



International Commission for the Northwest Atlantic Fisheries



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ANNUAL MEETING - JUNE 1970

Administrative Report for the Year ending 30 June 1970
(to 15 May 1970)

1. The Commission's Officers

- Chairman of Commission - Dr A.W.H.Needler (Canada)
- Vice-Chairman of Commission - Mr K. Løkkegaard (Denmark)
- Chairman of Panel 1 - Mr K. Løkkegaard (Denmark)
- Chairman of Panel 2 - Dr O. Rodriguez Martín (Spain)
- Chairman of Panel 3 - Mr A. Volkov (USSR)
- Chairman of Panel 4 - Mr R. Lagarde (France)
- Chairman of Panel 5 - Mr S. Perkowicz (Poland)
- Chairman of Panel A (Seals) - Mr H.J.Lassen (Denmark)

These officers, with one exception, were elected at the 1969 Annual Meeting to serve for a period of two years. At the 1968 Annual Meeting, Mr H.J.Lassen was elected Chairman of Panel A to serve for a period of two years.

- Chairman of Standing Committee on Research and Statistics - Mr Sv. Aa. Horsted (Denmark)
- Chairman of Standing Committee on Finance and Administration - Mr R.W.Green (USA)
- Chairman of Standing Committee on Regulatory Measures - Mr J. Graham (UK)

The Chairmen of Research and Statistics and Finance and Administration were elected at the 1967 Annual Meeting to serve for a period of one year and were unanimously re-elected at the 1968 and 1969 Annual Meetings. The Chairman of the Standing Committee on Regulatory Measures was elected at the first meeting of the Committee, 30 January 1968.

2. Panel Memberships for ~~1968/69~~ (cf. ICNAF Comm.Doc.70/1)

Panel	1	2	3	4	5	A	Total
Canada		+	+	+	+	+	5
Denmark	+		+			+	3
France	+	+	+	+			4
Germany	+	+	+				3
Iceland	+						1
Italy			+	+			2
Norway	+		+			+	3
Poland	+	+	+	+	+		5
Portugal	+	+	+	+			4
Romania					+		1
Spain	+	+	+	+			4
<i>UK</i> USSR	+	+	+	+	+		5
USA			+	+	+		3
Total	10	8	12	8	5	3	46

3. The Commission's Office Accommodation

The office of the Commission has, since 1 August 1963, been located in the Bedford Institute under a lease arrangement with the Canadian Department of Energy, Mines and Resources. The present lease arrangement has been extended to 1 August 1973.

4. The Commission's Secretariat

The staff members of the Secretariat are:

Executive Secretary	- L.R.Day
Assistant Executive Secretary	- B.J.Kowalewski (to 30 April 1970)
Editorial Assistant	- W.H.Champion
Senior Secretary	- (Miss) Jean Maclellan
Clerk Stenographer	- (Miss) Gertrude Schrader
Clerk	- G.M.Moulton

Additional clerical help was provided by:

(Mrs) Valerie Caton (Redbook Pts.I and II, List of Fishing Vessels, Annual Meeting documents)

(Miss) Margaret Munro (Sampling Yearbook Vol.13)

Assistant Executive Secretary since 1 February 1966, Dr B.J.Kowalewski (Bolek) left the Commission's employ on 30 April 1970 to resume work in his home laboratory, the Sea Fisheries Institute in Gdynia, Poland. Dr Kowalewski's patience and good humour have not only stood him in good stead in making valuable contributions in his major task of improving the timeliness and quality of the Commission's statistics, but has won him many friends among his ICNAF colleagues. His co-workers and friends in the ICNAF Secretariat wish he and his family every success.

From a reappraisal of the duties of a new Assistant Executive Secretary in the light of Commission needs, approval was granted by the Commission to employ a biologist in the position with major responsibilities in statistics and in biological assessments of the state of the fish stocks and of the effects of fishing and conservation actions on them. A circular advertising the position was distributed widely on 11 February 1970.

Following the 1969 Annual Meeting in Warsaw, the Executive Secretary discussed with Depositary Government the presentation to member governments of the 1969 Commission proposals for the international regulation of the trawl fisheries (1) for Atlantic salmon on the high seas in the Convention Area, (2) for haddock in Subarea 5, (3) for haddock in Div.4X of Subarea 4, and (4) for red hake and silver hake in Subarea 5, and amendments to Articles IV, VII and VIII of the Convention (20 June 1969, Washington); attended an interim meeting of Panel A, 25 September 1969, Dartmouth, N.S.; attended the 57th Statutory Meeting of ICES (29 September-3 October 1969, Dublin); attended the second meeting of the Joint ICES/ICNAF/IOC Coordinating Group for the North Atlantic (2 October 1969, Dublin); attended the North-East Atlantic Fisheries Commission (NEAFC) *ad hoc* Working Group on North-East Arctic (9-10 October 1969, London); discussed arrangements for the 20th Annual Meeting of the Commission with officials of the Canadian Department of Fisheries and Forestry and Memorial University of Newfoundland (8 January 1970, St.John's); attended mid-term meetings of the Standing Committee on Regulatory Measures (21-22 January 1970, London); attended interim meeting of the Standing Committee on Finance and Administration (23 January 1970, London); attended interim meeting of the Assessments Subcommittee (26-30 January 1970, London); discussed with officials of the International Commission for the Conservation of Atlantic Tunas (ICCAT) the setting up of that commission (2-5 February 1970, Madrid). The Assistant Executive Secretary visited the Bureau of Commercial Fisheries Biological Laboratory, Woods Hole, to discuss data processing of statistics.

5. The Commission's Publications

Since June 1969 the Secretariat has issued almost 3,200 pages of printed material in nine publications.

The 1969 Meeting Proceedings (104 p.) was distributed in August 1969. It contains the reports of the meetings of the Plenary and of the Panels, the Standing Committee on Finance and Administration and the Standing Committee on Regulatory Measures held during the Commission's 19th Annual Meeting, Warsaw, 2-7 June 1969.

The Redbook 1969 was issued in three parts. Part I (62 p.) contains the proceedings of the 1969 meetings of the Standing Committee on Research and Statistics and its subcommittees. It was distributed in October 1969. Part II (136 p.) contains the reports by member countries on research conducted in the Convention Area in 1968. It was distributed in January 1970. Part III (156 p.) contains selected scientific papers presented to the 1969 meeting. It was distributed in January 1970.

The Statistical Bulletin Vol.18 for the year 1968 (141 p.) will be distributed in July 1970. This year, for the first time, sealing statistics, data on catches and fishing effort in Subdivisions 5Ze and 5Zw and certain divisions of Subarea 6 are published.

The Annual Proceedings Vol.19 for 1968/69 (56 p.) was distributed in January 1970. It contains the Administrative Report with audited financial statements for the year ending 30 June 1969, the Report of the 19th Annual Meeting, 1969, Summaries of Research carried out in each subarea of the Convention Area in 1968, and list of scientists and laboratories engaged in the Commission's work.

The Research Bulletin of ICNAF No.6 (124 p.), containing 10 scientific contributions, was distributed in November 1969.

The Research Bulletin of ICNAF No.7 is in preparation with 14 scientific contributions. To date only 9 of these papers have been received in the Secretariat and the galley proofs have been sent to the respective authors for comments. If no further contributions are received, Research Bulletin No.7 will be about 100 pages and will be distributed in November 1970.

The Sampling Yearbook Vol.13 (Part I) for the year 1968 (305 p.) will be distributed in July 1970. The volume contains length and age data for the major species sampled by the research agencies of the member countries in the ICNAF divisions in 1968. Part II will present age and length data for herring and will be distributed late in 1970.

The Special Publication No.7 (ICNAF Environmental Survey: NORWESTLANT 1-3, 1963) was distributed as follows: Part I Text (256 p.) in July 1969; Part II Atlas (286 p.) in July 1969; and Part III Oceanographic Data Record (1,238 p.) Volumes 1, 2 and 3 (February 1970). Part IV Biological Data Record will be distributed in December 1970.

A revised edition of the ICNAF Handbook (96 p.) was distributed in December 1969.

The List of Vessels and Summary of Fishing Effort in the ICNAF Convention Area 1968 (221 p.) was distributed in November 1969.

The Symposium on Marine Food Chains (ICES, FAO, ICNAF, UNESCO and IBP) is being printed by Oliver and Boyd in the United Kingdom and University of California Press in USA. ICNAF contributed \$5,000 to the printing costs. The publication is being released simultaneously in UK and USA in 1970.

6. Cooperation with Other International Organizations

Close collaboration and cooperation was maintained with other international organizations with related objectives, particularly FAO Department of Fisheries, ICES, NEAFC, IOC and OECD.

In the field of fishery statistics, the Secretariat continues to work closely with Mr L.P.D.Gertenbach of FAO in his role as Secretary of the FAO/ICES/ICNAF Coordinating Working Party on Atlantic Fishery Statistics (CWP).

The second meeting of the ICES/ICNAF/IOC Coordinating Group for the North Atlantic met in Dublin on 2 October 1969.

The ICES/ICNAF Joint Working Group on Selectivity Analysis met in Charlottenlund 2-6 September 1969 and 5-10 January 1970.

A Symposium on Physical Variability of the North Atlantic under the joint auspices of ICES/ICNAF/IAPSO/SCOR/IOC preceded the 57th Statutory Meeting of ICES, 25-27 September 1969, Dublin.

A symposium sponsored by ICES, FAO and ICNAF on stock and recruitment will take place in Aarhus, Denmark, from 7-10 July 1970.

A symposium on the biology of seals is proposed to take place under the auspices of ICES, ICNAF and IBP at a date which has not yet been set.

7. Cooperation with Non-Member Countries

The Governments of Japan and Cuba continue to show interest in the fisheries and the work of the Commission in the Northwest Atlantic. Publications and reports are forwarded to them regularly. Invitations have again been extended to these governments to send observers to the 1970 Annual Meeting. Both governments supply statistics on their catches and activities in the Convention Area.

Invitations to be represented by observers at the 1970 Annual Meeting were also extended to the Governments of Belgium, Ireland, Netherlands and Sweden which, because of their fishing in the Northeast Atlantic and membership in NEAFC, are vitally interested in the effect of management practices in the Northwest Atlantic on the fisheries in the Northeast Atlantic.

8. Programs and Reports of Research

Reports on research carried out in 1968 by twelve of the fourteen member countries were reviewed at the 1969 Annual Meeting of the Standing Committee on Research and Statistics and were subsequently published in ICNAF Redbook 1969, Part II, which was distributed in November 1969.

Programs of research to be carried out in 1970 in the Convention Area were received from most member countries and distributed widely early in 1970.

9. Mid-Year Meetings

An interim meeting of Panel A, under the Chairmanship of Mr H.J.Lassen (Denmark), took place at the headquarters of the Commission on 25 September 1969. The report of the meeting is presented as Comm.Doc.70/4.

The second meeting of the Joint ICES/ICNAF/IOC Coordinating Group for the North Atlantic was held in Dublin on 2 October 1969 at the time of the 57th Statutory Meeting of ICES. ICNAF was represented by Dr H.W.Graham (USA) and the Executive Secretary. Exchange of plans and programs was agreed (Comm. Doc.70/2).

The ICES/ICNAF Joint Working Group on Selectivity Analysis met in Charlottenlund from 2-6 September 1969 and 5-10 January 1970 under the Chairmanship of Dr A.I. Treshev (USSR). The reports of these meetings are contained in ICNAF Comm.Docs. 70/14 and 70/15.

The Standing Committee on Regulatory Measures met in London, 21-22 January 1970, under the Chairmanship of Mr J. Graham (UK). The Committee examined further the factors involved in the development of country catch quota schemes (Comm.Doc. 70/6).

An interim meeting of the Standing Committee on Finance and Administration took place in London on 23 January 1970 under the Chairmanship of Mr W.L.Sullivan, Jr. (USA). The Committee discussed matters relating to reorganization of the Commission Secretariat and salary adjustments for the Executive Secretary (Comm. Doc.70/5).

The Subcommittee on Assessments met in London, 26-30 January 1970, under the Chairmanship of Mr R. Hennemuth (USA). In addition to assessment of the cod and haddock stocks, a special working group, chaired by Mr B.B.Parrish (UK), reviewed the present state of knowledge of the juvenile and adult components of the Northwest Atlantic herring stocks and set down requirements for research (Comm.Doc.70/3).

The ICES/ICNAF Joint Working Party on North Atlantic Salmon met in London, 2-5 February 1970, under the Chairmanship of Mr B.B.Parrish. The Working Party reviewed the latest information available on the West Greenland and the Norwegian Sea salmon fisheries and considered further the assessment of the effects of these fisheries on total and home waters catches (Comm.Doc. 70/13).

10. Statistics and Sampling

The volume of catch and effort data collected, compiled and published by the Secretariat continues to increase rapidly. Reporting of data from the increased catches of commercial fish, from the addition of harp and hood seals, from the subdivision of ICNAF Div.5Z into 5Ze and 5Zw and from the divisions of Statistical Subarea 6 have alone increased the size of the Statistical Bulletin by well over 25% from 104 pages in the 1966 volume to 141 pages in the 1968 volume.

The volume of length and age data has increased steadily with better sampling of the traditional fisheries and the sampling of newly exploited fish and fish stocks. The Sampling Yearbook volume has increased in size from a total of 234 pages of data for all species in 1967 to 301 pages of data for ground-fish and flounder species alone in 1968.

The demands created by this increasing volume of statistical and sampling data can only be met economically by mechanization of the data processing procedures in the Secretariat. Steps are being taken to investigate possible solutions.

Details of statistical activities in the Secretariat in 1969/70 are in Res. Doc.70/23.

The Secretariat wishes to thank the national statistical offices for their co-operation in timely and accurate reporting. Through the CWP, and particularly its Secretary, Mr L.P.D.Gertenbach of the Department of Fisheries of FAO, the Secretariat has steadily improved the Commission's statistical program.

11. Changes in the Convention

The 1963 Protocol amending paragraph 5 of Article VIII of the Convention to allow the Commission to propose national and international measures of control on the high seas entered into force on 19 December 1969.

The 1964 Protocol amending paragraphs 7 and 8 of Article VIII of the Convention to facilitate the entry into force of proposals adopted by the Commission entered into force on 19 December 1969.

Proposed changes in paragraphs 2 of Articles IV and VII of the Convention were adopted by the Commission on 5 and 6 June 1969 to establish a more appropriate basis for the determination of representation on the Panels and to provide for greater flexibility in the types of fisheries regulatory measures which may be proposed by the Commission, respectively. These proposals were forwarded to Depository Government 20 June 1969. The Draft Protocol was signed 1 October 1969. Ratification, approval or adherence is still required by 12 of the 14 Contracting Governments.

12. International Regulation of Trawl Fisheries

Amendments to trawl regulations regarding mesh measuring adopted by the Commission 9 June 1967 for Subareas 1-5 inclusive entered into force on 1 January 1970 for all Contracting Governments.

A proposal, adopted by the Commission on 6 June 1969, by a two-thirds majority, to prohibit fishing for Atlantic salmon on the high seas entered into force on 3 April 1970 for all Contracting Governments except Denmark, Fed. Rep. Germany and Norway.

Proposals adopted by the Commission on 7 June 1969 establishing a closed season, closed areas and catch quotas for haddock in Subarea 5 and Div.4X of Subarea 4 and for a closed season and area for red and silver hake in Subarea 5 for 1970, 1971 and 1972 entered into force on 1 January 1970.

13. Financial Matters

The ICNAF staff assessment scheme has operated since 1 January 1968 based on the federal tax portion only of the basic tax for Canadian employees of ICNAF. On 6 October 1969, the Government of the Province of Nova Scotia advised that, due to the jurisdictional difficulties preventing the staff assessment scheme being set up based on the provincial portion of the basic tax, an ex gratia grant could be made to the Commission for the year 1968 and each subsequent year upon application, in the amount of the annual provincial income tax liabilities of the Commission's staff. The 1968 grant was made to the Commission on 10 November 1969.

The Executive Secretary was authorized by cable vote conducted on 29 September 1969 to bring the Commission employees under a long-term disability insurance plan developed by the International Fisheries Commissions Pension Society. Basically the plan provides a tax-free monthly benefit payment after a three-months elimination period for long-term disability suffered to age 65 at a monthly rate shared equally by employer and employee. The plan became effective 1 May 1970.

14. Financial Statements

The financial administration of the Commission from 1 July 1969 to 20 April 1970, with estimates to the end of the fiscal year, 30 June 1970, is presented in the following three statements.

Statement I shows that the estimated total obligations for the fiscal year (\$113,997) were \$2,303 less than the amount appropriated by the Commission (\$116,300) at its 1969 Annual Meeting.

51,411

113,089

124,500

1470

A Cash Flow Statement of the General Fund is also presented.

I certify that, in my opinion, these financial statements are prepared in accordance with the Commission's Financial Regulations as amended to 1 July 1969 and with the books and records of the Commission.

L. R. Day
Executive Secretary

Office of Secretariat
15 May 1970
16 May 1971

STATEMENT 1

Budget Appropriations, Obligations Incurred and Unobligated Balances of Appropriations
For the Year Ending 30 June 1970
(Estimated from 20 April 1970)

	Appropriated by Commission at Annual Meeting 1969	Obligations Incurred and Liquidated to 20 April 1970	Expenses Estimated for Remainder of Fiscal Year	Total Obligations for Fiscal Year	Unobligated Balance of Appropriations (Estimated)
Personal services:					
a. Salaries	\$67,000	\$53,939	\$9,423	\$63,362	\$3,638
b. Superannuation and Canada Pension Plan	2,000	1,521	282	1,803	197
c. Additional help	1,200	1,060	500	1,560	< 360 >
d. Medical Plan	300	80	12	92	208
e. Group Life Plan	200	70	12	82	118
f. Retroactive salaries	6,600	7,976	-	7,976	< 1,376 >
Travel	6,500	2,367	3,500	5,867	633
Transportation of things	500	274	45	319	181
Communication services	3,500	4,560	270	4,830	< 1,330 >
Publications	15,000	10,511	6,653	17,164	< 2,164 >
Other contractual services	4,000	3,173	1,013	4,186	< 186 >
Supplies and materials	3,500	2,610	300	2,910	590
Equipment	1,000	-	-	-	1,000
Annual Meeting	4,000	138	3,708	3,846	154
Contingencies	1,000	-	-	-	1,000
Total ordinary budget	\$116,300	88,279	25,718	113,997	2,303

STATEMENT 2

Statement of Income and Expenditure
For the Year Ended 30 June 1970
(Estimated from 20 April, 1970)

Income:

Members' contributions assessed:

Canada	\$10,967	
Denmark	6,790	
France	8,878	
Germany, Federal Republic	6,790	
Iceland	2,615	
Italy	4,703	
Norway	6,790	
Poland	10,966	
Portugal	8,878	
Romania	2,615	
Spain	8,878	
Union of Soviet Socialist Republics	10,966	
United Kingdom	6,790	
United States	<u>6,790</u>	\$103,416
Add: Transfer from Miscellaneous Fund		<u>12,884</u>
Total ordinary budget		116,300
Obligations incurred - Statement 1		<u>113,997</u>
Balance of Appropriations transferred to Working Capital Fund		<u>\$ 2,303</u>

STATEMENT 3

Statement of Assets and Liabilities
as at 30 June 1970
(Estimated from 30 April 1970)

GENERAL FUND

Assets

Cash on hand and in bank

\$27,127

Accounts receivable

992
\$28,119

Cash on deposit

\$26,730

Accounts receivable - publications

2,370
\$29,100

Cash on deposit

\$16,475

Liabilities

Unliquidated obligations - 20 April 1970 \$2,021
Estimated (Statement I) 25,718

\$27,739

Advances on 1970-71 contributions

380
\$28,119

WORKING CAPITAL FUND

\$26,730

Principal of Fund (Appendix I)

\$29,100
\$29,100

MISCELLANEOUS FUND

Principal of Fund (Appendix I)

\$16,475

APPENDIX I

(Estimated from 20 April 1970)

Working Capital Fund

Balance 30 June 1969		\$20,000
Add: Balances 1969-70 appropriations		
(Statement 2)	\$2,303	
Sales of publications	3,091	
Bank interest	2,839	
Refund of prior years employer's superannuation, etc.	<u>867</u>	<u>9,100</u>
Balance, 30 June 1970		<u>\$29,100</u>

Miscellaneous Fund

Balance 30 June 1969		\$12,884
Deduct: Applied to 1969-70 appropriations		<u>12,884</u>
		Nil
Add: 1969-70 Staff assessment	\$13,990	
Provincial "ex-gratia" grant for 1968	<u>2,485</u>	<u>16,475</u>
Balance, 30 June 1970		<u>\$16,475</u>

GENERAL FUND - CASH FLOW
Year ended 30 June 1970
(Estimated from 20 April 1970)

Cash on hand and in bank, 30 June 1969		\$8,168
Add:		
Member Governments:		
Assessments 1969-70	\$103,416	
Advance payments for 1970-71	<u>380</u>	
	103,796	
Less: Advance payments for 1969-70	<u>907</u>	102,889
Funds from Miscellaneous Fund for 1969-70 appropriations		<u>12,884</u>
		123,941
Deduct:		
Obligations incurred 1969-70	113,997	
Less - Unliquidated 30 June 1970	<u>27,739</u>	
	86,258	
Add: Unliquidated 30 June 1969	<u>7,581</u>	
	93,839	
Balances 1969-70 appropriations to Working Capital Fund	2,303	
Increase in accounts receivable	<u>672</u>	<u>96,814</u>
Cash on hand and in bank, 30 June 1970		<u>\$27,127</u>