

PART 1

Administrative Report for the Year Ending 30 June, 1962

1. Poland Becomes a Member of the Commission

The Government of the Polish People's Republic notified, on November 21st, 1961, the Depositary Government of her adherence to the International Convention for the Northwest Atlantic Fisheries; on that date the Convention entered into force for Poland, and, following this, Poland became as of that date, a member of the International Commission for the Northwest Atlantic Fisheries.

Polish fishing vessels have, in the recent years, been operating in certain parts of the Convention Area, mainly in Subarea 2, where redfish was the main species sought by the Polish trawlers. Poland has submitted data on this fishery for inclusion in the Statistical Bulletin and has further provided data for Commission's List of Fishing Vessels. Observers from Poland have participated in the ICNAF Annual Meetings since 1959.

The Commission has greatly appreciated this Polish participation and is now with satisfaction looking forward to the strengthening of the co-operation after Poland has become a member of the Commission.

2. Officers during the Year

Chairman of Commission -

Mr. G. R. Clark, Canada.

Vice-Chairman of Commission -

Mr. B. Dinesen, Denmark.

Chairman Panel 1: Mr. K. Sunnanaa, Norway.

„ Panel 2: Mr. B. C. Engholm, U.K.

„ Panel 3: Dr. G. K. Izhevsky, U.S.S.R.

„ Panel 4: Dr. G. Cannone, Italy.

„ Panel 5: Mr. H. R. V. Earle, Canada.

The above officers were elected at the 1961 Annual Meeting, and are serving for a period of two years.

Chairman of Standing Committee on Finance and Administration -

Mr. J. H. MacKichan, Canada.

Chairman of Standing Committee on Research and Statistics -

Mr. R. J. H. Beverton, U.K.

These two Chairmen were elected at the 1961 Annual Meeting, and are holding office for a period of one year.

3. Panel Memberships 1961/62.

Country	Panel No.					Total
	1	2	3	4	5	
Canada		+	+	+	+	4
Denmark	+					1
France	+	+	+	+		4
Germany	+	+				2
Iceland	+					1
Italy			+	+		2
Norway	+					1
Portugal	+	+	+	+		4
Spain	+	+	+	+		4
USSR	+	+	+			3
United Kingdom	+	+	+			3
United States			+	+	+	3
TOTAL	9	7	8	6	2	32

4. Changes in the Staff of the Secretariat

On October 15th, Miss Jean Maclellan resigned from her position as secretary, which she had held since August 1, 1959.

The vacant position was filled by Miss Margaret Henderson of Halifax, Canada.

On November 1st, the Commission's Biologist-Statistician, Mr. Frank Thomas, resigned his position in the Secretariat, which he had held since December, 1960.

The vacant position was filled by Mr. B. F. Calvin DeBaie, B.Com., B.Ed., of Dartmouth, Canada.

On December 1st, Miss Joan Edwards resigned her position as stenographer in the statistical department of the Secretariat; Miss Edwards has held this position for four years. The position was provisionally (until the 15th June, 1962) filled by Miss Jean Maclellan.

The vacant position was filled by Miss Gertrude F. Schrader of Halifax from August 1st.

In January, 1962, Dr. Erik M. Poulsen gave the due 12 month notice of resignation as of January, 1963, of his position as Executive Secretary, held since October, 1952.

5. Newsletters

Newsletters were distributed from headquarters in order to provide information relative to the Commission's activities and interests (on 15 October, 1961, 11 January, and 30 April, 1962).

6. Commission's Publications.

The Sampling Yearbook, Vol. 4, dealing with the year 1959, was published and circulated in July, 1961.

The 1961 Redbook was circulated in October, 1961. It includes Proceedings of the Meetings of the Standing Committee on Research and Statistics during the 1961 Annual Meeting, a series of scientific papers prepared for that meeting, and summaries of researches in 1960 by subareas prepared by the Chairmen of the Groups of Advisers.

The Statistical Bulletin, Vol. 9 for the year 1959 was distributed in February, 1962.

The Annual Proceedings, Vol. 11, dealing with the administrative year 1960/61, was circulated in April, 1962.

The Assessment Report, prepared by the Group of scientists during the last two years, and presented to the Commission at the 1961 Annual Meeting, has now been edited, and is with the printers. The printing is expected to be completed in the summer of 1962.

The editing of the papers from the ICNAF marking Symposium held in May, 1961, has been completed, and the report was sent to the printer in May, 1962.

7. Co-operation with other International Organizations.

This co-operation has been continued in a form similar to that of the previous years. A joint meeting of the FAO/ICES/ICNAF Continuing Working Party was held during the 1961 Annual Meeting in June, 1961. Joint discussions by members of this Party took place in connection with the Annual Meeting in Moscow in May-June, 1962.

8. Co-operation with Non-member Countries.

Belgium, which periodically undertakes exploratory fishing in parts of the Convention Area, is reporting data from this fishery to the Commission.

The fishery by trawlers from Rostock (Soviet Zone in Germany) in the Convention Area, especially in Subarea 2, is developing, and data from this fishery are reported to the Commission and included in the "Statistical Bulletin" and the "List of Fishing Vessels". A research vessel from Rostock has been carrying out investigations in the Convention Area in late winter and early spring in 1962; results of the investigations were reported to the Commission.

9. Research Programs.

Research programs for 1962 were forwarded from member countries in December, 1961 to April, 1962, and have been distributed by the Secretariat.

10. Research Reports.

Reports of researches in 1961 were submitted to the Secretariat and distributed for the 1962 Annual Meeting.

11. Sampling.

The volume of data from samples of fish taken by exploratory, research and commercial vessels in 1960, which have been forwarded by member countries to the Secretariat, has far exceeded that of previous years. So much so, that it has been necessary to publish Volume 5 of the Sampling Yearbook in two parts. Part 1,

dealing with Cod-Haddock-Flounder, was distributed in the latter part of April. Part II dealing with Redfish, will be distributed in August.

12. Collection of Statistics.

The Commission's collecting of statistics and the compilation of the data have been continued in accordance with the requirements as extended by the Commission in its 1961 Annual Meeting. It is expected that Vol. 10 of the Statistical Bulletin will be published well within the November deadline of earlier years.

13. Otolith Exchange Programmes.

In accordance with the Commission's decision at the 1961 Annual Meeting, Cod and Redfish Otolith Exchange Programmes, with reference to spawning zones, were initiated early this year with the result that 14 cod samples and 8 redfish samples are now in circulation between interested countries. More samples are expected and will be distributed in due time.

Samples from the Halibut Otolith Exchange Programme which was initiated following the decision made at the 1959 Annual Meeting were fully circulated amongst the interested member countries and are now reported in a document prepared for the 1962 Annual Meeting. A co-operation with the International Pacific Halibut Commission has been initiated.

14. Fisheries Regulations.

The proposals for trawl regulations in Sub-areas 1, 2, 3 and 4 (introduction in 1 and 2 and amendments to existing regulations for 3 and 4) adopted by the Commission in the 1961 (June) Annual Meeting, were submitted by the Secretariat to the Depositary Government, and circulated by the Depositary Government to Member Governments for consideration and ratification. All countries have not yet completed their considerations; the date for the entering into force of these regulations can, therefore, not yet be stated.

15. Resolution on Harp and Hood Seals.

The resolution intending to bring harp and hood seals under the provisions of the Convention, which was adopted by the Commission in the 1961 Annual Meeting, has by the Depositary Government been brought to the notice of the Member Governments. The Resolution is still under consideration by the Member Governments.

16. Inspection of Fisheries

The collection of detailed data on the results of inspections by member countries of trawl fisheries in regulated subareas is being continued, and data for the year 1961 were submitted for consideration by the Commission in the Annual Meeting in June, 1962.

17. Meetings.

No actual ICNAF meetings have been convened since the 1961 Annual Meeting.

A number of ICNAF scientists present at the ICES Meeting in Autumn, 1961, made use of that opportunity to carry out joint discussions of various ICNAF problems, mainly concerned with the planning of the Environmental Survey (fish eggs, larvae, plankton and hydrography) in the northern part of the Convention Area scheduled for spring, 1963, and with preparations for the Environmental Symposium to be held in connection with the 1963 Annual Meeting.

A mid-year meeting of scallop experts from Canada and USA was held in Woods Hole in February, 1962. A report from this meeting is circulated as a document for the 1962 Annual Meeting.

The Commission's Twelfth Annual Meeting was convened in Moscow, USSR, 4-8 June, 1962. It was preceded by a meeting of the Assessment Group, 24-26 May, and by meetings of the Standing Committee on Research and Statistics and of Groups of Advisers to Panels, 28 May to 2nd June. The Chairman's Report of the Annual Meeting is printed as part 2 of this volume.

18. Other Matters.

The Commission has been represented by observers at meetings of other International Organizations as follows:

International North Pacific Fisheries Commission, Oct. 1961 - Mr. G. R. Clark, Canada.

International Council for the Exploration of the Sea, Oct. 1961 - Dr. E. Bertelsen, Denmark.

International Fisheries Convention of 1946, May, 1962 - Mr. Klaus Sunnanaa, Norway.

Requests for data for the "List of Fishing Vessels" for the year 1962, has been circulated. This list is prepared for every third year. The collection of data for the 1962 year is expected to be completed early in 1963, and the "List" can then be ready for distribution in spring, 1963.

19. Financial Statements for the Fiscal Year ending 30 June, 1962.

The accounts of the Commission for the year ending 30 June show an appropriation of \$ Can. 61,000.00 and a total expenditure of \$59,961.31.

The audit of the Commission's finances for the fiscal year ending 30 June, 1962, was made

by the Auditor General's Office of the Government of Canada in July, 1962.

The report from the Auditor General's Office, 22 Oct., 1962, says:

"In compliance with the requirements of Financial Regulations 11.2, I certify that, in my opinion:

- (a) the financial statements are in accord with the books and records of the Commission;
- (b) the financial transactions reflected in the statements have been in accordance with the rules and regulations, the budgetary provisions, and other applicable directions; and
- (c) the monies on deposit have been verified by certificate received direct from the Commission's depository.

Ready access was given to all books of account and records necessary for the performance of the audit. The co-operation of the Executive Secretary and his staff is acknowledged with appreciation".

The following three financial exhibits are attached to the Auditor's report:

Exhibit I

Statement of Budget Appropriations, Obligations Incurred, and Unobligated Balances of Appropriations for the year ended 30 June, 1962 (Expressed in Canadian Dollars)

Purposes of Appropriations	Appropriated by Commission	Authorized Transfers	Amended Appropriations	Obligations Incurred	Unobligated Balances of Appropriations
Personal Services -					
Salaries	\$27,600.00	\$-119.14	\$27,480.86	\$27,207.48	\$ 273.38
Superannuation	2,600.00	—	2,600.00	2,243.49	356.51
Additional help	1,200.00	119.14	1,319.14	1,319.14	—
Travelling	2,000.00	—	2,000.00	1,968.46	31.54
Transportation of things	400.00	-135.88	264.12	223.03	41.09
Communication Services	1,100.00	135.88	1,235.88	1,235.88	—
Rent and Utility Services	2,400.00	—	2,400.00	2,400.00	—
Other Contractual Services, including Printing	16,200.00	—	16,200.00	16,061.11	138.89
Supplies and Materials	1,800.00	117.59	1,917.59	1,917.59	—
Equipment	500.00	-117.59	382.41	192.58	189.83
Annual Meeting	5,200.00	—	5,200.00	5,192.55	7.45
	<u>61,000.00</u>		<u>61,000.00</u>	<u>59,961.31</u>	<u>1,038.69</u>

EXHIBIT II

Statement of Income and Expenditure for the year ended 30 June, 1960
(Expressed in Canadian Dollars)

Income:			
Members' contributions assessed -			
Canada		\$ 6,526.45	
Denmark		2,026.61	
France		6,526.45	
Germany		3,526.56	
Iceland		2,026.60	
Italy		3,526.56	
Norway		2,026.61	
Poland		526.66	
Portugal		6,526.45	
Spain		6,526.45	
Union of Soviet Socialist Republics		5,026.51	
United Kingdom		5,026.51	
United States		5,026.51	
		<hr/>	\$ 54,844.93
Miscellaneous income -			
Sales of publications		1,743.65	
Bank interest		734.47	
Refund of previous year's expenditure		27.00	
		<hr/>	2,505.12
			<hr/>
			57,350.05
Expenditure:			
Obligations incurred (Exhibit I)			59,961.31
			<hr/>
Obligations incurred in excess of income, carried to Surplus Account			2,611.26

EXHIBIT III

Statement of Assets and Liabilities as at 30 June 1962
(Expressed in Canadian Dollars)

Assets		Liabilities	
GENERAL FUND			
Cash on deposit	\$ 16,396.35	Unliquidated obligations	\$ 10,096.95
Accounts receivable		Advances on future contributions	5,677.98
Assessments	\$ 3,036.52	Surplus Account:	
Other	276.17 3,312.69	Surplus as at 1 July 1961	\$ 6,545.37
		Less: Obligations incurred in excess of income (Exhibit II)	2,611.26
	<hr/>	Surplus as at 30 June 1962	3,934.11
	<u>19,709.04</u>		<hr/>
			<u>19,709.04</u>
WORKING CAPITAL FUND			
Cash on deposit	\$ 10,769.23	Principal of Fund	\$ 10,000.00
	<hr/>	Credits due to Member States as a result of new Member's contribution for 1961-62	769.23
	<u>10,769.23</u>		<hr/>
			<u>10,769.23</u>