

ANNUAL MEETING - JUNE 1966Administrative Report for the year ending 30 June 1966
(to 13 May 1966)1. The Commission's Officers

Chairman of Commission	- Mr T. A. Fulham (USA)
Vice-Chairman of Commission	- Mr V. M. Kamentsev (USSR)
Chairman of Panel 1	- Dr H. A. Cole (UK)
Chairman of Panel 2	- Mr A. J. Aglen (UK)
Chairman of Panel 3	- Dr O. Rodriguez Martin (Spain)
Chairman of Panel 4	- Mr J. Rougé (France)
Chairman of Panel 5	- Dr A. S. Bogdanov (USSR) (to March 1966)

These officers were elected at the 1965 Annual Meeting to serve for a period of two years.

Chairman of Standing Committee on Research and Statistics	- Dr W. Templeman (Canada)
Chairman of Standing Committee on Finance and Administration	- Mr R. Green (USA)

These officers were elected at the 1965 Annual Meeting to serve for a period of one year.

2. Panel Memberships for 1965/66

<u>Panel</u>	1	2	3	4	5	Total
Canada		+	+	+	+	4
Denmark	+					1
France	+	+	+	+		4
Germany	+	+				2
Iceland	+					1
Italy			+	+		2
Norway	+					1
Poland	+	+	+			3
Portugal	+	+	+	+		4
Spain	+	+	+	+		4
USSR	+	+	+	+	+	5
UK	+	+	+			3
USA			+	+	+	3
	10	8	9	7	3	<u>37</u>

3. The Commission's Office Accommodation

The Commission has occupied space in the Bedford Institute of Oceanography at Dartmouth, Nova Scotia, since 1 August 1963. The period of the lease arrangement with the Department of Mines and Technical Surveys expires on 1 August 1966.

The Executive Secretary has approached the Canadian Government through the Canadian Commissioners requesting that the possibility of extending the lease arrangement at the Bedford Institute of Oceanography be extended for a further period of three years to 1 August 1969.

4. The Commission's Secretariat

The staff members of the Secretariat are:

Executive Secretary	- L. R. Day
Statistician and Accounts Officer	- B. F. C. DeBaie (to 15 March 1965)
Assistant Executive Secretary	- B. J. Kowalewski (from 1 February 1966)
Editorial Assistant	- W. H. Champion
Secretary	- (Miss) Jean Maclellan
Clerk-Typist	- (Miss) Gertrude Schrader
Clerk	- (Mrs) Barbara MacKenzie (to 17 December 1965)
	- (Mrs) Carol Turple (from 1 January 1966)

Additional clerical help was provided by:

(Miss) Mabel Parker (Environmental Symposium and Annual Meeting)
(Mrs) Valerie Caton (Annual Meeting)
Herbert Morse (Statistics)

Following the 1965 Annual Meeting, the Executive Secretary discussed the presentation to Depository Government of proposed amendments to the ICNAF trawl regulations with Mr Wm. Sullivan of the Office of the Special Assistant in Fish and Wildlife to the Under Secretary of State (Washington, USA, 28-29 June 1965); attended an FAO Study Group on Economic Indicators (Rome, 27-28 September 1965); attended a mid-year meeting of the ICNAF Assessments Subcommittee (Rome, 29-30 September 1965); attended the ICES/ICNAF Sampling Meeting (Rome, 1-2 October 1965); attended the 53rd Statutory Meeting of ICES (Rome, 4-13 October 1965); discussed preparations for the 16th Annual Meeting of ICNAF with Mr I. Cuvillo and Dr O. Rodriguez Martin of the Dirección General de Pesca Maritima and visited the Instituto Oceanografico (Madrid, 15-18 October 1965); held discussions with Captain T. de Almeida, Comissao Consultiva Nacional das Pescarias do Noroeste do Atlantico and with Dr R. Monteiro, Instituto de Biologia Maritima and interviewed three applicants for the position of Assistant Executive Secretary to the Commission (Lisbon, 19-22 October 1965); visited Sea Fisheries Institute and fishery units and interviewed Dr B. J. Kowalewski, applicant for the position of Assistant Executive Secretary (Gdynia, 25-26 October 1965) and held discussions on ICNAF matters with Polish officials at the Central Fisheries Board (Warsaw, 27 October 1965); attended 4th Session of the Intergovernmental Oceanographic Commission (IOC) (Paris, 3-12 November 1965) and attended the meetings of the FAO Technical Committee on Fisheries, Rome (13-18 November 1965).

Dr B. J. Kowalewski, an economist on the staff of the Sea Fisheries Institute, Gdynia, Poland, joined the Commission as Assistant Executive Secretary on 1 February 1966. After spending some time with Mr L. P. D. Gertenbach and his staff of the Department of Fisheries of FAO discussing statistical procedures and problems and assisting in the preparation of the manuscript of Tables 2, 4 and 5 of Volume 14 for 1964 of the ICNAF Statistical Bulletin in Rome, he arrived at the Commission headquarters on 26 March 1966.

Mrs Barbara MacKenzie left the Commission's employ on 17 December 1966 and was replaced by Mrs Carol Turple on 1 January 1966.

5. The Commission's Publications

The 1965 Meeting Proceedings (53 pages) was distributed in July 1965. It contains the reports of the Plenary Sessions and of meetings of the Panels, Commissioners, the Standing Committee on Finance and Administration and the ad hoc Committee on Trawl Regulations held in connection with the Commission's Fifteenth Annual Meeting held at the Nova Scotian Hotel, Halifax, Nova Scotia from 7-12 June 1965.

The Redbook 1965 was again issued in three parts. Part I (one book of 77 pages) contains the proceedings of the 1965 meeting of the Standing Committee on Research and Statistics and its subcommittees. It was distributed in October 1965. Parts II and III (one book of 201 pages) contains the reports by member countries on research conducted in the Convention Area in 1964 and selected scientific papers presented to the 1965 meetings. Parts II and III were distributed in January 1966.

The Statistical Bulletin Vol. 13 for the year 1963 (87 pages) was distributed in July 1965.

The Statistical Bulletin Vol. 14 for the year 1964 was sent to the printer on 16 May 1966. It will be ready for distribution in August 1966.

The Annual Proceedings Vol. 15 for the year 1965/66 (61 pages) was distributed in February 1966. It contains the Administrative Report with audited financial statements for the year ending 30 June 1965, the Report of the Fifteenth Annual Meeting, 1965, and summaries of research carried out in each subarea of the Convention Area in 1965. This volume also contains the paper "Review of Possible Conservation Actions for the ICNAF Area" prepared by the Chairmen of the Standing Committee on Research and Statistics and of the Assessments Subcommittee.

The Research Bulletin of ICNAF No. 2 (84 pages) was distributed in November 1965. It contains 13 scientific papers on research important to the Commission.

The Research Bulletin of ICNAF No. 3 (about 90 pages) contains 13 scientific contributions. The papers are now in the page-proof stage. The book will be distributed in August 1966.

The Sampling Yearbook Vol. 9 for the year 1964 (205 pages) will be distributed in May 1966. The volume contains length frequencies, age frequencies and age/length keys and tables for the major species sampled by the research agencies of member countries in the ICNAF divisions in 1964.

The ICNAF Handbook (121 pages) was distributed in September 1965. It contains the Articles of the Convention, the Protocols to the Convention, the Rules of Procedure and Financial Regulations for the Commission, the Rules of Procedure for the Panels, the Commission's Trawl Regulations, the statistical divisions of the Convention Area and other useful items. Replacement pages amending the Handbook and bringing it up to date are being prepared and will be printed and distributed after the Commission's 16th Annual Meeting.

The ICNAF Special Publication No. 6 (ICNAF Environmental Symposium, 1964) (914 pages) has been printed and will be distributed in May 1966.

6. Newsletter

Newsletter No. 48 covers the period January to May 1965 and contains items preparatory to the Commission's Annual Meeting in Halifax, Nova Scotia, 7-12 June 1965 and an item on trends in major ICNAF fisheries 1952-63.

Newsletter No. 49 covers the period June 1965 to December 1965 and includes highlights from the 15th Annual Meeting, items on mid-year meetings and plans for the Commission's 16th Annual Meeting.

7. Cooperation with other International Organizations

At the 15th Annual Meeting of the Commission, funds were authorized for travel by the Executive Secretary to establish personal contact and closer working relations with FAO, as the international body with world-wide responsibility for fisheries, and with IOC, as the international body with world-wide

responsibility for study of the ocean environment. As a result, the Executive Secretary was able to attend meetings of FAO, IOC and, in addition, ICES, from early October to mid-November 1965.

Arrangements have been made with ICES to exchange reports of meetings of the respective Statistical Committees. ICNAF Gear and Selectivity reports will be sent to ICES in exchange for reports of the ICES Comparative Fishing Committee. Joint investigation of common problems is exemplified in the ICES/ICNAF Working Group on North Atlantic Salmon. Again in 1966 the Commission has been privileged to have before it for study the 1966 Report of the ICES Liaison Committee to NEAFC. The Executive Secretary was pleased to meet the new Secretary-General of ICES, Mr Hans Tambs-Lyche, and to offer the full cooperation of the Commission Secretariat.

Closer cooperation is developing with the newly-formed Department of Fisheries of FAO. The FAO/ICES/ICNAF Continuing Working Party on North Atlantic Statistics, with Mr L. P. D. Gertenbach as Secretary, continues to provide an excellent organ for improving and integrating statistical procedures. In 1966, Mr Gertenbach and his staff prepared a major portion of the Commission's Statistical Bulletin Volume 14 for 1964, under contract, and are continuing to prepare preliminary current annual statistics on catches in the Convention Area for the Commission's Annual Meetings. FAO and ICNAF continue to provide opportunity for exploration of the economic aspects of fishery management. FAO, ICES and ICNAF will collaborate in the Symposium on Food Chains in the Sea.

Studies on variability in the ocean and on the dynamics and properties of the North Atlantic which are being considered by IOC are of great interest and importance to the Commission. Possibilities of cooperative investigations in areas including the Convention Area are being studied by SCOR and ACMRR in cooperation with ICES and ICNAF. Mr A. Lee of UK, Chairman of the ICNAF Environmental Subcommittee, has continued to forward the Commission's interests in both IOC and SCOR.

Closer relationship is being established with Fisheries Division, OECD. Advance copies of the OECD study "Economic Study of Fishery Developments in the North Atlantic", for which ICNAF provided statistical data, has been completed and is being studied by a group of experts, 23-24 May 1966. A summary presentation of the study will be made to the special open meeting of the Research and Statistics Committee on 6 June 1966.

The Commission continues to welcome observers from and to send observers to NEAFC. Close liaison and cooperation is especially important because of the common problems and the effects that proposed regulation in one Convention Area can have on the fisheries in the other Convention Area.

8. Cooperation with non-member countries

Although Japanese fishing vessels were not active in the Convention Area in 1965, the Government of Japan has maintained an interest in the activities of the Commission. An invitation to send an observer to the 16th Annual Meeting in Madrid, Spain, has been accepted by the Government of Japan.

The development of Rumanian interests in the fishing in the Convention Area and in the work of the Commission has continued. The Government of Rumania has provided statistics on their fishing vessels (2 stern trawlers) and catches (3,083 tons) in the Convention Area (Div. 5Z) in 1965 (22 August-14 October). On 5 April 1966 the Government of Rumania advised the U. S. Department of State, as Depository for the Commission, that it intends to adhere to the International Convention for the Northwest Atlantic Fisheries. An invitation to send observers to the Commission's meeting in Madrid was extended to the Rumanian

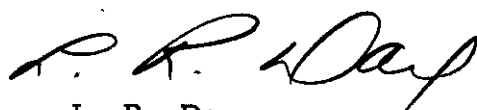
13. Financial Statements

Financial Statements 1, 2 and 3, attached, cover the financial administration of the Commission from 1 July 1965 to 12 May 1966 with estimates to the end of the fiscal year 30 June 1966. Comparative figures on Assets and Liabilities as at 30 June 1965 are shown in Schedules I and II to Exhibit III of the Auditor's Report. These Schedules are presented as attachments to ICNAF Comm. Doc. 66-3.

Statement 1 shows that total obligations for the fiscal year will be well within the total amount appropriated from Member Governments and from the Working Capital Fund as approved by the Commission at its 1965 Annual Meeting. The surplus in Salaries (Item 1(a)) resulted from savings in the salary of the Assistant Executive Secretary who was not taken on strength until 1 February 1966. Surpluses in Printing (Item 5), Other Contractual Services (Item 6) and Supplies and Material (Item 7) have been created through accumulated savings on printing and related items. Authorization to meet the small deficit in Communication Services by transfer between sections will be sought in accordance with Financial Regulations IV (4.5).

I certify that, in my opinion, these financial statements are prepared in accordance with the Commission's Financial Regulations and in accord with the books and records of the Commission.

Office of Secretariat
19 May 1966


L. R. Day
Executive Secretary

BUDGET APPROPRIATIONS, OBLIGATIONS INCURRED AND UNOBLIGATED BALANCES OF APPROPRIATIONS
FOR THE YEAR ENDING 30 JUNE, 1966 (ESTIMATED FROM MAY 12, 1966)

	<u>Appropriated by Commission at Annual Meeting 1965</u>	<u>Obligations Incurred and Liquidated to May 12, 1966</u>	<u>Expenses Estimated for Remainder of Fiscal Year</u>	<u>Total Obligations for Fiscal Year</u>	<u>Unobligated Balance of Appropriations (Estimated)</u>
1. Personal services					
(a) Salaries	\$45,030.00	\$32,504.47	\$5,722.34	\$38,226.81	\$6,803.19
(b) Superannuation and Canada Pension Plan	1,200.00	1,009.92	163.11	1,173.03	26.97
(c) Additional help	1,200.00	733.43	225.00	958.43	241.57
(d) Medical Plan	300.00	175.26	40.84	216.10	83.90
2. Travel	5,000.00	3,044.75	1,955.25	5,000.00	-
3. Transportation of things	500.00	130.80	50.00	180.80	319.20
4. Communication services	2,500.00	2,627.50	200.00	2,827.50	- 327.50
5. Printing	11,000.00	9,115.24	600.00	9,715.24	1,284.76
6. Other contractual services	5,500.00	4,001.99	498.01	4,500.00	1,000.00
7. Supplies and materials	3,500.00	1,631.94	600.00	2,231.94	1,268.06
8. Equipment	2,000.00	1,254.10	-	1,254.10	745.90
9. Annual Meeting	6,000.00	-	6,000.00	6,000.00	-
10. Contingencies	1,000.00	-	-	-	1,000.00
11. Unliquidated obligations: Environmental Symposium Report 1964/65	5,642.00	5,642.00	-	5,642.00	-
12. Appropriation from Working Capital Fund: Environmental Symposium Report	5,000.00	4,462.76	537.24	5,000.00	-
Environmental Survey	6,000.00	-	6,000.00	6,000.00	-
TOTAL	\$101,372.00	66,334.16	22,591.79	88,925.95	12,446.05

S T A T E M E N T 2

STATEMENT OF INCOME AND EXPENDITURE

FOR THE YEAR ENDED 30 JUNE, 1966

(Estimated from 12 May, 1966)

Income:

Members' contributions assessed:

Canada	\$8,946.49	
Denmark	2,631.62	
France	8,946.49	
Germany, Federal Republic	4,736.57	
Iceland	2,631.62	
Italy	4,736.57	
Norway	2,631.62	
Poland	6,841.53	
Portugal	8,946.49	
Spain	8,946.49	
Union of Soviet Socialist Republics	11,051.45	
United Kingdom	6,841.53	
United States	<u>6,841.53</u>	\$84,730.00

*Transfer from Working Capital Fund 11,000.00

Surplus:

Other income 1964/65	2,485.47	
Miscellaneous income-bank interest 1965/66	<u>1,185.55</u>	3,671.02

Sales of publications 1,599.45

Unliquidated obligations 1964/65 5,642.00

106,642.47

Expenditures:

Obligations incurred and liquidated up to May 12, 1966
and estimated obligations for remainder of fiscal year
(Statement 1) 88,925.95

Excess of income over obligations incurred \$17,716.52

* Authority: Ann. Proc. Vol. 15, p 16

STATEMENT OF ASSETS AND LIABILITIES AS AT May 12, 1966 WITH ESTIMATE TO JUNE 30, 1966

<u>Assets</u>	<u>GENERAL FUND</u>	<u>Liabilities</u>
Cash in bank	\$23,476.57	Estimated expenses for remainder of fiscal year (Statement I) \$22,591.79
Government contributions receivable 1965/66, Italy	250.00	*Surplus (Statement 2) \$17,716.52
Accounts receivable:		Less: Estimated transfer to Working Capital Fund <u>14,045.50</u>
Sales of publications \$18.00		
Employees-Canada Pension Plan <u>83.75</u>	101.75	
Accountable advances (travel)	2,434.49	
<u>Total assets</u>	<u>\$26,262.81</u>	<u>\$26,262.81</u>

<u>Assets</u>	<u>WORKING CAPITAL FUND</u>	<u>Liabilities</u>
Cash in bank	\$18,491.56	*Balance of fund as at June 30, 1965 \$15,446.06
		*Estimated surplus for 1965/66 from General Fund <u>14,045.50</u>
		<u>29,491.56</u>
		Less: Transfer to General Fund 11,000.00
<u>Total assets</u>	<u>\$18,491.56</u>	<u>\$18,491.56</u>

* ICNAF Comm. Doc. 66-3: Fund transfer; revised balance - see Schedules I and II;
 Other Income 1964/65 \$2,485.47
 Bank interest 1965/66 1,185.55
\$3,671.02