries Regulations

The collection of detailed information, from the member countries concerned, on systems of inspections and on the results of inspections carried out is being continued. The material collected for 1960 will be considered by the Commission at the 1961 Annual Meeting.

14. Meetings during the Year

A meeting of scientists concerned mainly with the researches in Subareas 3, 4 and 5 was held in the Biological Laboratory, Bureau of Commercial Fisheries, Woods Hole, Mass., U.S.A., on 12-16 December, 1960. On invitation of the Commission, Mr. R.J.H. Beverton, Lowestoft, England, participated in the meeting. From the Secretariat, the Executive Secretary and the Biologist-Statistician were present. A report of the meeting has been prepared for consideration by the Commission during the 1961 Annual Meeting.

The Assessment Group of six scientists appointed in accordance with Commission's decision in 1959 has continued its work in a 10-day meeting in March, in Lowestoft, England, chaired by R.J.H. Beverton. A report on the work and the findings of the Group is under preparation for submission to the Commission during the 1961 Annual Meeting.

The Environmental Group of seven scientists appointed in accordance with Commission's decision at the 1960 Annual Meeting has met in Aberdeen, Scotland, for eight days in March, 1961, under the chairmanship of C.E.Lucas. A report is being prepared for consideration by the Commission during the 1961 Annual Meeting.

The Commission's Eleventh Annual Meeting will be convened in Washington, D.C., 5-10 June, 1961. It will be preceded by the following meetings in the Biological Laboratory, Woods Hole, Mass., U.S.A.:

- (a) Symposium on Marking, 24-27 May;
- (b) Meeting of the Environmental Group, 27 May;
- (c) Meetings of the Standing Committee on Research and Statistics, 29 May-3 June.

15. Other Matters

The annual addition to Guide to ICNAF Papers, covering the year 1959/60, was circulated on 1 November, 1960.

Dr. Meseck, Germany, represented ICNAF as observer at the 1960 Annual Meeting of ICES in Moscow in September, 1960.

Dr. Cannone, Italy, represented ICNAF as observer at the 1960 Meeting of the General Fisheries Council of the Mediterranean.

During the ICES Meeting in Moscow, an informal, preliminary meeting of the Environmental Group took place.

The standard forms for collecting statistics prepared in accordance with the FAO/ICES/ICNAF statistical meeting in Edinburgh in 1959 have now been printed by FAO and distributed to some countries for trial and consideration.

16. Moving of Commission's Headquarters

At the end of July the offices of the Secretariat were moved from the Forrest Building to the Education Building, also of Dalhousie University. This building is located on the premises of the university at the corner of Coburg Road and Oxford Street. The new offices are about twice the size of those in the Forrest Building. They include five offices, and a large and a small room for general work, for the library and for storage of Commission's publications and documents. This larger space is most advantageous as it offers a great improvement in the working conditions for the staff, much better storage conditions for papers, and more ready access to books and documents.

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The following provisional financial statements cover the period of 1 July 1960 to 8 May 1961, with estimates for the remainder of the fiscal year (until 30 June 1961);

STATEMENT 1

Budget appropriations, obligations incurred and unobligated balances of appropriations

Purpose of appropriation	Appropriated by Commission at Annual Meeting 1960	Obligations incurred and liquidated up to May 8/61	Expenses estimated for rest of fiscal year	Total Obligations for fiscal year	Unobligated balances of appropriations (estimated)
Personal Services					
Salaries	27,900.00	21,724.98	4,500.00	26,224.98	1,675.02
Superannuation	2,600.00	2,040.08	300.00	2,340.08	259.92
Additional help	200.00	-	200.00	200.00	-
Travel, including subsistence	9,500.00	5,196.06	2,100.00	7,296.06	2,203.94
Transportation of things	400.00	794.85	300.00	1,094.85	-694.85
Communication services	1,000.00	932.00	200.00	1,132.00	-132.00
Rent and Utility services	2,400.00	2,000.00	400.00	2,400.00	-
Other contractual services, including printing	9,600.00	5,391.41	2,000.00	7,391.41	2,208.59
Supplies and materials	2,200.00	1,196.16	800.00	1,996.16	203.84
Equipment	1,000.00	455.78	300.00	755.78	244.22
Annual Meeting	2,000.00	438.05	1,500.00	1,938.05	61.95
	58,800.00	40,169.37	12,600.00	52,769.37	6,030.63

The deficit on Transportation is due to expenses in connection with the change of Biologist-Statistician, not foreseen at the 1960 Annual Meeting.

The surplus on Travel is covered by no trans-Atlantic travel by staff members, as provided for in the appropriation.

The surplus on Other Contractual Services is due to the bill for the printing of the Redfish Report not have been received

The two deficits on Transportation and on Communication Services will be covered by transfers from Travel after authorization by Commission's Chairman.

STATEMENT 2

Statement of income and expenditure for the year ending 30 June 1961 (up to 8 May 1961)

Members' contributions assessed:

Canada	6,961.12		
Denmark	2,135.28		
France	6,961.12		
Germany	3,743.88		
Iceland	2,135.28		
Italy	3,743.88		
Norway	2,135.28		
Portugal	6,961.12		
Spain	6,961.12		
USSR	5,352.51		
United Kingdom	5,352.51		
United States of America	5,352.51	57,795.61	
Add: surplus 1959/60 (as per Statement 3 of 30/6/60	1,659.80		
bank interest	88.05		59,543.46
Deduct: deficit from 1958/59 (as per Statement 3 of			
30/6/60		743.46	58,800.00
Deduct obligations incurred and liquidated up to 8 May 1961 and			
obligations estimated for rest of fiscal year (Statement 1)			52,769.37
Excess of income over expenditure (as per Statement 1)			6,030.63
Add: Superannuation credit (re R.S.Keir's separation)	32.58		
Travel refund	51.30		
Sale of publications	15.00		
Bank interest	88.59		187.47
			6,218.10
Transferred from 1959/60 to Unliquidated Obligations		3,390.46	
Deduct payments		3,076.66	313.80
Total Surplus			6,531.90

STATEMENT 3

Statement of Assets and Liabilities as at 8 May, 1961.

<u>Assets</u>		<u>Liabilities</u>	
GENERAL FUND			
Cash at bank	\$18,613.86	Estimated expenses for balance	
Contributions receivable:		of 1960/61 as per Statement 1	\$12,600.00
Accountable advance	892.66	due to Italy	85.13
		due to USSR	289.49
		Excess of income over expenditure	6,531.90
	19,506.52		19,506.52
WORKING CAPITAL FUND			
Cash at bank	10,000.00	Principal of Fund	10,000.00