



Serial No. 2247  
/A.b.18/

ICNAF Comm.Doc.69/10

ANNUAL MEETING - JUNE 1969

Administrative Report for the Year ending 30 June 1969  
/to 15 May 1969/

by the Executive Secretary

1. The Commission's Officers

Chairman of Commission - Mr V.M.Kamentsev /USSR/  
 Vice-Chairman of Commission - Dr A.W.H.Needler /Canada/  
 Chairman of Panel 1 - Mr O. Lund /Norway/  
 Chairman of Panel 2 - Mr G. Mücklinghoff /Fed. Rep. Germany/  
 Chairman of Panel 3 - Dr F. Chrzan /Poland/  
 Chairman of Panel 4 - Captain T. de Almeida /Portugal/  
 Chairman of Panel 5 - Mr T.A.Fulham /USA/  
 Chairman of Panel A /Seals/ - Mr H.J.Lassen /Denmark/

These officers, with two exceptions, were elected at the 1967 Annual Meeting to serve for a period of two years. At the 1968 Annual Meeting, Mr G. Mücklinghoff was elected Chairman of Panel 2, replacing Mr W.C.Tame /UK/, and Mr H.J.Lassen was elected Chairman of Panel A to serve for a period of two years.

Chairman of Standing Committee on Research and Statistics - Mr Sv.Aa.Horsted /Denmark/  
 Chairman of Standing Committee on Finance and Administration - Mr R.W.Green /USA/  
 Chairman of Standing Committee on Regulatory Measures - Mr J. Graham /UK/

The Chairmen of Research and Statistics and Finance and Administration were elected at the 1967 Annual Meeting to serve for a period of one year and were unanimously re-elected at the 1968 Annual Meeting. The Chairman of the Standing Committee on Regulatory Measures was elected at the first meeting of the Committee. 30 January 1968.

2. Panel Memberships for 1968/69 /cf. ICNAF Comm.Doc.69/1/

Panel	1	2	3	4	5	A	Total
Canada	+	+	+	+	+	+	5
Denmark	+						2
France	+	+	+	+			4
Germany	+	+	+				3
Iceland	+						1
Italy			+	+			2
Norway	+		+			+	3
Poland	+	+	+	+	+		5
Portugal	+	+	+	+			4
Romania					+		1
Spain	+	+	+	+			4
USSR	+	+	+	+	+		5
UK	+	+	+				3
USA			+	+	+		3
Total	10	8	11	8	5	3	45

3. The Commission's Office Accommodation

The office of the Commission has, since 1 August 1963, been located in the Bedford Institute under a lease arrangement with the Canadian Department of Energy, Mines and Resources. The present lease arrangement has been approved by the Canadian Government for a period of three years to 1 August 1970.

4. The Commission's Secretariat

The staff members of the Secretariat are:

Executive Secretary	- L.R.Day
Assistant Executive Secretary	- B.J.Kowalewski
Editorial Assistant	- W.H.Champion
Senior Secretary	- /Miss/ Jean Maclellan
Clerk Stenographer	- /Miss/ Gertrude Schrader
Typist	- /Mrs/ Carol Turple /to 15 November 1968/
	- G.T.Clark /from 15 November 1968 to 6 June 1969/

Additional clerical help was provided by:

/Mrs/ Vivian Kerr /Special Publication No.7/  
/Miss/ Marilyn Saunders /indexing of ICNAF documents and  
library holdings, Special Publication  
No.7/  
/Mrs/ Valerie Caton /Sampling Yearbook Vol.12 and Annual  
Meeting documents/

Following the 1968 Annual Meeting in London, the Executive Secretary attended the ICES/FAO/ICNAF/UNESCO/IBP Marine Food Chains Symposium /23-26 July 1968, Aarhus, Denmark/; attended the ICES Symposium on The Biology of Early Stages and Recruitment Mechanisms of Herring /26-28 September 1968, Copenhagen/; attended the 56th Statutory Meeting of ICES /30 September-9 October 1968, Copenhagen/; attended the ICES/ICNAF/IOC Coordinating Group for North Atlantic Oceanography /3 October 1968, Copenhagen/; discussed arrangements for the Nineteenth Annual Meeting of the Commission with officials of the Central Fisheries Board /October, 1968, Warsaw/; discussed arrangements for the Twentieth Annual Meeting of the Commission with officials of the Canadian Department of Fisheries and Memorial University of Newfoundland /October, 1968, St. John's/; attended an informal meeting of ICNAF Advisers on Cooperative Research in Subarea 5 and Adjacent Waters /9-12 December 1968, Boothbay Harbour, Maine/; attended meetings of the Assessments Subcommittee /22-25 January 1969, London/; attended meetings of the ICES/ICNAF Joint Working Party on North Atlantic Salmon /26 January 1969, London/; attended meetings of the Standing Committee on Regulatory Measures /27-29 January 1969, London/; attended meetings of the Subcommittee on Financial and Administrative Matters /30-31 January 1969, London/; and attended meetings of the Coordinating Working Party on Atlantic Fishery Statistics /3-7 February 1969, Charlottenlund, Denmark/.

The Assistant Executive Secretary visited ICES in June 1968 to discuss statistical problems affecting both agencies.

5. The Commission's Publications

The 1968 Meeting Proceedings /113 p./ was distributed in July 1968. It contains the reports of the meetings of the Plenary and of the Panels, the Standing Committee on Finance and Administration, the Standing Committee on Regulatory Measures and the ad hoc Committee on Trawl Regulations, held during the Commission's 18th Annual Meeting, London, 4-8 June 1968.

The Redbook 1968 was issued in three parts. Part I /96 p./ contains the proceedings of the 1968 meeting of the Standing Committee on Research and Statistics and its subcommittees. It was distributed in September 1968. Part II /143 p./ contains the reports by member countries on research conducted in the Convention Area in 1967. It was distributed in November 1968. Part III /112 p./ contains selected scientific papers presented to the 1968 meeting. It was distributed in January 1969.

The Statistical Bulletin Vol.17 for the year 1967 /115 p./ was distributed in May 1969.

The Annual Proceedings Vol.18 for the year 1967/68 /50 p./ was distributed in January 1969. It contains the Administrative Report with audited financial statements for the year ending 30 June 1968, the Report of the Eighteenth Annual Meeting, 1968, and Summaries of Research carried out in each subarea of the Convention Area in 1967.

The Research Bulletin of ICNAF No,5 /140 p./ containing 10 scientific contributions was distributed in March 1969.

The Research Bulletin of ICNAF No,6 is in preparation with 10 scientific contributions some of which, because of limited space, could not be included in No,5 of the series. It is in page-proof stage and will be distributed in July 1969.

The Sampling Yearbook Vol.12 for the year 1967 /215 p./ was distributed in May 1969. The volume contains length and age data for the major species sampled by the research agencies of the member countries in the ICNAF divisions in 1967.

The Special Publication No,7 /ICNAF Environmental Survey: NORWESTLANT 1-3, 1963/ will be distributed in 1969 as follows: Part I Text /256 p./ in May 1969; Part II Atlas /ca. 300 p./ in June 1969; Part III Oceanographic Data Record Volumes 1, 2 and 3 and Part IV Biological Data Record in the autumn of 1969.

The ICNAF Handbook which was issued from the headquarters of the Commission in September 1965 is being updated and reprinted. Copies of the 1969 edition will be available in August 1969.

The ICES Cooperative Research Report, Series A, No. 12 "Second Report of the ICES/ICNAF Joint Working Party on North Atlantic Salmon, May 1968" /18 p./ was distributed in February 1969. ICNAF contributed toward the preparation of the manuscript and shared the cost of publication equally with ICES.

The Symposium on Marine Food Chains /ICES, FAO, ICNAF, UNESCO and IBP/ is being printed by Oliver and Boyd in the United Kingdom and University of California Press in USA. ICNAF contributed \$5,000 to the printing costs. The publication should be available later in 1969.

## 6. Cooperation with Other International Organizations

Close collaboration and cooperation was maintained with other international organizations with related objectives, particularly FAO Department of Fisheries, ICES, NEAFC, IOC and OECD.

In the field of fishery statistics, the Secretariat continues to work closely with Mr L.P.D. Gertenbach of FAO in his role as Secretary of the FAO/ICES/ICNAF Coordinating Working Party on Atlantic Fishery Statistics /CWP/ /formerly the Continuing Working Party on North Atlantic Fishery Statistics/. Active participation at the 6th meeting of the CWP, Copenhagen, February 1969, has resulted in further contributions toward the development and improvement of statistical procedures for the Atlantic area.

The Joint ICES/FAO/ICNAF/UNESCO/IBP Symposium on Marine Food Chains, Aarhus, Denmark, July 1968 was successfully completed. Cost of publication of the proceedings and papers is being borne by the Commission.

Cooperative studies of the differences in selection properties of various net materials are being completed by the ICES/ICNAF Joint Working Group on Selectivity Analysis, Moscow, March 1969.

Plans for a symposium on physical variability of the North Atlantic, Dublin, September 1969 under the joint auspices of ICES/ICNAF/IAPSO/SCOR/IOC/UNESCO are complete. Dr A. Alexeev /USSR/ represented the Commission on the planning group.

Collaboration begun in 1966 with ICES continues in a North Atlantic study of the effect of open ocean fishing for Atlantic salmon on the stocks in home waters by a joint working party and the second report of the working party was approved and published jointly in February 1969 in the ICES Cooperative Research Report, Series A.

The Commission, through its representatives on the organizing committee. Mr R. Hennemuth /USA/, is collaborating with ICES and FAO in preparing a symposium on the relation between stock and recruitment to be held in July of 1970.

Plans for coordination of oceanographic programs in the North Atlantic were discussed by IOC, ICES and ICNAF representatives at Copenhagen. October 1968,

Exchange of reports and observers continue to provide closer relations between ICNAF, ICES, NEAFC, IOC, SCOR and OECD.

#### 7. Cooperation with Non-Member Countries

The Governments of Japan and Cuba continue to show interest in the fisheries and the work of the Commission in the Northwest Atlantic. Publications and reports are forwarded to them regularly. Invitations were again extended to these Governments to send observers to the 1969 Annual Meeting. Both governments supply statistics on their catches and activities in the Convention Area,

Invitations to be represented by observers at the 1969 Annual Meeting were forwarded to the Governments of Belgium, Ireland, Netherlands and Sweden which, because of their fishing in the Northeast Atlantic and membership in NEAFC, are vitally interested in the effect of management of the fisheries in the Northwest Atlantic on the fisheries in the Northeast Atlantic,

#### 8. Programs and Reports of Research

Reports of research carried out in 1967 by thirteen of the fourteen member countries were reviewed at the 1968 Annual Meeting by the Standing Committee on Research and Statistics and were subsequently published in the ICNAF Red-book 1968, Part II which was distributed in October 1968.

Programs of research to be carried out in 1969 in the Convention Area were received from most member countries and distributed widely early in 1969,

Reports of Research carried out in 1968 by the member countries under the Commission's research program are being prepared as documents for study by the Standing Committee on Research and Statistics at the 1969 Annual Meeting.

#### 9. Mid-Year Meetings

The first meeting of the Joint ICES/ICNAF/IOC Coordinating Group for North Atlantic Oceanography was held in Copenhagen on 3 October 1968 at the time of the 56th Statutory Meeting of ICES. ICNAF was represented by Mr J.A. Posgay /USA/ and the Executive Secretary. Exchange of plans and programs was agreed /Comm.Doc.69/4/.

Between 23 and 28 January 1969 in London, Mr R. Hennemuth /USA/ and the Executive Secretary attended a series of meetings to organize an ICES/FAO/ICNAF Symposium on Stock and Recruitment for 1970. A prospectus was drafted for approval of the three agencies. ICNAF has been asked to contribute to the cost of publication of the Symposium papers.

ICNAF scientific advisers met informally concerning cooperative research in Subarea 5 and adjacent waters from 9 to 12 December 1968 in Boothbay Harbour, Maine, USA. Programs of research on groundfish, plankton, benthos and water temperature trends were reviewed. Later /19 December 1968/ Canadian and US herring scientists discussed the sampling, ageing and recruitment problems and made recommendations for ICNAF consideration /Res.Doc.69/1/.

The Subcommittee on Assessments met in London, 22-25 January 1969, under the Chairmanship of Mr B.B.Parrish /UK/. The question of catch-quota regulations for Subarea 1 cod and Subarea 5 haddock was considered in detail. Provisional estimates of the quotas which would have to be set at the present time to achieve specific reductions in fishing mortality rate were drawn up /Res.Doc.69/46/.

The Standing Committee on Regulatory Measures met in London, 27-29 January 1969, under the Chairmanship of Mr J. Graham /UK/. The Committee examined a statement from the Assessment Subcommittee meeting of 22-25 January 1969 and proposals on catch quota regulatory systems by USSR and USA. Guidelines were proposed for the negotiation, enforcement and monitoring of catch limitations /Comm.Doc.69/2/.

An informal meeting of ICNAF and ICES salmon experts was held in London, 28 January 1969, under the Chairmanship of Mr B.B.Parrish /UK/, to discuss progress on Greenland salmon research in 1968 and to make preliminary plans for work in 1969 /ICNAF Serial No,2165/.

The Subcommittee on Financial and Administrative Matters met in London, 30-31 January 1969. Timing of the various ICNAF meetings was examined. Commission and Panel Rules of Procedure were redrafted for possible approval /Comm.Doc.69/5/.

The Sixth Meeting of the FAO/ICES/ICNAF Coordinating Working Party on Atlantic Fishery Statistics /formerly the Continuing Working Party on Fishery Statistics in the North Atlantic Area/ met in Copenhagen, 3-7 February 1969, under the Chairmanship of Mr A. Proulx /Canada/. The Commission was represented by Dr A.W.May /Canada/, Chairman of the Subcommittee on Statistics and Sampling, and the Executive Secretary /Res.Doc.69/9/.

The ICES/ICNAF Working Group on Selectivity Analysis met in Moscow, 26-29 March 1969, under the Chairmanship of Dr A.I.Treschev /USSR/. Properties of net materials, validity of selectivity experiments and selectivity data for cod, haddock and redfish were items considered /Res.Doc.69/6/.

The International Fisheries Commissions Pension Society met at the headquarters of the Commission on 2 March 1969. Society benefits were discussed with the members of the ICNAF Secretariat.

10. Statistics and Sampling

Collection and compilation of the statistics on the fisheries in the Commission area continue to improve. The data for 1967 published in Statistical Bulletin Volume 17 and distributed in printed form in May of this year contained, for the first time, complete catch and effort data for a non-member country which accounts for about 5% of fish caught in the Commission's statistical area. This and improved data submissions by all member countries has resulted in an increase of over 10% in the amount of data published in Statistical Bulletin Volume 17. A further and larger increase can be expected in future Statistical Bulletins when national offices begin to submit statistics on the fisheries from the East and West Subdivisions of Div.5Z, from the Divisions of Statistical Subarea 6, and on the seal hunt from the Gulf of St. Lawrence, Labrador-Newfoundland, and West Greenland regions of the Northwest Atlantic.

Statistical Tables 1 and 3 of Statistical Bulletin Volume 18 for 1968 have been compiled from the STANA 2 submissions and distributed as Res.Doc.69/21.

Information was collected by the Secretariat on the criteria used by ICNAF countries when completing the box "main species sought" on the STANA 1W forms. In addition, proposals have been made about blueback herring and the rough

As in past years, statistics on fish discarded at sea and fish turned into meal and oil at sea were collected and were summarized in Res.Doc.69/23.

The Commission continues to benefit from the cooperation on statistical matters of the national statistical offices and from FAO, ICES and OECD both directly and through the CWP. Special thanks are again due Mr D. Gertenbach of the Dept. of Fisheries of FAO for his contributions, as Secretary to the CWP, to the Commission's statistical program,

11. Sampling

Sampling Yearbook Volume 12 for 1967 also increased in size by about 10%. In addition to the data on length and age presented by species, subarea, division, gear, month, country, vessel type and vessel tonnage for 1967, the Yearbook also contained, for the first time, a summary of length and age sampling by species, subarea and country in relation to nominal catch in 1966 and 1967.

In accordance with a request of the 1968 meeting of R and S /Redbook 1968, Pt.I, pp.86, Rec./10//, the Secretariat consulted with herring workers to develop a suitable format for

the publication of herring sampling data in the Sampling Yearbook. Proposals are contained in Appendix III, Res. Doc. 69/1.

12. Otolith and scale exchange programs

Exchange programs recommended by the 1968 meeting of R and S for herring /Redbook 1968, Pt. I, p.84, Rec. 33/ and redfish /Redbook 1968, Pt. I, p. 88, Rec. 12/ have been initiated.

Color transparencies of type and otoliths were received from Mr. Blacker of the Lowestoft Laboratory and are available for reference.

13. International Regulation of Trawl Fisheries

No proposals for regulation of the international trawl fishery in the Convention Area were adopted at the 1968 Annual Meeting of the Commission.

The 1965 proposal for codification of the trawl regulations in Subareas 1, 2 and 3 came into effect on 21 September 1968. The 1963 savings gear proposal for Subarea 5 will come into effect on 4 July 1969. The 1966 proposal for 130 mm mesh size in Subarea 1 came into effect on 21 September 1968. The result is that all proposals for regulation of the international trawl fishery in the Convention Area are in effect except the 1967 proposals regarding mesh measurement in Subareas 1-5. /Comm, Doc, 69/7/

On 28 August 1968, a simplified guide to the ICNAF fishery regulations for 1968/69, adopted by the Commission on 9 June 1968, was circulated to Contracting Governments as ICNAF Notification Series No. 7.

14. Financial Matters

The ICNAF staff assessment scheme which was set up with Canadian Government approval, effective 1 January 1968 has operated successfully, based on the federal tax portion only of the basic tax for Canadian employees of ICNAF. During the fiscal year 1968/69, the Executive Secretary again approached the Nova Scotian taxation authorities regarding a possible amendment to the Nova Scotia Income Tax Act to provide for a tax credit similar to that allowed by the Canadian Income Tax Act. Circumstances beyond the control of the Government of Nova Scotia have so far prevented setting up the provincial portion of the assessment scheme.

In February 1969, the Executive Secretary was advised by the Canadian Government that any International Commission with headquarters in Canada who employ Canadian citizens or citizens of a country other than Canada who are not entitled to benefits under the law of their country could be designated as having the Canadian Government's Employees Compensation Act applicable. This matter has been placed before the Commission for a decision in Comm.Doc. 69/17.

15. Financial Statements

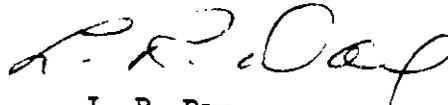
The financial administration of the Commission from 1 July 1968 to 15 May 1969, with estimates to the end of the fiscal year, 30 June 1969 is presented in the three statements attached.

Statement I shows the estimated total obligations incurred during the year were about \$6,139 less than the amount appropriated from the Member Governments and from the Working Capital Fund as approved by the Commission at its 1968 Annual Meeting.

A Cash Flow Statement of the General Fund requested by the Commission at its 1968 Annual Meeting is also attached.

I certify that, in my opinion, these financial statements are prepared in accordance with the Commission's Financial Regulations of 1 July 1968 and with the books and records of the Commission.

Office of Secretariat  
24 May 1969



L. R. Day  
Executive Secretary

STATEMENT 1

Budget Appropriations. Obligations Incurred and Unobligated Balances of Appropriations  
For the Year Ending 30 June 1969  
/ Estimated from 15 May 1969/

	Appropriated by Commission at Annual Meeting 1968	Obligations Incurred and Liquidated to 15 May 1969	Expenses Estimated for Remainder of Fiscal Year	Total Obligations for Fiscal Year	Unobligated Balances of Appropriations Estimated
Personal services					
a. Salaries	\$59,000	\$58,653	\$ -	\$58,653	\$ 347
b. Superannuation and Canada Pension Plan	1,800	1,679	-	1,679	120
c. Additional help	1,200	1,276	12	1,288	88
d. Medical Plan	300	186	-	186	114
e. Retroactive salaries	1,200	1,243	-	1,243	43
f. Group Life Plan	200	120	-	120	80
Travel					
Transportation of things	6,500	3,101	-	3,101	3,399
Communication services	500	188	10	198	302
Publications	3,500	3,305	250	3,555	55
Other contractual services	14,000	7,292	8,678	15,970	1,970
Materials and supplies	4,000	3,782	221	4,003	3
Equipment	3,500	1,780	560	2,340	1,160
Annual Meeting	1,000	63	-	63	937
Contingencies	6,000	490	5,510	6,000	-
Total ordinary budget	3,000	1,868*	-	1,868	1,132
Marine Food Chains Symposium	105,700	85,025	15,241	100,267	5,433
Appropriation from Working Capital Fund	8,000	7,294	-	7,294	706
Totals	\$113,700	92,320	15,241	107,561	6,139

\* Additional costs incurred 1968-69 to complete publication of Environmental Survey.

STATEMENT 2

Statement of Income and Expenditure  
For the Year Ended 30 June 1969  
(Estimated from 15 May 1969)

Income:

Members' contributions assessed:		
Canada	\$10,922	
Denmark	4,684	
France	8,843	
Germany, Federal Republic	6,764	
Iceland	2,605	
Italy	4,684	
Norway	6,764	
Poland	10,922	
Portugal	8,843	
Romania	2,605	
Spain	8,843	
Union of Soviet Socialist Republics	10,922	
United Kingdom	6,764	
United States	<u>6,764</u>	\$100,929
Add: Transfer from Working Capital	8,000	
Surplus Account, June 30, 1968	<u>4,771</u>	<u>12,771</u>
		113,700
Obligations incurred - Statement 1		107,561
		<hr/>
Amount carried to Surplus Account		\$ 6,139
		<hr/>

STATEMENT 3

Statement of Assets and Liabilities  
as at 30 June 1969  
(Estimated from 15 May 1969)  
With comparative figures as at 30 June 1968

GENERAL FUND

	<u>Assets</u>		1969	1968
Cash on hand and in bank				
Accounts receivable			\$20,746	\$11,591
Total assets			76	3,943
			<u>\$20,822</u>	<u>\$15,534</u>
	<u>Liabilities</u>			
Unliquidated obligations				
Less Travel advances, May 1969	\$16,008			
	<u>2,232</u>		\$13,776	\$10,591
Advances on 1969-70 contributions: Union of Soviet Socialist Republics Portugal	291			
	<u>616</u>		907	172
Surplus Account - Appendix 1			<u>6,139</u>	<u>4,771</u>
Total liabilities			<u>\$20,822</u>	<u>\$15,534</u>

WORKING CAPITAL FUND

	<u>Assets</u>			
Cash on deposit				
Accounts receivable: Publications			\$12,164	\$17,620
Sales tax refunds - estimated	\$ 3,008			
	<u>2,965</u>		<u>5,973</u>	-
			<u>\$18,137</u>	<u>\$17,620</u>
	<u>Liabilities</u>			
Principal of Fund - Appendix 1			<u>\$18,137</u>	<u>\$17,620</u>

MISCELLANEOUS FUND

	<u>Assets</u>			
Cash on deposit			\$9,885	-
			<u>\$9,885</u>	-
	<u>Liabilities</u>			
Principal of Fund - Staff assessment 1968-69			<u>\$9,885</u>	-

APPENDIX I

(Estimated from 15 May 1969)

Surplus Account

Balance 30 June 1968		\$4,771
Deduct - Applied to 1968-69 appropriations		<u>4,771</u>
		-
Add - Excess of Income over Expenditures (Statement 2)		<u>6,139</u>
Balance 30 June 1969		<u>\$6,139</u>

Working Capital Fund

Balance 30 June 1968		\$17,620
Transferred to General Fund		<u>8,000</u>
		9,620
Add: Bank interest 1968-69	\$2,169	
Sales tax refunds	2,965	
Sales of publications	<u>3,383</u>	<u>8,517</u>
Balance 30 June 1969		<u>\$18,137</u>

GENERAL FUND - CASH FLOW  
Year Ended 30 June 1969  
(Estimated from 15 May 1969)

Cash on hand and in bank 30 June 1968			\$11,591
Add: Member Governments			
Assessments 1968-69	\$100,929		
Advance payments 1969-70	<u>907</u>		
	101,836		
Less: Advance payments 1968	<u>172</u>	\$101,664	
Funds from Working Capital		8,000	
Decrease in Accounts receivable		<u>3,867</u>	<u>113,531</u>
			125,122
Deduct:			
Obligations incurred 1968-69		107,561	
Less - Unliquidated obligations 1969		<u>13,776</u>	
		93,785	
Unliquidated obligations 1968		<u>10,591</u>	<u>104,376</u>
Cash on hand and on deposit 30 June 1969			<u>\$ 20,746</u>