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ANNUAL MEETING - MAY 1957

Administrative Report for the Year ending 30 June 1957
(covering the period up to 1 May 1957)

1. Officers during the Year.

Chairman of Commission	- Captain Tavares de Almeida, Portugal
Vice-Chairman of Commission	- Mr. Klaus Sunnanaa, Norway
Chairman Panel 1	- Mr. B. Dinesen, Denmark
" Panel 2	- Mr. H.F. Barbier, France
" Panel 3	- Mr. C. Lopez Chicheri, Spain
" Panel 4	- Mr. J.H. MacKichan, Canada
" Panel 5	- Mr. F.W. Sargent, U.S.A.

The above officers were elected at the Annual Meeting in Ottawa in June 1955, and are serving for a period of two years.

Chairman of Standing Committee on Finance and Administration - Mr. J.H. MacKichan, Canada.

Chairman of Standing Committee on Research and Statistics - Dr. L.A. Walford, U.S.A.

The above mentioned two chairmen function on a one year's term.

2. Panel Memberships are as follows:

Country	Panel No.					Total
	1	2	3	4	5	
Canada		-	-	-	-	4
Denmark	+					1
France	+	-	+	-		4
Iceland	-					1
Italy	-	-	-	-		4
Norway	+					1
Portugal	+	-	-	-		4
Spain	-	+	-	-		4
United Kingdom	-		-			2
United States			+	+	+	3
TOTAL	8	5	7	6	2	28

3. Newsletters.

Newsletters were distributed from headquarters in order to circulate information relevant to Commission's activities and interests on 1 Sept. 1956, 3 Dec. 1956, and 29 April 1957.

4. Commission's Publications.

The Annual Proceedings, vol. 6, for the year 1955-56 was issued in October, 1956.

The Statistical Bulletin, vol. 5, for the year 1955, was issued in March, 1957.

5. Co-operation with other International Organizations.

The co-operation by means of exchange of meeting observers and exchange of reports and publications has been maintained through the year with -

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The Food and Agriculture Organization of the United Nations (FAO).
Le Conseil International pour l'Exploration de la Mer (ICES).
The Permanent Commission of the International Fisheries Convention of 1946.
The International North Pacific Fisheries Commission.
The International Pacific Halibut Commission.
The International Pacific Salmon Fisheries Commission.
Commission Internationale pour l'Exploration de la Mer Méditerranée (CIEMM).

ICNAF was represented at the Annual Meeting of ICES in Copenhagen in October 1956 by Dr. Jón Jonsson (Iceland). Mr. G.R. Clark (Canada) represented ICNAF at the Annual Meeting of the North Pacific Fisheries Commission in November, 1956. Dr. A. V. Taning was replaced by Mr. Helge Thomsen Mag. sc. (Denmark) as representative of ICNAF at the Meeting in Goteborg of the CSAGI (International Geophysical Year 1957/58). Dr. L.A. Walford (U.S.A.) represented ICNAF in a meeting in March, 1957 with representatives of FAO and ICES for the planning of the joint Workshop on Population Dynamics and Gear Selection in Lisbon in May-June 1957.

6. Co-operation with non-member countries.

Observers from the Federal Republic of Germany and from the U.S.S.R. attended the 1956 Annual Meeting of the Commission. The co-operation with the German Fisheries Institutes covering the collection of statistics and the planning of and reporting on research work has been continued.

The exchange of publications with fishery institutions in a number of non-member countries has been maintained and developed.

7. Research Programs.

According to Commission's decision, research programs for 1957 were forwarded to the Secretariat during December 1956-February 1957 from a number of member countries and from Germany. They were - together with a summary - distributed within the Commission during the same months. The summary with particulars of the hydrographic plans were also sent to the CSAGI (International Geophysical Year 1957/58), and to the International Ice Patrol, U.S.A.

8. Research Summaries.

Research summaries for the year 1956 were received in the Secretariat from the various member countries during the first months of 1957 and distributed as documents for the 1957 Annual Meeting.

9. Sampling.

Following a decision of the 1956 Annual Meeting samples of commercially fished cod and haddock have been reported from a number of member countries and distributed within the Commission (Canada - Ser. Nos. 452 and 460, Denmark - Ser. No. 448), while other countries have reported some sampling in connection with their research summaries. Samples of cod and redfish from Subarea 1 have been reported by Germany and circulated (Ser. No. 450). The reported samples were distributed in a somewhat contracted form. The original complete reports are filed in the Secretariat.

10. Collecting of Statistics.

The Commission's collecting of statistics and the compilation

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of the data in the Secretariat have been continued according to Commission requirements.

The reporting of statistical data is being extended to include the collection of data on the quantity of fish discarded at sea. The data on fishing effort and catches is in part being broken down according to the species sought. However in both these cases the collection of the data is not complete.

Following the recommendation of the Committee on Research and Statistics the use of I.B.M. punched cards in processing the statistical data has been investigated over the past year. It was found that the Statistical Bulletin could be prepared in much less time than previously and that the I.B.M. punched card method was very useful for preparing all the necessary summary tables. The use of the I.B.M. cards also facilitated the re-arrangement of the detailed data on fishing efforts and landings with the more accessible arrangement by subdivisions and months used in Statistical Bulletin, vol. 5, which was recommended by the Committee on Research and Statistics.

Some difficulty has been found in having computation for the analysis of catch per unit of effort data carried out, but it is expected that these difficulties will be overcome shortly.

11. Collection of Information on Mesh Sizes.

In accordance with decision by the Standing Committee on Research and Statistics various information on trawl mesh sizes and on dimensions of trawls have been received from a number of member countries. The information is being compiled in the Secretariat for distribution within the Commission.

12. Collection of Information on Fishing Vessels.

Lists of the vessels of over fifty gross tons fishing in the Convention Area in 1956 have been submitted by most member countries. These lists give for each vessel - the name, date built, gear used, gross tonnage, length, registration number, home port, engine and fuel, horse power, number of crew, subareas fished and whether radio, radar, echosounder, echoranger or loran are carried. It is expected that these lists will be published shortly with a summary.

13. Seventh Annual Meeting.

The Seventh Annual Meeting is being convened in Lisbon, Portugal 20-25 May, 1957 on the invitation of the Portuguese Government. It is to be preceded by meetings of the Standing Committee on Research and Statistics 17-18 May, and followed by a Workshop on Population Dynamics and Gear Selectivity held as a joint meeting by FAO, ICES and ICNAF from 27 May to 3 June, 1957.

14. Other Matters.

In October, 1956 the Biologist/Statistician visited the Dominion Bureau of Statistics in Ottawa where he was assisted in the preparation of an I.B.M. system for use with ICNAF's statistical data and with the processing of some of the data.

The information and advice obtained on this visit was of considerable benefit in the preparation of an I.B.M. system suited to ICNAF's needs.

In December, 1956 the Executive Secretary and the Biologist/Statistician participated as observers in a meeting held in Portland, Maine, by scientists from Canada and U.S.A. After the meeting the Executive Secretary travelled to the laboratories in Woods Hole and St. Andrews where he discussed various matters connected with the Commission's work, mainly problems concerning the reporting of samples of
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commercially caught fish.

In February-March, 1957 the Biologist/Statistician attended a two weeks course on Population Dynamics in Lowestoft, England. In this connection he visited the fishery laboratories in Lowestoft, England and Aberdeen, Scotland for discussions of matters connected with the Commission's work.

The French Government sent Captain Michelet to Canada and U.S.A. to study the various means by which the problem of securing the trawl during hauling (chafing gear) is being solved by the fishing industries of these two countries. The arrangements for his studies, including trips on research vessels and commercial fishing vessels, were made by representatives of the Canadian and U.S.A. fisheries authorities. Captain Michelet's mission lasted for about a month and a half (March-April, 1957).

The data from a hydrographic section across the Labrador Sea taken by the International Ice Patrol, U.S.A. was placed at the disposal of the Commission, and circulated within the Commission on 15 October, 1956 (Ser. No. 425).

A list of annotated papers relevant to Commission's work was circulated on 15 October, 1956 (Ser. No. 424).

The annual addition to the Guide to ICNAF Papers covering the period 1955/56 was circulated on 1 October, 1956 (Ser. No. 421).

A guide to sampling of commercially caught fish was distributed within the Commission on 1 October, 1956 (Ser. No. 422).

A prescribed form for the reporting of data on Mesh Sizes of Trawls was circulated within the Commission on 5 October 1956 (Ser. No. 423).

15. Provisional Financial Statements for the Fiscal Year ending 30 June 1957.

The attached Financial Statements were prepared as per 30 April, 1957. Expenses for the rest of the financial year are estimated.

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STATEMENT 1

Budget appropriations, obligations incurred, and unobligated balances of appropriations for the fiscal year 1956/57.

Purpose of appropriation	Appropriated by Commission at Annual Meeting 1956	Obligations incurred and liquidated up to 30 April/57	Expenses estimated for rest of fiscal year	Total obligations for fiscal year	Unobligated balances of appropriations (estimated)
Personal services	21,966.00	18,263.05	3,840.28	22,103.33	-137.33
Travel, including subsistence	6,550.00	5,740.16	300.00	6,040.16	509.84
Transportation of things	400.00	27.68	350.00	377.68	22.32
Communication services	1,000.00	542.15	400.00	942.15	57.85
Rent and Utility services	300.00	Nil	Nil	Nil	300.00
Other contractual services including printing	6,000.00	5,319.33	650.00	5,969.33	30.67
Supplies and material	2,000.00	592.32	500.00	1,092.32	907.68
Equipment	800.00	267.79	400.00	667.79	132.21
Annual Meeting	1,200.00	43.73	1,400.00	1,443.73	-243.73
Total	40,216.00	30,796.21	7,840.28	38,636.49	1,579.51

Statement 1 shows estimated deficits of \$137.33 under "Personal Services" and \$243.73 under "Annual Meeting". It is proposed that these deficits be covered by transfers from "Rent and Utility Services" and "Supplies and Materials".

STATEMENT 2

Statement of income and expenditures for the year ending 30 June 1957 (up to 30 April 1957)

Unobligated balances from the year ending 30 June 1956		\$ 2,083.99
Member's contributions assessed:		
Canada	\$5,221.72	
Denmark	1,701.35	
France	5,221.72	
Iceland	1,699.46	
Italy	5,221.72	
Norway	1,700.42	
Portugal	5,221.72	
Spain	5,221.72	
United Kingdom	2,874.19	
United States	<u>4,047.96</u>	
	\$38,131.98	
Add surplus on exchange rate	<u>0.03</u>	<u>38,132.01</u>
		Total \$40,216.00
Deduct obligations incurred and liquidated up to 30 April 1957 and obligations estimated for rest of fiscal year (Statement 1)		<u>38,636.49</u>
To be carried to surplus account (estimate)		<u>\$ 1,579.51</u>

STATEMENT 3

Statement of assets and liabilities as at 30 April 1957

<u>Assets</u>		<u>Liabilities</u>	
<u>GENERAL FUND</u>			
Cash at bank	\$ 7,293.30	Credits due to member Governments from Italy's contribution 1952/53	3,704.86
Contributions receivable		Estimated expenses for rest of 1956/57 as per Statement 1	7,840.28
Iceland 1956/57	1,699.46		
Italy 1956/57	5,221.72		
Italy 1955/56	<u>4,560.09</u>		
	11,481.27	Credits due to Working Capital Fund	5,260.00
Profits on exchange rate on		Miscellaneous Income	499.87
U.S.A. cont. 1956/57	46.05		
Italy " 1953/54	8.14	Surplus as per Statement 2	<u>1,579.51</u>
Italy " 1954/55	<u>55.76</u>		
	<u>109.95</u>		
Total	\$18,884.52		\$18,084.52
<u>WORKING CAPITAL FUND</u>			
Cash at bank	\$ 6.60	Principal of Fund	\$ 5,266.60
Credits due from General Fund	<u>5,260.00</u>		
Total	\$ 5,266.60		\$ 5,266.60

ERIK M. FOULSEN,
Executive Secretary.

By E. JOFFE
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INVENTORY OF FIXED ASSETS

as at 30 June 1952

	<u>Purchase Value</u>
1 only Addressograph-Multigraph - Model 80 Multigraph Machine	\$1,049.36
1 only Remington electric adding machine	341.64
1 only Remington typewriter and line-a-time	228.02
1 only Remington two-drawer safe file	222.82
1 only Triner postal scale	40.04
1 only Steel two-drawer filing cabinet	83.82
TOTAL:	<u>\$1,965.70</u>

as at 30 June 1953

1 only Friden Calculating Machine	821.60
1 only Leroy Lettering Set	64.16
1 only Remington line-a-time	41.60
1 only card index cabinet	16.64
1 only Remington typewriter	220.48
1 only Remington typewriter and line-a-time	222.81
1 only Addressograph Machine	<u>204.00</u>
TOTAL:	<u>\$1,591.29</u>

as at 30 June 1954

2 only floor rugs	246.00
1 only Addressograph filing cabinet	48.10
4 only sets of drapes (with installation)	190.55
1 only copying table	30.00
1 only typist stand	32.00
4 only telephone tables	140.00
2 only desk ashtrays	18.95
4 only desk lamps	<u>33.00</u>
TOTAL:	<u>\$ 738.60</u>

as at 30 June 1955

1 only Remington typewriter	244.50
1 only Stationery cabinet	<u>73.00</u>
TOTAL:	<u>\$ 317.50</u>

as at 30 June 1956

1 only Remington typewriter	175.00
1 only card index cabinet	9.50
1 only one-drawer filing cabinet	36.00
1 only drafting board	7.75
3 only Filing cabinets	171.00
2 only Typewriter stands	<u>67.00</u>
TOTAL:	<u>\$ 467.25</u>

as at 30 April 1957

1 only Paper-cutter	18.00
1 only I.B.M. storage cabinet	204.79
1 only 30lb. scale	6.00
2 only Map cabinets	30.00
1 only Brief case	<u>7.00</u>
TOTAL:	<u>267.79</u>

