

International Commission for



the Northwest Atlantic Fisheries

Serial No. 3583
(A.b.24)

ICNAF Comm.Doc. 75/2

ANNUAL MEETING - JUNE 1975

Administrative report for the year ending 30 June 1975
(as at 20 May 1975)

by

Executive Secretary, ICNAF

1. New Home of the Commission's Secretariat

On 15 October 1974 the Commission's Secretariat moved into new offices provided by the Government of Canada at Townsend Place, 800 Windmill Road in the Burnside Industrial Park area of the City of Dartmouth. The air-conditioned and well-lighted accommodation includes about 3,500 sq.ft. of office space and about 1,600 sq.ft. of space for storage of publications and for the printing, gathering, binding and mailing of documents and Commission publications. The new accommodations more than double the space made available to the Secretariat at the Bedford Institute of Oceanography, and allow an expanded Secretariat (six additional staff members) to fulfill more effectively and efficiently its role in the Commission's fast growing and increasingly complex conservation program.

The Secretariat is most grateful for the considerate and expeditious manner in which officials of the Canadian Government met our needs.

2. The Commission's Officers

| | |
|---------------------------------|---------------------------------|
| Chairman of the Commission | - Mr E. Gillett (UK) |
| Vice-Chairman of the Commission | - Mr D.H. Wallace (USA) |
| Chairman, Panel 1 | - Mr K. Raasok (Norway) |
| Chairman, Panel 2 | - Mr K. Henriksen (Canada) |
| Chairman, Panel 3 | - Mr V. Bermejo (Spain) |
| Chairman, Panel 4 | - Dr D. Booss (Fed.Rep.Germany) |
| Chairman, Panel 5 | - Mr D.H. Wallace (USA) |
| Chairman, Panel A (Seals) | - Mr K. Vartdal (Norway) |

Mr E. Gillett (UK) was elected Chairman of the Commission on 22 January 1974 to replace Mr M. Fila (Poland) who retired 22 January 1974. Mr Gillett is completing the remainder of Mr Fila's 1973/74 and 1974/75 term of office. The office of Vice-Chairman was filled by Mr D.H. Wallace (USA) on 14 June 1974 who is completing the remainder of Mr Gillett's 1973/74 and 1974/75 term of office as Vice-Chairman. Mr K. Vartdal (Norway) was elected Chairman of Panel A (Seals) at the 1974 Annual Meeting to serve for the 1974/75 and 1975/76 period.

| | |
|----------------------------------------------------------------------------|--------------------------|
| Chairman of the Standing Committee on Research and Statistics (STACRES) | - Dr A.W. May (Canada) |
| Chairman of the Standing Committee on Finance and Administration (STACFAD) | - Mr E.B. Young (Canada) |
| Chairman of the Standing Committee on Regulatory Measures (STACREM) | - Mr J. Graham (UK) |
| Chairman of the Standing Committee on International Control (STACTIC) | - Mr W.G. Gordon (USA) |

Mr W.G. Gordon (USA) was elected Chairman of STACTIC at the 1974 Annual Meeting to replace Captain J.C.E. Cardoso (Portugal).

3. Panel Memberships for 1974/75

| Country | Panel | | | | | | Total |
|-----------------------------|-----------|-----------|-----------|-----------|-----------|----------|-----------|
| | 1 | 2 | 3 | 4 | 5 | A | |
| Bulgaria | - | 1974 | 1974 | - | 1973 | - | 3 |
| Canada | - | 1952 | 1951 | 1951 | 1951 | 1966 | 5 |
| Denmark | 1951 | - | 1969 | 1974 | - | 1966 | 4 |
| France | 1953 | 1953 | 1953 | 1953 | 1974 | - | 5 |
| Federal Republic of Germany | 1957 | 1960 | - | 1970 | 1971 | - | 4 |
| German Democratic Republic | - | 1974 | 1974 | - | 1974 | - | 3 |
| Iceland | 1956 | 1974 | - | - | - | - | 2 |
| Italy | - | - | - | - | 1974 | - | 1 |
| Japan | - | - | 1971 | 1971 | 1971 | - | 3 |
| Norway | 1952 | 1970 | 1968 | - | - | 1966 | 4 |
| Poland | 1962 | 1962 | 1962 | 1968 | 1968 | - | 5 |
| Portugal | 1953 | 1953 | 1953 | 1953 | - | - | 4 |
| Romania | - | 1970 | 1970 | - | 1967 | - | 3 |
| Spain | 1952 | 1954 | 1952 | 1952 | 1972 | - | 5 |
| USSR | 1958 | 1958 | 1958 | 1962 | 1962 | - | 5 |
| UK | 1951 | 1960 | 1951 | - | - | - | 3 |
| USA | - | - | 1952 | 1951 | 1951 | - | 3 |
| Total | 10 | 13 | 14 | 10 | 12 | 3 | 62 |

4. The Commission's Secretariat

| | |
|--------------------------------------|-----------------------------|
| Executive Secretary | - L.R. Day |
| Assistant Executive Secretary | - V.M. Hodder |
| Administrative Assistant | - W.H. Champion |
| Senior Secretary | - Mrs Vivian C. Kerr |
| Finance and Publications Clerk-Steno | - Mrs Elizabeth R. Cornford |
| Senior Statistical Clerk | - G.M. Moulton |
| Clerk-Duplicator Operator | - R.A. Myers |

At the 1974 Annual Meeting the Commission approved the addition of six (6) members to the staff:

| | |
|------------------------------------------|------------------------------------------------------|
| Clerk-Duplicator Operator | - B.T. Crawford (TOS 1 July 1974) |
| Statistical Clerk (Surveys and Sampling) | - Mrs Pauline A. Lomas (TOS 12 August 1974) |
| Documents and Mailing Clerk | - Mrs Ferne E. Perry (TOS 8 October 1974) |
| Clerk-Typist | - Mrs Winnifred A. Wallingford (TOS 16 October 1974) |
| Statistical Clerk (Fishery Statistics) | - F.D. Keating (TOS 2 December 1974) |

In addition, Mr Scott Akenhead, a Ph.D. candidate at the University of British Columbia, has been hired to fill the position of Biologist-Statistician with the Commission and will be taken on strength in early July 1975.

A proposal to add a Data Processing Clerk to the staff has been included in the 1975/76 budget estimates. All former years' statistical data, sampling data and survey data must be prepared for computer storage and retrieval.

Activities of the staff include:

The Executive Secretary discussed proposals from the 1974 Annual Meeting with Depository Government (Washington, D.C., 27 June 1974); serviced, with Mr Champion and Mrs Kerr, the Fifth Special Commission Meeting (Joint Panels 4 and 5 and Scientific Advisers) (Miami, 11-15 November 1974); serviced, with Messrs Hodder and Champion and Mrs Kerr, the Sixth Special Commission Meeting (STACRES, Joint Panels 2, 3 and 4, Panel A and Scientific Advisers) (Bergen, 13-18 January 1975); serviced, with Mr Champion and Mrs Kerr, the Joint ICNAF/NEAFC Meeting on International Enforcement and a Special STACTIC Meeting (Leningrad, 3-7 March 1975); attended, with Messrs Hodder and Moulton, Mrs Kerr and Mrs Cornford, meetings of the Subcommittees on Biological Surveys and on Assessments (Woods Hole, 8-18 April 1975); and met with Mr E.B. Young, Chairman of STACFAD, and Mr S. Jayasekra of ICAO regarding personal benefits of a UN agency in Canada (Montreal, 13 May 1975).

The Assistant Executive Secretary attended the Eighth Session of the Coordinating Working Group on Atlantic Fisheries Statistics (Paris, 12-20 September 1974).

5. The Commission's Publications

The Proceedings of the Third Special Meeting, October 1973, Fourth Special Meeting, January 1974, and the 24th Annual Meeting, June 1974 (258 p.) was distributed in November 1974. Part I contains reports of meetings of the Plenary, Panel 5, an *ad hoc* Committee on the Implementation of Regulatory Measures and a Working Group on Catch Allocations for Subarea 5 and Statistical Area 6 held from 15 to 19 October 1973. Part II contains reports of meetings of Plenary, Panel 5, a Working Group of Experts on the Practicability of Effort Limitation and a Working Group on Improving the International Joint Enforcement Scheme held 22 to 30 January 1974. Part III contains reports of Plenary, Panels, STACTIC, STACREM, and STACFAD held during the 24th Annual Meeting of the Commission from 4 to 14 June 1974.

The Annual Report (formerly Annual Proceedings) Vol. 24 for 1973/74 (128 p.) containing the Administrative Report and Financial Statements for the fiscal year ending 30 June 1974, the Reports of the Third Special Commission Meeting, October 1973, the Fourth Special Commission Meeting, January 1974, the 24th Annual Meeting, June 1974, and the Summaries of Research and Status of Fisheries for Subareas and Seals, 1973, was distributed in April 1975.

The Redbook 1974 (154 p.) was distributed in August 1974. It contained the proceedings of the October 1973, January 1974, and May-June 1974 meetings of the STACRES and its Subcommittees and Working Groups. By a decision taken at the 1974 Annual Meeting, Part II which previously contained the national research reports and Part III which contained selected scientific papers presented to the STACRES meetings were discontinued.

The Statistical Bulletin Vol. 23 for the year 1973 (278 p.) containing statistics on the catch and effort for the finfish and harp and hood seal fisheries in the Convention and Statistical Areas of the Commission in 1973 was distributed in February 1975.

The Research Bulletin of ICAAF No. 11 containing 13 scientific contributions will be distributed in July 1975.

The Sampling Yearbook Vol. 18 for 1973 (37 p.) contains notes on and lists only of length and age sampling data contributed by reporting countries for 1973. Previous Sampling Yearbooks contained the actual data. A decision of STACRES to store the data in the Secretariat where it would be readily available was necessary because of the increase in its volume.

The Special Publication of ICAAF No. 9 (approximately 60 p.) contains four papers presented by ice experts to the ICAAF Environmental Subcommittee in May 1973 on ice conditions and forecasting techniques. It will be ready for distribution in August 1975.

The Special Publication of ICAAF No. 10 contains 12 contributions to an ICAAF Symposium on Environmental Conditions in the Newfoundland Grand Banks Area, 1972, and their Effects on Fishery Trends, held in May 1974. It will be ready for distribution in October 1975.

The Special Publication of ICAAF No. 11 (125 p.) is an index and list of titles of papers contained in the Commission's Annual Report (formerly Annual Proceedings), Research Bulletin, Special Publication and Redbook prepared by Mr V.M. Hodder, the Assistant Executive Secretary of the Commission. The publication will be distributed in June 1975.

The Proceedings of the Fifth Special Commission Meeting, November 1974 (40 p.) containing the reports of meetings regarding measures for the regulation of fishing gear, yellowtail, herring, and haddock in Subareas 4 and 5, and Statistical Area 6, was distributed in December 1975 (Summ.Doc. 75/1).

The Proceedings of the Sixth Special Commission Meeting, January 1975 (28 p.) and the Report of STACRES, January 1975 (8 p.) containing reports of joint meetings of Panels 2, 3, and 4 regarding mainly conservation measures for capelin, and a meeting of Panel A and its Scientific Advisers regarding harp and hood seal research and management, was distributed in January 1975 (Summ.Docs. 75/6 and 75/5, respectively).

The Report of Joint ICAAF/NEAFC Meeting on Joint International Enforcement, March 1975 (44 p.) consisted of reports of meetings of the ICAAF STACTIC, the NEAFC Enforcement Committee, a joint ICAAF/NEAFC Working Group on Logbooks and Joint Enforcement, as well as joint sessions of the ICAAF STACTIC and the NEAFC Enforcement Committee. The Report was distributed in March 1975 (Summ.Doc. 75/9).

The Report of the ICAAF Assessments Subcommittee of STACRES, April 1975 (44 p.) and the Report of the ICAAF Biological Surveys Subcommittee of STACRES, April 1975 (8 p.) were distributed in April 1975 (Summ.Docs. 75/18 and 75/17, respectively).

Continuing the Secretariat's publications replacement program, Redbooks 1959, 1964, Part I, 1966 Part II and 1969 Part III; Lists of Vessels, 1959 and 1962; Meeting Proceedings, 1963 to 1969; Sampling Yearbook, Vol. 1 for 1955-56; Annual Report, Vol. 1 for 1951 have been reprinted and 100 copies of each available to meet future and growing requests for Commission publications.

6. Research and Statistics

At its 1974 meeting STACRES reiterated the need for Member Countries to provide within their national research and statistical offices the facilities necessary to collect and report promptly to the Secretariat such detailed biostatistical data as are required to improve the base for the analytical assessment of all stocks in the Northwest Atlantic subject to conservation measures. In this connection the Secretariat considered the implications of a STACRES recommendation, adopted by the Commission, that the STATLANT system be modified for ICNAF to provide for the reporting of catch and effort data by 30' x 30' unit areas and by twice-monthly time periods. Proposals for a modified STATLANT 21B form were accepted in principle by the Eighth Session of the Coordinating Working Party on Atlantic Fishery Statistics (CWP) in September 1974, and are now subject to adoption at the 1975 Annual Meeting. In anticipation of the possible adoption of the revised form for the reporting of 1975 statistics for Subarea 5 and Statistical Area 6, the Secretariat by circular letter in December 1974 notified Member Countries of the proposed reporting requirements, so that their statistical offices could plan to collect the statistics in the detail recommended.

Pending the publication of Statistical Bulletin Vol. 23, provisional statistics of 1973 nominal catches in the Northwest Atlantic as derived from STATLANT 21A returns for all Member Countries were compiled in the format of Tables 1, 2, and 3 of Statistical Bulletin and circulated in July 1974. Much of the time lag between the 30 June deadline for the receipt of detailed catch and effort statistics and the actual printing of the Statistical Bulletin in late December 1974 was due to the late submission of STATLANT 21B statistics by one country whose return did not reach the Secretariat until early December. The arrangement of the tabular material in Parts I to III of Vol. 23 is essentially the same as in Vol. 22, except for the inclusion of data for the new Statistical Area 0 (zero). A significant inclusion in Part IV is revised nominal catches for the various flounder species for the years 1963-72, which resulted from special requests to several countries for estimated breakdowns by species of the large quantities of flounders previously reported as unspecified flounders.

In accordance with a 1974 recommendation of STACRES, the publication of 1973 length and age sampling data in the Sampling Yearbook was discontinued due to the greatly increased volume of available data. Sampling Yearbook, Vol. 18 for 1973, therefore contains only the lists of sampling data for the various species. Copies of these data, on file at the Secretariat, are made available upon request to scientists and/or research institutes engaged in the work of the Commission. Plans are in progress to computerize these data for rapid retrieval when required.

Further to the need for more refined biostatistical data by the Assessments Subcommittee, Member Countries were requested to provide by January 1975 length and age compositions of individual samples for selected stocks (cod in Div. 2J+3KL, silver hake in Subareas 4 and 5, and mackerel in Subareas 3 to 5 and Statistical Area 6), as required for a special pilot study. The absence of returns from several countries with major fisheries on the specified stocks prevented the carrying out of preliminary analyses of the data in time for the 1975 Annual Meeting. Up to the end of April 1975 data for some stocks had been received from only four countries: Canada, Federal Republic of Germany, German Democratic Republic, and USA.

A program, initiated early in 1974 requiring the advance reporting of preliminary monthly catch statistics and sampling data for selected species in time for scientists to carry out some preliminary work on stock assessments prior to the Assessments Subcommittee Meeting, was again pursued late in 1974 with a special request that 1974 data be available by February 1975 so that assessment work could be done prior to the meeting at Woods Hole, USA in April 1975. As in 1974 the response to requests for sampling data from research institutes in the Member Countries was very encouraging, but the nominal catch statistics which are usually compiled in national statistical offices were, with a few exceptions, submitted very late. Consequently, scientists were hampered in performing their assessment tasks, especially since the returns from two countries with major fisheries in the ICNAF Area were not available until the April 1975 Meeting was in progress.

Late in 1974 Member Countries were requested to submit by 31 January 1975 their updated lists of fishing vessels operating in the Northwest Atlantic in 1974, with a view to possible publication of the 1974 List of Vessels prior to the 1975 Annual Meeting. Up to the end of April 1975 only about one-half of the countries had reported. The 1974 List is not now expected to be issued until late summer or autumn of 1975.

During the past two years an index of ICNAF publications for 1950-74, with emphasis on scientific reports and papers contained in the Annual Proceedings, Research Bulletin, Redbook and Special Publication series, has been in preparation. The index was completed early in 1975 and issued as Special Publication No. 11 in time for limited distribution at the 1975 Annual Meeting.

Other research and statistical activities during the year 1974/75 involved:

- (a) editing of the proceedings of STACRES Meetings in October 1973, January 1974 and May-June 1974 and their publication in Redbook 1974;
- (b) compilation of all available stock record data for many of the TAC species and their collation in a Summary Document for the April 1975 Assessments Subcommittee Meeting;
- (c) attendance at the Eighth Session of the CWP in Paris, France in September 1974, and the presentation of a comprehensive report on the ICNAF statistical program, including requirements for revisions to statistical reporting procedures;

- (d) tabular presentation in a Summary Document for 1975 ICNAF Meetings of the nominal catches of the individual species of finfish and squids in Subarea 5 and Statistical Area 6 for the period 1964-73;
- (e) updating of historical catches (1964-73) by country for all TAC stocks proposed for regulation at the 1975 Annual Meeting;
- (f) documentation of various biostatistical material required for scientific meetings at Bergen, Norway and Woods Hole, USA, in January and April 1975, respectively;
- (g) preparation of several documents for the 1975 Annual Meeting, viz preliminary compilation of catch statistics for 1974 by division, country and species from STATLANT 21A returns; compilation of seal catches by species, country and area in 1974; summary of information on discards for 1973; summary of data on trawl materials and mesh size sampling in 1974; summary of reported tag releases in the ICNAF Area in 1974.

The addition of three new staff members, primarily for research and statistical activities, during the latter part of 1974 greatly improved the Secretariat's capability to inventorize the large quantities of bio-statistical data received, to distribute promptly the information to assessment scientists as required, and to prepare statistical data of earlier years for computer processing. Further improvement in the Secretariat's ability to support the activities of STACRES and its Subcommittees and Working Groups will be possible when the appointee to the position of Biostatistician assumes his position on the staff in July 1975.

Pending the approval of sufficient funds, the installation of a computer terminal, with input/output capability in direct communication with an IBM-370 computer system, is planned for January 1976.

7. Mid-Term Meetings

The ICNAF Environmental Working Group met at Charlottenlund, 23 to 25 September 1974, under the chairmanship of Mr E.J. Sandeman (Canada), "to suggest a proposal aimed at determining the factors involved in the production of good and poor year-classes in some of the major fisheries of the ICNAF Area" (Summ.Doc. 75/7). The meeting reviewed environmental programming past and present, considered standard oceanographic sections, and considered approaches to the term of reference. The meeting agreed to meet again prior to the 1975 Annual Meeting to consider research proposals aimed at determining the factors involved in the production of good and poor year-classes in one or more of the herring stocks in the Gulf of Maine-Georges Bank-southwestern Nova Scotia area and the major groundfish stocks in the Flemish Cap area. Major review papers in the two areas would be prepared and presented.

The Fifth Special Commission Meeting (Summ.Doc. 75/1) was convened at Miami, Florida from 11 to 15 November 1974. Meetings of Scientific Advisers to Panels 4 and 5 and of Joint Panels 4 and 5 considered conservation items in Subareas 4 and 5 and Statistical Area 6 referred from the June 1974 Annual Meeting, e.g. regulation of fishing gear, yellowtail flounder, red and silver hake and haddock. In addition, 1975 catch quotas and allocations were reconsidered. Problems of overfishing of catch quotas and the regulation of the squid fishery were discussed in detail. The Commission agreed, by telegraphic vote of the Contracting Governments, to a number of important measures. An area off Cape Cod and Southern New England was closed to fishing vessels over 130 feet in length and which use other than pelagic fishing gear during the year round to protect yellowtail stocks. Incidental catch limitations for haddock were agreed, as well as an extension of the Browns Bank closed area to include LaHave Bank and to cover the months of February to May inclusive. Proposals for a scheme to license vessels to fish in particular parts of the ICNAF Area would be presented at the 1975 Annual Meeting.

The Sixth Special Commission Meeting (Summ.Doc. 75/6) was convened in Bergen, Norway from 13 to 18 January 1975. STACRES met under the chairmanship of Dr A.W. May (Canada) from 13 to 15 January to review the capelin resource information in Subareas 2 and 3 and recommend TACs for 1975 (Summ.Doc. 75/5). The Joint Meeting of Panels 2, 3, and 4 (Summ.Doc. 75/6, p. 2-18), under Mr E. Gillett (UK), Chairman of the Commission, recommended nationalized catch quotas for capelin stocks in Subarea 2 + Div. 3K, Subdiv. 3Ps, Div. 3L and Div. 3NO and restricted capelin fishing to an offshore area in Div. 3L. In addition, Panel 4 recommended voluntary application of the haddock closed area regulation in Div. 4X from 1 February 1975, well before June 1975 when the regulation would become effective under the normal Commission procedures. The Commission agreed to the recommendations by telegraphic vote of the Contracting Governments. A meeting of Panel A and of Scientific Advisers to Panel A (Summ.Doc. 75/6, p. 19-25), chaired by Mr K. Vartdal (Norway) and Dr. A.W. Mansfield (Canada), respectively, reviewed the status of the harp and hood seal stocks with particular reference to the hood seal stocks in Davis Strait. Plans for research on the hood seal stock in Davis Strait were initiated and will be developed further, and conservation measures for harp and hood seals will be set at the 1975 Annual Meeting.

A Joint ICNAF/NEAFC Meeting on International Enforcement (Summ.Doc. 75/9) was held at Leningrad, USSR from 4 to 7 March 1975 under the chairmanship of Mr A. Volkov (USSR). The meeting compared the NEAFC and ICNAF Schemes of Joint Enforcement, considered problems in the practical application of international control, and agreed to recommend to each Commission the report of a joint ICNAF/NEAFC Working Group on Logbooks and Joint Enforcement (Summ.Doc. 75/9, Appendix IV). A meeting of the ICNAF STACTIC (Summ.Doc. 75/9, Appendix II) was convened by the Chairman, Mr W.G. Gordon (USA), in Leningrad from 3 to 6 March 1975 and recommended to

ICNAF: action relating to permits for research vessels operating in the ICNAF Area, an ICNAF observer program, safe boarding procedures during inspections at sea, and the regulation of fishing vessels and fishery support vessels.

Meetings of the Biological Surveys Subcommittee (Summ.Doc. 75/17) and the Assessments Subcommittee (Summ.Doc. 75/18) of STACRES were convened at National Marine Fisheries Service (NMFS), Woods Hole from 8 to 18 April 1975 to review the results for 1974 and prepare recommendations for 1975 and 1976. This marks the first year in which the STACRES Subcommittees have prepared and distributed advice for the Commission at such an early date. Early meeting provides for from four to six weeks for the Member Countries to digest the recommendations, particularly of the Assessments Subcommittee, on TACs and other conservation measures for the fish stocks of species fished commercially in the Northwest Atlantic.

8. Status of Commission Proposals

(a) For changes in the Convention

The 1970 Protocol Relating to Amendments to the Convention entered into force finally on 4 September 1974 with the receipt of ratification by Romania.

The 1973 Protocol Relating to Basic Payment by Contracting Governments was expected to be circulated to the Embassies of Contracting Governments in Washington by the latter part of April 1975. This Protocol was held up to take advantage of the new procedures for amending the Convention which it was expected would come into effect shortly after the 1973 Annual Meeting, upon receipt of ratification by the Government of Romania.

(b) For international regulation of the fisheries

January 1974 proposals (1) for herring size limit exemption in Subareas 4 and 5, (2) for 1974 catch quotas on additional Subarea 5 and Statistical Area 6 finfish stocks, and (3) for 1974 catch quotas on 12 finfish stocks in Subareas 2, 3, and 4 came into effect for all Contracting Governments on 4 September 1974.

June 1974 proposals (1) for amending the Scheme of Joint International Enforcement, (2) commitment to set and effect 1975 TACs and allocations for capelin stocks in Subareas 2 and 3, (3) for 1975 catch quota and hunting season for harp and hood seals in the 'Gulf' and 'Front' areas of the Convention Area, (4), (5), and (6) for by-catch exemptions for regulated species in Subareas 3, 4, and 5, respectively, (7) for gear, season and area restrictions for haddock in Div. 4X, (8) for gear, season and area restrictions and commitment to set and effect by-catch exemption for haddock in Div. 4VW, (10) for herring size limit exemption in Subareas 4 and 5, (11) for fishing gear, area and vessel size in Subarea 5 and Statistical Area 6, (12) for commitment to set and effect TAC and allocation for yellowtail flounder in Subarea 5 west of 69° West and Statistical Area 6, (13) for 1975 TACs and national allocations for 55 stocks of finfish and squid in the Convention and Statistical Areas, and for all finfish and squid (collectively) in Subarea 5 and Statistical Area 6, and (14) for management of international quota regulations (first and second tier) were adopted by the Commission on 14 June 1974, forwarded to Depositary Government on 27 June 1974, circulated to Contracting Governments on 11 July 1974, and came into effect on 11 January 1975.

November 1974 proposals (1) to (8) were adopted by telegraphic vote by the Commission on 31 December 1974, forwarded to Depositary Government on 6 January 1975, and circulated to Contracting Governments on 27 January 1975. Proposal (1) for fishing gear and area restrictions in Subarea 5 and Statistical Area 6 becomes effective 27 July 1975 under the normal six-month waiting procedure. Proposal (2) for 1975 catch quota for yellowtail flounder in Subarea 5 west of 69° West came into force under the June 1974 commitment on 27 January 1975. Proposals (3) for 1975 catch quotas for yellowtail flounder in Subarea 5 east of 69° West, (4) for 1975 catch quota for herring in Div. 5Y, (5) for gear, area and season restrictions for haddock in Div. 4X, and (7) for haddock by-catch exemption to "Others" in Div. 4X become effective 27 July 1975 under the normal six-month waiting procedure, unless otherwise agreed. Proposal (6) for haddock exemption in Div. 4VW and paragraph 3 of proposal (8) for haddock exemption for "Others" in Subarea 5 came into force under the June 1974 commitment on 27 January 1975. Paragraphs 1, 2, and 5 of proposal (8) dealing with catch limitation become effective on 27 July 1975 under the normal six-month waiting procedure.

January 1975 proposal (1) for catch and area limitation for capelin stocks in Subareas 2 and 3 was adopted by telegraphic vote by the Commission on 24 February 1975, forwarded to Depositary Government on 25 February 1975, and came into force on 14 April 1975 in accordance with the requirements of proposal (2) from the June 1974 Meeting. Resolution (2) adopted by the Commission on 24 February 1975 expects members of Panel 4 to conduct their fishing operations in Div. 4X in accordance with proposal (5) from the November 1974 Meeting, beginning on 1 February 1975.

9. Catch Quota Reporting

National catches in 1974 from 55 stocks of finfish and squids in the Convention and Statistical Areas for which 1974 catch quotas were set at the June 1973, October 1973, and January 1974 Commission Meetings

are made available to the 1975 Annual Meeting from national submissions in ICNAF Summary Document 75/26.

In accordance with requirements, the Executive Secretary advised all Contracting Governments by cable (1) when nationals advised they intended to fish from the "Others" allocation for various stocks, (2) when quotas for "Others" were reached and closure was required, (3) when nationals advised their quotas were reached and they had ceased fishing.

As required by the June 1974 Meeting and to develop mutual confidence in the quota system, preparations were made in the Secretariat to request provisional monthly catch statistics from all Contracting Governments for each of the stocks under catch quota regulation whether or not they had been allocated a quota.

10. Implementation of Scheme of Joint Enforcement

As at 24 April 1975, all Contracting Governments, except Denmark, Iceland, Italy, Norway, Portugal, and Romania, were ready to be inspected under the ICNAF Scheme of Joint Enforcement. Applying the Scheme in Statistical Area 6 on a voluntary basis pending amendment of domestic legislation allowing application on a mandatory basis were Canada, Denmark, France, Federal Republic of Germany, Portugal, and the United Kingdom.

A proposal (1) from the June 1974 Meeting to strengthen the Scheme came into force on 11 January 1975 under the Convention's six-month waiting procedure. Circular letters were again distributed regularly from the Secretariat updating the status of implementation and reporting changes in inspection officers and vessels. A request from the Secretariat, in accordance with Commission requirements, resulted in all Contracting Governments, except Denmark, Federal Republic of Germany, Iceland, and Romania, designating Flag State authorities to receive immediate notice of and respond to apparent infringements under the Scheme.

Reports of Inspections carried out were received from Canada and USA only for the year 1974. Reports from Member Governments of national and international inspections, infringements and their disposition for 1974 will be summarized and submitted to the Commission's 1975 Annual Meeting in Commissioners' Document 75/5.

In accordance with a Commission resolution adopted at the June 1974 Meeting and to facilitate the planning of enforcement activities, the Secretariat requested Member Governments to report their provisional monthly catch statistics for all stocks of species under catch quota regulation. Circular Letters 75/21, 26, and 35 reported the provisional statistics for January, February and March on 19 March, 22 April, and 16 May 1975, respectively.

Following a recommendation from the Joint ICNAF/NEAFC Meeting on Joint International Enforcement, Leningrad, 4-7 March 1975, the Secretariat requested Member Countries of ICNAF to translate into their language the revised Inspection Questionnaire and form for Report of Inspection to be included in a new edition of the ICNAF Scheme's Translations handbook.

11. Cooperation with Other International Organizations and with Non-Member Countries

Convention Article X requires that the Secretariat maintain close working arrangements with other public international organizations with related objectives. Collaboration and coordination has continued with the Department of Fisheries of FAO in stock assessments and statistics, particularly, and with ICES in North Atlantic oceanography and management of the salmon stocks in the North Atlantic.

Invitations to participate in scientific meetings were again extended to non-member countries and other international organizations with related problems. Observers were invited to Mid-Term and Annual Meetings of ICNAF.

The Government of Cuba and its fisheries research advisory bodies have had all Commission publications sent to them regularly.

12. Financial Matters

In accordance with a recommendation of the International Fisheries Commissions Pension Society (IFCPS) adopted by the Commission at its 23rd Annual Meeting, pension credits have now been adjusted to 1 October 1971 and will be adjusted automatically each year to provide for a pension based on the average salary for the best four years.

Preliminary and informal reporting from the IFCPS Annual Meeting held in April 1975 in Vancouver, B.C. revealed consideration had been given to further improvements for Commission personnel in the various benefits under the Society's program. Improvements were considered in the long-term disability scheme, pensions for annuitants, early retirement, an orphan's benefit and a reciprocal pension plan arrangement. More and detailed information is included in Comm.Doc. 75/20.

13. Financial Statements

The financial administration of the Commission from 1 July 1974 to 30 April 1975, with estimates to the end of the fiscal year, 30 June 1975, is presented in the following statements with appendix.

Statement 1 shows that the estimated total obligations for the fiscal year, \$246,004, was \$6,004 more than the total appropriated \$240,000 by the Commission at its 1974 Annual Meeting. The over-expenditure has been due to the continuing rise in cost of goods and services and to the added expense of two special Commission meetings which were not anticipated in the 1974/75 budget appropriation.

A Cash Flow Statement of the General Fund is also presented.

I certify that, in my opinion, these financial statements are prepared in accordance with the Commission's Financial Regulations as amended to 1 July 1969 and with the books and records of the Commission.

Office of the Secretariat
20 May 1975


L.R. Day
Executive Secretary

STATEMENT 1

Budget Appropriations. Obligations Incurred and Unobligated Balances of Appropriations
 For the Year Ending 30 June 1975
 (Estimated from 30 April 1975)

| | Appropriated by Commission at Annual Meeting 1974 | Obligations Incurred and Liquidated to 30 April 1975 | Expenses Estimated for Remainder of Fiscal Year | Total Obligations for Fiscal Year | Unobligated Balance of Appropriations (Estimated) |
|-------------------------------------------|------------------------------------------------------------|---------------------------------------------------------------|----------------------------------------------------------|--------------------------------------------|------------------------------------------------------------|
| Personal Services: | | | | | |
| a. Salaries | \$131,450 | \$98,955 | \$22,387 | \$121,342 | \$10,108 |
| b. Superannuation and Canada Pension Plan | 4,800 | 3,752 | 575 | 4,327 | 473 |
| c. Additional Help | 1,500 | - | - | - | 1,500 |
| d. Group Medical and Insurance Plans | 1,650 | 1,185 | 286 | 1,471 | 179 |
| e. Retroactive Salary Estimates | 3,000 | 2,648 | - | 2,648 | 352 |
| f. Forecast Salary Estimates | 6,500 | 12,564 | 3,092 | 15,656 | <9,156> |
| g. Contingencies | 5,000 | 8,202 | 963 | 9,165 | <4,165> |
| Travel | 5,000 | 1,844 | 885 | 2,729 | 2,271 |
| Transportation of things | 1,000 | 1,113 | 115 | 1,228 | <228> |
| Communication services | 8,000 | 13,010 | 2,085 | 15,095 | <7,095> |
| Publications | 18,000 | 8,407 | 7,550 | 15,957 | 2,043 |
| Other contractual services | 16,000 | 13,836 | 972 | 14,808 | 1,192 |
| Supplies and materials | 7,000 | 9,584 | 425 | 10,009 | <3,009> |
| Equipment | 7,000 | 3,787 | 1,594 | 5,381 | 1,619 |
| Annual and Mid-term Meetings | 15,000 | 14,476 | 11,712 | 26,188 | <11,188> |
| Contingencies | 9,100 | - | - | - | 9,100 |
| Total ordinary budget | \$240,000 | \$193,363 | \$52,641 | \$246,004 | <\$6,004> |

STATEMENT 2

Statement of Income and Expenditure
For the Year Ended 30 June 1975
(Estimated from 30 April 1975)

Income:

Members' contributions assessed:

| | | |
|---------------------------------------------------------------|---------------|---------------------|
| Bulgaria | \$10,253 | |
| Canada | 16,764 | |
| Denmark | 13,508 | |
| France | 16,764 | |
| Germany, Federal Republic | 13,508 | |
| German Democratic Republic | 10,253 | |
| Iceland | 6,998 | |
| Italy | 3,742 | |
| Japan | 10,253 | |
| Norway | 13,508 | |
| Poland | 16,764 | |
| Portugal | 13,508 | |
| Romania | 10,253 | |
| Spain | 16,764 | |
| Union of Soviet Socialist Republics | 16,764 | |
| United Kingdom | 10,253 | |
| United States of America | <u>10,253</u> | \$210,110 |
| Add: Transfer from Miscellaneous Fund | | <u>29,890</u> |
| Total Ordinary Budget | | 240,000 |
| Obligations incurred - Statement 1 | | <u>246,004</u> |
| Balance of Appropriations transferred to Working Capital Fund | | < <u>\$ 6,004</u> > |

APPENDIX I

(Estimated from 30 April 1975)

Working Capital Fund

| | | |
|----------------------------------------------------|--------------|-----------------|
| Balance 30 June 1974 | | \$27,140 |
| Add: Balances 1974-75 appropriations (Statement 1) | N11 | |
| Sales of Publications | 1,260 | |
| Bank interest | 4,840 | |
| Interest on Certificates of Deposit | <u>1,541</u> | <u>7,641</u> |
| | | 34,781 |
| Deduct: Appropriation to Seal Symposium | | <u>3,000</u> |
| Balance 30 June 1975 | | <u>\$31,781</u> |

Miscellaneous Fund

| | | |
|-------------------------------------------|--------------|-----------------|
| Balance 30 June 1974 | | \$29,890 |
| Deduct: Applied to 1974-75 appropriations | | <u>29,890</u> |
| | | N11 |
| Add: 1974-75 Staff Assessment | \$24,979 | |
| Provincial <u>Ex gratia</u> grant - 1973 | <u>6,156</u> | <u>31,135</u> |
| Balance 30 June 1975 | | <u>\$31,135</u> |

GENERAL FUND - CASH FLOW
Year ended 30 June 1975
(Estimated from 30 April 1975)

| | | |
|----------------------------------------------------------|------------------|------------------|
| Cash on hand and in bank, 30 June 1974 | | \$ 9,265 |
| Add: Member Governments: | | |
| Assessments 1974-75 | \$210,110 | |
| Advance payments 1975-76 | <u>6,582</u> | |
| | 216,692 | |
| Less: Advance payments 1974-75 | <u>6,533</u> | |
| | 210,159 | |
| Decrease in amount due from Member Government | <u>7,961</u> | 218,120 |
| Funds from Miscellaneous Fund for 1974/75 appropriations | | <u>29,890</u> |
| | | 257,275 |
| Deduct: | | |
| Obligations incurred 1974-75 | 246,004 | |
| Less: Unliquidated 30 June 1975 | <u>53,444</u> | |
| | 192,560 | |
| Add: Unliquidated 30 June 1974 | <u>10,952</u> | |
| | 203,512 | |
| Balances 1974-75 appropriations to Working Capital Fund | < <u>6,004</u> > | |
| | 197,508 | |
| Increase in accounts receivable | <u>6</u> | <u>197,514</u> |
| Cash on hand and in bank, 30 June 1975 | | <u>\$ 59,761</u> |