

ANNUAL MEETING - JUNE, 1963Serial No. 1089
(A. Admin. B.12)Document No. 22ADMINISTRATIVE REPORT FOR THE YEAR ENDING 30 JUNE, 1963

(up to 3 May, 1963)

(1) Commission's Chairman, George R. Clark, Passes Away Suddenly in Tokyo

Mr. George R. Clark, Commission's Chairman and Deputy Minister of Fisheries for Canada, died of a heart attack in Tokyo on February 12.

Mr. Clark was, since 1956, an ICNAF Commissioner for Canada. At the 1959 Annual Meeting he was appointed Vice-Chairman of the Commission, and when Mr. Suomela retired early from his post as Commission's Chairman, Mr. Clark became Acting Chairman. At the 1961 Annual Meeting, Mr. Clark was appointed Commission's Chairman, and he served as such until his death.

Mr. Clark's premature death has - as it also appears from the numerous condolences received from member countries - been a great loss to the Commission. A due appreciation of Mr. Clark's many and excellent services to the Commission will appear elsewhere. Here I shall only mention the never failing interest he took in the work in the Secretariat during and between Meetings. His keen intellect, quick perception and great capacity for work added to his kind and understanding personality, made it a pleasure to work under him and with him.

After Mr. Clark's death, the Vice-Chairman, Mr. B. Dinesen, Denmark, exercised the powers and duties of the Chairman in conformity with Rules (No. 9) of the Commission. Since Mr. Dinesen's retirement from service with the Danish Government in mid-April of 1963, the offices of Chairman and Vice-Chairman of the Commission have been vacant.

(2) Officers During the Year

Chairman of Commission	- Mr. G.R. Clark, Canada Mr. B. Dinesen, Denmark (now vacant)
Vice-Chairman of Commission	- Mr. B. Dinesen, Denmark (now vacant)
Chairman of Panel 1	- Mr. K. Sunnanaa, Norway
Chairman of Panel 2	- Mr. B.C. Engholm, U.K. (now vacant)
Chairman of Panel 3	- Dr. G.K. Izhevsky, USSR
Chairman of Panel 4	- Dr. Rodriguez Martin, Spain
Chairman of Panel 5	- Mr. H.R. Earle, Canada (now vacant)

The above Chairmen were elected at the 1961 Annual Meeting to

serve for a period of two years.

Chairman of the Standing Committee
on Finance and Administration - Dr. J.H. MacKichan, Canada

Chairman of the Standing Committee
on Research and Statistics - Mr. R.J.H. Beverton, U.K.

These two Chairmen were elected at the 1962 Annual Meeting,
and are holding office for a period of one year.

(3) Panel Memberships for 1962/63

<u>Panel</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>Total</u>
Canada		+	+	+	+	4
Denmark	+					1
France	+	+	+	+		4
Germany	+	+				2
Iceland	+					1
Italy			+	+		2
Norway	+					1
Poland	+	+	+			3
Portugal	+	+	+	+		4
Spain	+	+	+	+		4
USSR	+	+	+	+	+	5
UK	+	+	+			3
USA			+	+	+	3
	10	8	9	7	3	<u>37</u>

(4) Changes in the Staff of the Secretariat

On the 1st of August, the vacant position of Clerk-Stenographer was filled by Miss Gertrude Schrader.

On the 30th April, Dr. Erik M. Poulsen resigned from his position as Executive Secretary. The vacant position was filled by Mr. Lewis R. Day who commenced service with the Commission on the 1st of March in order to ensure (a) a period of overlap to facilitate the change, and (b) the services of an Executive Secretary during the 6 weeks biennial leave due to the retiring Executive Secretary.

On the 21st of April, Miss Else Poulsen resigned from her position as typist. The vacant position was filled by Miss Barbara House.

(5) Newsletters

Newsletters were distributed from headquarters in order to

provide information relative to the Commission's activities and interests (on 20 August, 20 December and 31 March).

(6) Commission's Publications

In October, 1962, the "Report of Working Group of Scientists on Fishery Assessment in Relation to Regulation Problems" edited by R.J.H. Beverton and V.M. Hodder, was issued as Supplement to Annual Proceedings, Vol. 11.

The "Annual Proceedings", Vol. 12, dealing with the Administrative year, 1961/62 was published in December, 1962.

The "Statistical Bulletin", Vol. 10 for the year 1960 was published in October, 1962.

The "Sampling Yearbook", Vol. 5. Part II for the year 1960 was circulated in September, 1962.

The "Redbook" 1962, dealing with the 1962 Annual Meeting was published as follows: Part I - October, 1962; Part II - November, 1962; and Part III - December, 1962.

The Report of the Marking Symposium held in May, 1961, is now in press in Kiel, Germany.

Selected Papers on Gear Selectivity from the Joint FAO-ICES-ICNAF Meeting in 1957 in Lisbon were, in accordance with the Commission's decision in the 1962 Annual Meeting, handed over by the original editors to the Secretariat in December, 1962, and are now in press in Halifax.

(7) Co-operation with Other International Organizations

This co-operation has been continued during the year. An exchange of observers at meetings and of proceedings of meetings has taken place.

The Commission's Statistician has, as a member of the FAO/ICES/ICNAF Continuing Working Party, participated in the Meeting of that party held in Rome from the 18th to the 22nd of March, 1963.

(8) Co-operation with Non-Member Countries

Belgium continues to report data from periodic exploratory fishing in the Convention Area.

Japan has carried out exploratory fishing in Convention waters within the past year and is supplying catch statistics in the form required by ICNAF.

(9) Research Programmes

Research programmes for 1963 were forwarded from member countries during December, 1962, through April, 1963.

(10) Summaries of Research

Summaries of researches in 1962 by countries are being received in the Secretariat and distributed for the 1963 Annual

Meeting.

(11) Sampling

In previous issues of the Sampling Yearbook, the Commission has published all data for length frequencies, age frequencies and age/length keys or frequencies. With the increase in the amount of sampling data, submitted by countries, the Sampling Yearbook has grown extensively in size and it was therefore recommended by the Subcommittee that age/length keys and frequencies not be published. These keys have been deposited with the Secretariat and will be made available in mimeographed form to Working Groups and individuals upon request. The available data by species is published in table form in the appropriate section in the volume.

A further change in tabular presentation in the Sampling Yearbook has come about as the result of a recommendation made by the Commission in 1961, that the order of break-down should be: species, area, gear, month, country. The change should greatly facilitate the use of this publication by bringing it more in line with the order found in the Statistical Bulletin.

The Sampling Yearbook, Volume 6 for the year 1961, incorporating the above recommendations, reporting on cod, haddock, redfish, American plaice, winter flounder, pollock, white hake and cusk was distributed in May of 1963.

(12) Collection of Statistics

The collection and compilation of statistics by the Commission has continued in accordance with the requirements as prescribed by the Commission at the 1962 Annual Meeting. It is expected that Volume 11 of the Statistical Bulletin will be published well before the December deadline.

(13) Otolith Exchange Programmes

In accordance with the Commission's decision at the 1961 Annual Meeting, Cod and Redfish Otolith Exchange Programmes, with reference to spawning zones, were initiated early in 1962. At present 16 cod samples and 8 redfish samples are in circulation between interested countries.

Since all cod and redfish samples have not yet been circulated to all the participating countries, it would undoubtedly prejudice the readings of others if part of this survey should now be published. It is regrettable that the circulation of these samples has not been as expedient as had been anticipated earlier.

Samples from the Halibut Otolith Exchange Programme which was initiated following the decision made at the 1959 Annual Meeting were circulated amongst all the interested member countries. This was reported in the 1962 Meeting Document No. 7. Since that time the International Pacific Halibut Commission has co-operated in this programme by reading the four samples previously circulated. The result of these readings has been added to the original document and re-distributed in October, 1962. The International Pacific Halibut Commission has further co-operated by providing a sample from their laboratory, and this sample is currently being circulated amongst the interested scientists of three member countries.

(14) Fisheries Regulations

The proposals for trawl regulations in Subareas 1, 2, 3 and 4 and reservations to them by countries are still under consideration by member countries. (A report on the present status of these proposals is prepared by the Executive Secretary for the 1963 Annual Meeting as meeting Document No. 26).

(15) Resolution on Harp and Hood Seals

A resolution to bring harp and hood seals under the provisions of the Convention was adopted by the Commission at the 1961 Annual Meeting. Text of the protocol as prepared and circulated by the Depositary Government has to date been approved in draft by all but one of the Contracting Governments.

(16) Inspection of Fisheries

The collection of detailed data on the results of inspections by member countries of trawl fisheries in regulated subareas has been continued, and data for the year 1962 will be submitted for consideration by the Commission in the 1963 Annual Meeting (see 1963 Meeting of Commissioners Note No. 3).

(17) Meetings

The Ageing Techniques Workshop met in Bergen, Norway, in November, 1962 under the Chairmanship of Dr. Birger Rasmussen. The workshop dealt with techniques for ageing of otoliths, with the terminology to be applied in these studies, and with various kinds of difficulties met in reading otoliths. A report of the workshop's meeting is prepared as Document No. 3 for the 1963 Annual Meeting.

A mid-year meeting of ICNAF Scientists was held in St. Andrews, N.B., Canada. Scientists from the Biological Stations in St. Andrews, N.B., Boothbay Harbour, Maine, and Woods Hole, Mass., participated. The main subjects were environmental conditions, herring, scallop and groundfish. A report of the meeting is distributed as Document No. 2 for the 1963 Annual Meeting.

The Co-ordinating Committee for the planning of the Environmental Survey in the northern part of the Convention Area in the spring and summer months of 1963, met under the Chairmanship of Mr. A.J. Lee in Charlottenlund, Denmark (during the ICES Meeting) on the 8th and 9th of October to finalize plans.

(18) Other Matters

During the year a system for the reporting of tagging experiments to the Commission and the distribution of the reported data to interested institutes in the member countries has been initiated in conformity with a decision by the Standing Committee on Research and Statistics (see Redbook, 1962, Part 1, p. 44-45).

Data for the "List of Fishing Vessels" for 1962 are now being collected by the Secretariat, and the publishing of the List will be effected when data from all countries have been received (to date data from eight countries (seven member and one non-member) have been submitted).

(19) Financial Statements

Statements 1, 2 and 3 below cover the financial administration of the Commission from 1 July 1962 to 3 May 1963, with estimates to the end of the fiscal year, 30 June 1963. Statement 1 shows that projected total expenditures will be within the appropriation approved by the Commission at the 1962 Annual Meeting. Deficits are shown in some appropriation sections and authorization of the Chairman of the Commission will be required to meet these deficits by transfer from other sections in accordance with the Financial Regulations, Section IV, 4, 5 as amended at the 1960 Annual Meeting of the Commission.

Statements 1, 2 and 3 will be found attached.

I certify that, in my opinion, these financial statements are in accord with the books and records of the Commission.



L.R. DAY,
Executive Secretary.

LRD/nb

STATEMENT 1

BUDGET APPROPRIATIONS, OBLIGATIONS INCURRED AND UNOBLIGATED BALANCES OF APPROPRIATIONS

	Appropriated By Commission At Annual Meeting 1962	Obligations Incurred And Liquidated Up To 3 May, 1963	Expenses Estimated For Rest Of Fiscal Year	Total Obligations For Fiscal Year	Unobligated Balances Of Appropriations (Estimated)
Personal Services					
Salaries	31,340.00	25,939.52	5,140.00	31,079.52	+ 260.48
Superannuation	2,700.00	1,759.35	261.60	2,020.95	+ 679.05
Additional help	1,200.00	56.25	300.00	356.25	+ 843.75
Honorarium Ret. Ex-Sec.	500.00	500.00	-	500.00	-
Travel	3,000.00	3,338.34	-	3,338.34	- 338.34
Transportation of things	2,600.00	573.77	3,944.25	4,518.02	- 1,918.02
Communication Services	1,400.00	1,072.07	277.93	1,350.00	+ 50.00
Rent and Utility Services	2,400.00	2,000.00	400.00	2,400.00	-
Other Contractural Services, Including printing	17,200.00	5,958.53	9,625.70	15,584.23	+ 1,615.77
Supplies and Materials	2,200.00	2,439.55	173.27	2,612.82	- 412.82
Equipment	600.00	525.75	-	525.75	+ 74.25
Annual Meeting	2,400.00	-	2,485.24	2,485.24	- 85.24
Unliquidated Obligations	9,020.00	1,871.28	7,148.72	9,020.00	-
TOTAL	76,560.00	46,034.41	29,756.71	75,791.12	+ 768.88

STATEMENT 2

STATEMENT OF INCOME AND EXPENDITURE

FOR THE YEAR ENDING JUNE 30, 1963 (EST. TO 3 MAY, 1963)

Members' Contributions Assessed:

Canada	6,673.73	
Denmark	2,015.35	
France	6,673.74	
Germany	3,568.15	
Iceland	2,015.34	
Italy	3,568.15	
Norway	2,015.35	
Poland	5,234.41	
Portugal	6,673.74	
Spain	6,673.73	
U.S.S.R.	8,259.43	
United Kingdom	5,120.93	
U.S.A.	<u>5,120.93</u>	63,612.98

Add: Surplus 1961-62 4,703.34

Add: Miscellaneous Income:

Bank Interest	295.24	
Sale of Publications	1,057.40	
Others	<u>4.67</u>	1,357.31

Add: Unliquidated Obligations 1961/62 9,020.00

TOTAL 78,693.63

Deduct: Obligation incurred and liquidated
up to May 3, 1963 and obligations
estimated to rest of fiscal year 75,791.12

Excess of Income over Expenditure 2,902.51

STATEMENT 3

STATEMENT OF ASSETS AND LIABILITIES AS AT 3 MAY, 1963

<u>ASSETS</u>		<u>LIABILITIES</u>	
Cash in Bank - Savings Account	40,810.22	Principal of Working Capital Fund	10,000.00
Cash in Bank - General Account	1,766.02	Due to Spain - Overpayment 1962-63	6.95
Due from Sun Life Insurance	89.93	Expenses estimated (Statement 1) May 3 to June 30, 1963	29,756.71
		Surplus (Statement 2)	2,902.51
TOTAL	<u>42,666.17</u>	TOTAL	<u>42,666.17</u>